

BUDBROOKE PARISH COUNCIL

MINUTES OF MEETING

Wednesday 2 July 2025

in the Budbrooke Community Centre

Present: Cllrs: Mike Dutton (Chair), Andy Thomas, Rhonda Treacy-Hales, Maggie Treacy-Hales, Michelle Nutt, Paul McCloskey, Adam Thomas, Jan Matecki (WCC & WDC), Peter Phillips (WDC), and 4 members of the public.

Apologies: Cllrs:

Abbreviations: Please see below under final item.

1. Public Participation

1.1 A member of the public noted that next year will be the 60th anniversary of HM and wondered if this might be celebrated next year, possibly in the park? Councillor Matecki suggested making a funding application to his councillor fund. Care needed to be taken re timing, i.e. apply now if the event was in the next 12 months. **Clerk to follow up.**

1.2 The same member of the public expressed concern that HM may not have a pub if The Montgomery of Alamein, that was up for sale, was not retained and many residents had expressed a view that they did not wish to lose such a community asset. Will the BPC look at this matter? In response, the Chair noted that this matter was on the agenda at 12.2

1.3 Another member of the public questioned the carpark allotment size and whether such a large one was needed suggesting that half of the carpark might be a community garden, with benches and tables and in particular, raised planters for people less able to have their own allotment. The Chair replied that the BPC does not have the land yet and decisions like this would be for the allotment committee to decide. In response to a query from a member of the public, the Chair confirmed that the allotment committee would be responsible for the carpark. Cllr M Treacy-Hales thought that this suggestion was a wonderful idea. Another member of the public asked if there had been interest in joining the allotment committee and Cllr M Treacy-Hales replied no. This same member of the public noted that yesterday, there had been a person who said they were acting for Bellway, who was spraying weeds on the allotment plots. Cllr M Treacy-Hales said that in the event that any chemicals are being used, this should cease immediately and the Chair confirmed that this would be taken up with Bellway. **Clerk to action.**

2. Register, Apologies & Declaration of Interest & Dispensations - The register was signed by all present. There were no Dispensations or Declarations of Interest

3. Approve previous minutes - The Minutes of the Parish Council Meeting of 4 June 2025 were approved. **Clerk to file**

4. Matters Arising

4.1 HotH Red Telephone Box Contents – Cllr R Treacy-Hales suggested that this might be delegated to a volunteer group that could be asked to present a proposal to the BPC including any costs, initial and ongoing. **Jo Lang** kindly offered to form this group.

4.2 Field Barn Road bend parking – Cllr Andy Thomas reported trying to report this matter to the police but there wasn't a way to do so on their website. Cllr Nutt asked if there was a neighbourhood police team to which Cllr Phillips said there was, the Warwick Rural West Safer Neighbourhood Team. The Chair suggested that the BPC arrange for a white line to be painted to deter parking. The clerk added that this matter had been reported but had been placed on a list for work by Highways in the next financial year. Cllr Matecki noted that he was in discussions about this annual list procedure, whilst it should be remembered that any possible solution would go to consultation and so could be objected to. He has a budget adding that this work could cost in the region of £8k. Cllr M Treacy-Hales suggested that local residents may not approve and so perhaps ticketing might be tried first? Cllr M Treacy-Hales added that if lines were added on this bend then other bends would need to be considered and Cllr Andy Thomas agreed that there were others. Putting cones out would be an obstruction of the highway and the cost of lines on various bends was discussed. The **clerk to** refer the matter to the police to determine if ticketing was a proportionate first action.

4.3 Barracks Memorial green rewilding – Following on from the last meeting where it was queried why the rewilding cannot be kept, Cllr McCloskey added that the land belonged to WCC but if the BPC took responsibility for it, the BPC would not want responsibility for the pavement. The **clerk was** asked to clarify if responsibility would include the paths, along with showing the area on a plan/map. Cllr M Treacy-Hales doubted whether the paths would transfer to BPC ownership. Cllr Andy Thomas confirmed that the BPC only own the land that the memorial wall is sighted on whilst Cllr Matecki believed that the WCC Highways would be unlikely to hand over part of the path/if at all to the BPC and this would also be clarified.

