

**BUDBROOKE PARISH COUNCIL  
MINUTES OF MEETING**

**Wednesday 8 January 2025 at 20h00  
in the Budbrooke Community Centre**

**Present:** Cllrs: Mike Dutton (Chair), Andy Thomas, Rhonda Treacy-Hales, Maggie Treacy-Hales, Michelle Nutt, Jan Matecki (WCC & WDC), Peter Phillips (WDC)  
and 2 members of the public

**Apologies:** Cllrs:

**Abbreviations:** Please see below under final Item

**1. Public Participation** – No matters raised

**2. Register, Apologies & Declaration of Interest & Dispensations** - The register was signed by all present. There were no Dispensations or Declarations of Interest

**3. Approve previous minutes** - The Minutes of the Parish Council Meeting of 4 December 2024 were approved after an amendment to the second to last paragraph of 1.1 relating to Cllr M Treacy-Hales preferring signage rather than a survey. **Clerk to file**

**4. Matters Arising**

4.1 Red phone box – Hampton on the Hill – The Clerk reported a delivery / return date of Thursday 16 January 2025. The closure of Old Budbrooke Road at the Parkway Station bridge will be communicated to the haulier by Cllr R Treacy-Hales.

4.2 20 mph speed limits – Cllr Matecki was pleased to report that the county officers had agreed to a 20 mph speed limit through all of HotH and he was very much thanked for all his work, investigation and support to secure this restriction. He cautioned that the process could extend to 12 months and the BPC confirmed support for this restriction.

4.3 Matters that Councillors wish to clarify / discuss from the PC Action List - The Clerk noted that the list contained numerous items that had been actioned/completed and were shown as being “to close” and these were confirmed. Cllr Thomas suggested that the lack of maintenance and grass cutting on Stanks Island and at St Michaels Road could both be deleted, whilst 10.6 should be deleted as it was the same as 7.13 relating to funding from Miller Homes for Styles Close.

**5. Community Infrastructure Levy (CiL) Projects Update**

5.1 Community Centre – **Cllr R Treacy-Hales** reported that **work continued** on plans for toilets to be refurbished in the summer, that included some amendments to the initial plans with drawings to follow soon before going out to tender.

5.2 Play Grounds – No update but **Cllr Nutt offered** to share one before the next meeting.

5.3 Benches – A list of possible locations had been distributed before the meeting and the Chair had added a suggestion of The Warwicks – Cllr R Treacy-Hales indicated a cost when this was looked at last of around £400 excluding VAT. The Clerk added that fixings would be an additional £30 or £85 for hard or soft floors respectively, excluding VAT. Cllr M Treacy-Hales suggested only one new bench at the Barracks Memorial and retaining the existing bench. Cllr Thomas added that permission would be needed for the green at Grove Park in HotH. A member of the public thought that there was some funding from CiL money that was confirmed by the Chair who added that some funding might also come from the operational budget, whilst permissions would be needed for some locations from the WDC. **Clerk to** present bench type options and costs for approval to be followed by obtaining WDC approvals.

## 6. Planning

### 6.1. Planning applications to report / consider

6.1.1 W/24/1558 Hilltop House, Littleworth (Warwick) Road, Budbrooke CV35 8HB- use of land for mobile home – Cllr Thomas noted the extensive motivation in the planning application whilst Cllr R Treacy-Hales mentioned that this was in the green belt and would not be a real dwelling as mobile homes are only permitted on a temporary basis if a property is being renovated. It was felt that clarity was needed as this did not appear to be temporary but permanent accommodation for a relative. As it was green belt land, the BPC object unless the WDC are satisfied that the application meets green belt requirements. **Clerk to** lodge an objection.

6.1.2 W/ 24 1717 3 Curlieu Close outer leaf replacement and warm deck roof to existing single storey rear extn and enlargement and raising of rear terrace area. No objection.

6.2 Decision re Henley Road Travellers – This application had been referred to a Public Inquiry and Cllr Thomas was thanked for his research into such. To participate requires application for Rule 6 status and then a lot of preliminary work. Guidelines say that parties should only proceed for Rule 6 status if the BPC can offer original testimony unless it can band together with others with similar views. He did not believe that the BPC could add anything new that the WDC would not. Cllr Matecki clarified that the WDC had set a determination date with sufficient time to receive any feedback to support the planning application or otherwise. The WDC had sought more information by the determination date that was then submitted by the applicant to the planning inspector 2 days after the determination date adding that the WDC had not given them sufficient time. Cllr Phillips believed that the BPC could still speak up, without Rule 6 status, and suggested that the BPC submit their view and be willing to speak. He would forward an email regarding the Rule 6 process. Cllr Thomas repeated that to submit and speak the BPC would need to give new information and not repeat it. Cllr Phillips understood that Norton Lindsey should apply for Rule 6 whilst the BPC should object on the same basis as their existing objection and attend the inquiry whilst residents should be encouraged to put comments into the inquiry. **Clerk to action.**

### 6.3 South Warwickshire Local Plan – Preferred Options Consultation

Cllr Thomas had attended a councillor briefing that referred to the 8 week consultation period commencing on Friday 10 January 2025 until 7 March 2025. Cllr Phillips clarified that the proposal is not a full plan yet but refers to 36 preferred sites that are shown in the 600 page Local Plan document. There is an interactive map that includes additional sites where none are discounted yet and he encouraged residents to give their opinions during this 8 week consultation period with objections being made on a planning bases. Cllr Thomas said that not all locations will go ahead but any options will be assessed taking account of housing need and so not all 36 will be used. It appeared likely that 3 major ones would go ahead i.e. near the crematorium, Bishops Tachbrook and Hatton. Whilst not in the parish, the St Mary's Lands area in Warwick may affect the BPC. Cllr Phillips added that any sites not included in the plan at this stage will have a proper consultation if proposed. Cllr Phillips encouraged the BPC and residents to make submissions suggesting that Notices be placed in the BPC Newsletter and or at the Open Door. A large number of submissions is advisable if objections are to be successful. **Clerk to** arrange a meeting of councillors to discuss in addition to notices in the newsletter and at the Open Door.