4.4 Neighbourhood Watch – Cllr McCloskey reported interest on the HM Facebook forum and discovered that there was a NW in the past. Colin Cartwright the regional NW coordinator and the police were keen to resurrect this and so a meeting on 16 July had been proposed. Cllr McCloskey asked if the room where this meeting was being held might be available? The clerk referred him to the contact details provided for him to call. Cllr R Treacy-Hales then messaged the CC to enquire. Cllr McCloskey suggested that there would be a vacancy for a NW coordinator, whilst HotH NW had yet to respond to his enquiry. **Cllr R Treacy-Hales would advertise** the meeting on Facebook. **Cllr McCloskey would** speak to the Hatton Park NW. Cllr Matecki suggested asking the Police at this NW meeting about the other items above. A member of the public reported joining the HM NW last week when options will be given to join HM, HotH and Hatton Park. **Cllr McCloskey** would arrange the meeting in the CC.

4.5 Matters that Councillors wish to clarify / discuss from the PC Action List - The clerk had provided an updated action list to councillors in advance of the meeting and noted that the list contained numerous items that had been actioned/completed and were shown as being “to close” and these were confirmed with no queries.

5. Community Infrastructure Levy (CiL) Projects Update

5.1 Community Centre – Summer 2025 Toilets – Cllr R Treacy-Hales reported that Change IT had been selected at the last meeting with a renegotiated total cost excluding VAT of £65k and so a cheque would be signed tonight for a 10% deposit. The £69.5k approved from CiL funds will therefore not be used fully and so Cllr R Treacy-Hales asked if the saving of £4.5K could be used for CC doors that would cost £7k with the CC to be responsible for any excess spend. Cllr M Treacy-Hales supported using the saving for the renewal of the CC doors and this was approved. The clerk noted that the amounts shown herein were all before VAT i.e. the CC would need to suffer the VAT on their excess.

5.2 Play Grounds Proposal – **Cllr Nutt** reported no update yet but would provide a full update to the next meeting.

5.3 Benches Update – The clerk reported seeking approval from the WCC Highways to locate the Damson Road bench to the opposite/inside corner to the Old Budbrooke Road side/ outside corner that had been approved. In addition, a quote had been requested for 7 teak benches.

5.4 Timing of 5.1 and 5.2 – Cllr R Treacy-Hales suggested that the timing of the CC Toilets and Playground work be noted and it was confirmed that the CC toilets would be completed during the summer of 2025 whilst the playgrounds would be completed by the summer of 2026.

6. Planning

6.1. Planning applications to report / consider

6.1.1 W/25/0291 Erection of single storey extn to south elevation of Budbrooke Medical Centre - No objections

6.1.2 10 Clinton Ave W/25/0133 updates - No objections

6.1.3 W/25/0800 1 Phillips Way East Change of fenestration to existing outbuilding to partially convert garage - No objections

6.2 Appeals - The clerk noted no requests from residents to the offer in the June 2025 Newsletter to assist with appeal comments.

6.2.1 Henley Road Travellers W/24/0711 W appeal 29/7APP/T3725/W/24/3356326 - The clerk reported that the Hearing was being held on 29 & 30 July with attendance in person. Cllr McCloskey did not see that we can do anything more whereas Cllr Phillips strongly advised attendance including registering to speak. **Clerk to** liaise with the Chair on attendance.

6.2.2 75 bed Care Home W/22/1410 – Cllr Andy Thomas suggested resubmitting the existing BPC objection. Cllr M Treacy-Hales suggested incorporating the WDC committee comments to which Cllr Phillips, who led the successful WDC Planning objection, confirmed that the reasons for the objection included mainly those of the BPC. **Clerk to** chase the process for this appeal process.

6.3 Taylor Wimpey Development / East of Old Budbrooke Road – The clerk reported contacting Sulis who indicated that there was no rush to making a presentation and meeting Councillors. **Clerk to** chase this reply re the length of any proposed presentation.

6.4 Cllr Andy Thomas referred to Warwick district having just 2.5 years supply of housing and whether in the light of the current government no longer supporting Neighbourhood Plans, how does our parish plan stand? Cllr Matecki confirmed that it still stands though we cannot say that something is not in our local plan. Cllr Phillips reminded all that the green belt is still a large objection for any land in the BPC area. Cllr McCloskey noted that the BPC Neighbourhood Plan referred to an expanded village and he wished the BPC to update the plan, particularly as there are now 260 additional houses. Cllr Phillips suggested that if a plan was older than 5 years then it should be completed again despite the current government withdrawing support for neighbourhood plans, as it was still worth updating, albeit a big task. The Chair suggested that the two new developments will not change the plan much that was principles based. Cllr Phillips suggested commencing with a housing needs survey by consulting Sarah Brook-Taylor and inviting her to come to a parish meeting. In response to the clerk asking if we should await the current Local Plan, Cllr Phillips said that this would only be finalised after the 2027 election and he advised that the BPC commence a housing needs survey. **Clerk to** investigate.

7. Correspondence

7.1 HotH grass verges – The clerk reported a welcome swift response and cut within days of the report to the WCC.

7.2 HotH broken bollard – The clerk noted that this had been propped up whilst Cllr Matecki referred to installing the final two at the church and so the repair may be done at the same time

7.3 Dog Patrols – A resident had asked about dog patrols and the **clerk would** enquire of the WDC dog warden, particularly as a complaint was apparently required for any action to be taken.

8. Parish Maintenance/Playgrounds

8.1.1 The June 2025 Playground Report was noted. Cllr M Treacy-Hales had reported an issue in Styles Close in June to the clerk but the repair had yet to be performed on the small slide unit that had a wobbly rail. **The clerk** did not recall this and so Cllr M Treacy-Hales resent the email to him to action.

8.1.2 Cllr M Treacy-Hales enquired after who was responsible for Styles Close playground tree safety checks? The Chair believed that it was the BPC and the **clerk would** arrange for these to be inspected.

8.2 Nature Action Group – Cllr McCloskey had distributed a paper prior to the meeting proposing the formation of a group, preparation of a policy and suggesting a £500 budget. Cllr Andy Thomas noted how other such groups raise funds through their nature initiatives. **Cllr McCloskey** already had some volunteers and so planned to have an initial meeting in September/October to gauge interest. The £500 was agreed. Cllr McCloskey enquired whether Cllrs Matecki and Phillips had seen his paper and all other papers? The clerk confirmed that they had not and only see papers in advance of discussion if needed before a meeting. The Chair indicated that we do not want to overload our County/District councillors whilst Cllr Phillips agreed that they were happy to receive selected papers.

9. Community Centre / Village Hall items

9.1 Village Hall – Cllr M Treacy-Hales noted a carpet bowls event every Thursday 2 – 4 pm, along with coaching, for £3 per person that included a hot drink and biscuit.

9.2 Community Centre – nothing to report

10. Newsletter / Website / Facebook - Nothing to report

11. Finance

11.1 Approval of payments - The payments on the list provided to councillors in advance of the meeting were noted and cheques were signed for these.

11.2 May 2025 Accounts – This had been distributed prior to the meeting and was considered and approved.

11.3 Bank reconciliations at 31 May 2025 – These had been distributed prior to the meeting and was considered and approved.

11.4 Councillor Fund Applications – The clerk had distributed an email detailing an opportunity for funding with a deadline of 20 July. Cllr Nutt enquired as to when the funds needed to be spent by? Cllr M Treacy-Hales suggested an application for £1,000 for the proposed raised beds on the allotment carpark. **Clerk to apply.**

12. Any Other Business

12.1. Allotments Update – see 1.3 above. Legal advice quotes from the clerk for the land transfer would be considered and approved by email.

12.2 Community Asset – The clerk thanked Cllrs McCloskey and R Treacy-Hales for their preparation of an application form for Community Asset status on The Montgomery of Alamein public house. There had been a past application to build two houses in the pub garden that had been turned down but the pub was now up for sale. This pub was an integral part of HM that was soon to be 60 years old, although there was no pub in the original plans according to the Chair. He clarified that an application for Community Asset status does not commit the BPC. Cllr McCloskey would tinker with the wording and send it to the **clerk** who would submit copying in Cllrs Matecki and Phillips. Cllr Phillips understood that the process was approximately 8 weeks, then once registered, the seller has to give notice to the WDC that will give the BPC 6 months to submit a bid whereafter a sale can go on the open market.

The meeting with members of the public present ended at 21h25

13. Exempt Information

The agenda showed that the public and press be excluded from the meeting before discussions take place on the grounds that, if the public and press were present during the transaction of such business, there would be a disclosure to them of exempt information described in paragraphs 1, 2 and 3 of Schedule 12A to the Local Government Act 1972, as amended.

14. Next Meeting - The next meeting will be held on Wednesday 6 August 2025 at 20h00 in the Budbrooke Community Centre.

The meeting ended at 21h46

Abbreviations: BCA – Budbrooke Community Association / HOTH – Hampton on the Hill / HOTHRA – Hampton on the Hill Residents' Association / NALC – National Association of Local Councils / NW - Neighbourhood Watch / PC – Parish Council / PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council / WCC – Warwickshire County Council / WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / HM – Hampton Magna