## 7. Correspondence

7.1 Hampton Road Path from HotH – the Clerk notified that the report of the path needing repairs would be chased, including the state of the verge that had been left by Severn Trent after recent works, including leaving the Give Way sign down. This was not just a walkable path but also a designated cycle route that needs to be maintained. The Chair referred to a good clearance of the path in recent years whilst **Cllr Matecki** had secured maintenance in the past before encroachment from the private land and so he **would investigate** again. The **Clerk** mentioned a discussion on site recently with a CC Highways representative that referred to the bulldozer clearance of the path on Old Budbrooke Road that he would **refer to when chasing the report**.

7.2 A46 closure 6/1/25 – A resident had suggested that the WDC should have had a plan for alternate routes to redirect traffic to avoid bottlenecks when major roads like the A46 were closed. It was noted that the bottlenecks on this day were not just in HotH but all over Warwick. The flooding was due to the embankment when there was an upgrade 15 years ago that had caused flooding since due to the clay soil. **Cllr Matecki would** refer to this when raising the closure with the CC Highways tomorrow.

7.3 Old Budbrooke Road Bridge Closure – This would take place from 13 to 17/1/25 to install a new duct for Virgin cabling. There would be signage to redirect traffic through Warwick.

## **8. Parish Maintenance/Playgrounds**

8.1 The December 2024 Playground Report was noted. **Cllr M Treacy-Hales** enquired about the cleaning of the equipment and suggested a call out for volunteers that she offered to arrange.

8.2 Review of maintenance work – The Clerk reported that the zip wire and swing repair in the Styles playground had been completed.

8.3 Storm Darragh – The Clerk noted that 3 reports of trees/branches down had been made following the storm – at the Old Budbrooke Road chicane, on the corner of Old Budbrooke and Field Barn Roads and finally on the green at the top of Old School Lane in HotH.

**9. Community Centre / Village Hall items** – no events were noted.

## **10. Newsletter / Website / Facebook**

10.1 Newsletter invoicing – these were still being finalised as it appeared as if the BPC may not be able to charge certain organisations. There was also a query about what could be advertised in the newsletter where advice had been sought. **Clerk to** follow up.

## **11. Finance**

11.1 Approval of payments - The payments on the list provided to councillors in advance of the meeting were noted and cheques were signed for these.

11.2 November 2024 Accounts – This had been distributed prior to the meeting and was considered and approved.

11.3 Bank reconciliations at 30 November 2024 – This had been distributed prior to the meeting and was considered and approved. These will be signed at the next meeting

11.4 Precept – The request for £45,000 approved at the December 24 was in hand.

11.5 External Audit Report 2022/3 – The report had been received in December and the **Clerk would** provide a paper thereon to councillors as well as post the audit report onto the website as required, including the notice of the conclusion of the audit.

11.6 Lloyds forced new bank account w.e.f. 14/1/25 – The Clerk proposed an application for on line banking, for efficiency and to avoid new charges, that was approved and the **Clerk was to action**.

11.7 Gmail storage – The Clerk reported that this was close to being full and so increasing such at the relevant fee was approved. **Clerk to action**

## **12. Any Other Business**

12.1.1 Draft Emergency Plan v2 – This was postponed to the February meeting. The Clerk enquired about which councillor would be responsible following a recent resignation and Cllr R Treacy-Hales kindly offered.

12.1.2 WDC Flooding Advice – to be considered in February along with the Emergency Plan.

12.2 Cllr R Treacy-Hales referred to the discussion at the December meeting to recruit new councillors suggesting that other councils were consulted for wording for this recruitment. The Chair suggested a notice in the newsletter or even a separate letter to all residents, and **Cllr R Treacy-Hales kindly** offered to produce the notice,

12.3 The possible reorganisation of county and district councils proposed by the government in a December white paper was discussed. The merging of these could result in more responsibility coming to parishes that Cllr Thomas thought parishes would not be able to afford but Cllr Phillips believed that this would result in changes to precept funding.

12.4 Cllr Thomas mentioned Meals on Wheels being taken on by another organisation and the **Clerk would** include the leaflet thereon in the next newsletter.

**13. Next Meeting** - The next meeting will be held on Wednesday 5 February 2025 at 20h00 in the Budbrooke Community Centre.

The meeting ended at 21h15

**Abbreviations:** BCA – Budbrooke Community Association / HOTH – Hampton on the Hill / HOTHRA – Hampton on the Hill Residents' Association / NALC – National Association of Local Councils / NW - Neighbourhood Watch / PC – Parish Council / PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council / WCC – Warwickshire County Council / WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / HM – Hampton Magna