

**BUDBROOKE PARISH COUNCIL
MINUTES OF MEETING**

**Wednesday 5 March 2025 at 20h00
in the Budbrooke Community Centre**

Present: Cllrs: Mike Dutton (Chair), Andy Thomas, Rhonda Treacy-Hales, Maggie Treacy-Hales, Paul McCloskey, Jan Matecki (WCC & WDC), Peter Phillips (WDC) and 4 members of the public.

Apologies: Cllrs: Michelle Nutt

Abbreviations: Please see below under final Item

1. Public Participation

1.1 A member of the public thanked Cllr Matecki for the widening of the barriers at Mayne and Lloyd Close and wondered if the same could be provided at the end of The Warwicks to allow for mobility scooters to move onto Old Budbrooke Road. **Cllr Matecki offered** to make a request for such.

1.2 The same member of the public reported an encroaching hedge from the nurse school at the fence shared with the park at Styles Close. **Clerk to** investigate.

1.3 The same member of the public noted dog fouling at Lloyd Close going up toward Mayne Close. Cllr Phillips suggested asking the WDC Neighbourhood Services team with a copy to him but the Chair suggested that dog owners take responsibility for the fouling by their dogs. **Clerk to** add the topic of dog fouling to the newsletter notice re maintaining hedges.

1.4 Another member of the public said that the path from HotH down into Warwick hardly had room for one person and the clerk confirmed that this matter had been reported to the CC and it was still pending. Cllr Matecki understood that the land owner had been written to. The Chair clarified that the land of the owner ends at the hedge and the member of the public added that it was both sides of the path that needed attention. The Chair believed that this path was a cycle route too, though Cllr Matecki added that he was not aware of it being a cycle route. The Chair added that historically this path had to be kept clear for cyclists going to school. Cllr Matecki added that the issue with the footpath to Henley Rd is going over A46 where it may not be safe for cyclists. The Chair repeated that historically the path down into Warwick had always been a cycle way.

1.5 A member of the public enquired after the status of the next phase of the dropped curbs. Cllr Matecki confirmed that the last tranche of curbs had been done and so the further work now awaited a budget i.e. a new councillor after the upcoming election.

2. Register, Apologies & Declaration of Interest & Dispensations - The register was signed by all present. There were no Dispensations or Declarations of Interest

3. Approve previous minutes - The Minutes of the Parish Council Meeting of 5 February 2025 were approved. **Clerk to file**

4. Matters Arising

4.1 Cllr R Treacy-Hales H had circulated a draft councillor advert and she reported making an amendment following a suggestion by Cllr Thomas and so this could be shown on Facebook and in the Newsletter. Cllr Thomas asked if perhaps it was not in the Newsletter but rather distributed as a leaflet to residents with the Newsletter. It was agreed that **Cllr R Treacy-Hales would show** the advert on Facebook and in the Newsletter.

4.2 Matters that Councillors wish to clarify / discuss from the PC Action List - The Clerk noted that the list contained numerous items that had been actioned/completed and were shown as being "to close" and these were confirmed.

5. Community Infrastructure Levy (CiL) Projects Update

5.1 Community Centre – No update.

5.2 Play Grounds – In response to no update, Cllr M Treacy-Hales asked what was stopping matters from moving forward, particularly at Styles Close? Can anything move forward like the path? Cllr M Treacy-Hales also wanted to move on with elements of the park before approval of all works. The Clerk expressed concern at proceeding piecemeal as the full costs had not been reviewed by the BPC to which Cllr M Treacy-Hales said that the open meetings had provided pictures of proposals. The Chair responded saying that CiL money could be used that had been received early on before the current Clerk had commenced.

5.3 Benches – The Clerk had provided a paper to all for the meeting showing some options for wooden, recycled plastic or metal benches including noting that permissions had been sought from WCC for the relevant ones. **A member** of the public agreed to return to the GP surgery with details of costs and to confirm a possible location, as well as clarify the possible locations for the 2 metre Covid bench to be sponsored by St Michael's Church. In response to a question from another member of the public, it was confirmed that it would be possible for a group of residents to share sponsoring a bench. Cllr McCloskey asked if only the same type of bench would be used at each location and this was confirmed by Cllr Thomas. Cllr M Treacy-Hales was happy for the metal type to be used if the people donating requested such, and that the BPC agree one of each type of bench and that at each location the same is used if there are two benches. **The Clerk would seek** a 1st and 2nd preference from councillors to confirm which types would be proceeded with, these appeared to be in the region of £400 - £450 with fittings to be added. **The Clerk** noted needing to chase asking if CiL funds could be used but the Chair believed that the funds should just be used. **The Clerk to** draft and seek approval for an invitation in the April Newsletter to residents to sponsor benches.

6. Planning

6.1. Planning applications to report / consider

6.1.1 W/25/0201/TCA T1 oak felling on land next to 407 Birmingham Road CV35 7DZ. No objection

6.1.2 W/25/0119/TCA Land on the west side of Old Budbrooke Road to fell trees to combat subsidence at Oldence, CV35 7TU. No objection

6.1.3 W / 24 / 1415 Harbour Cottage 2 storey side extn, small dormer window to rear with rear porch. No objection

6.1.4 W / 25 / 0232 18 Cherry Lane, Hampton Magna, CV35 8SL Replacement of existing conservatory (approx. 20 years old) with new sunroom – No Objection

6.1.5 W / 25 / 0133 10 Clinton Ave, Hampton Magna CV35 8TX New roof to facilitate loft conversion, box dormer at rear of property and new Velux windows to front. No objection

6.2 South Warwickshire Local Plan – Preferred Options Consultation

The Clerk reported that the joint parish council letter had been signed today in a summary format rather than in detail and would forward a copy to Cllrs Phillips and Matecki. It was noted that the Meeting of Residents on 26 February had been well attended with very constructive

dialogue and thanks were expressed to the Chair, Cllrs M and R Treacy-Hales, Matecki and Phillips for their substantial contributions. The latest version 6 of the BPC submission was approved with the **Clerk to send** with a cc to Cllrs Matecki and Phillips. It was reported that residents had indicated on the HM Facebook that they had had difficulty registering their objections, could not get details / info from the SWLP website. Cllr Phillips suggested using the guidelines provided on the Keep Hatton Station Rural website.

7. Correspondence

7.1 Low Bridge Signs had been requested by a resident and Cllr Matecki reported that large flashing light signs were not possible and that there were 7.5 ton limit signs already, but that **he would** still consult with CC Highways.

7.2 Horse & Rider Signs had been requested. The Chair had not seen any horses recently other than occasionally at Montgomery Ave and it was only going to benefit a few riders. **The Clerk** noted that a request had already been made to the CC Highways that would be followed up on.

8. Parish Maintenance/Playgrounds

8.1 The February 2025 Playground Report was noted.

8.2 **Cllr Matecki** enquired about possibly replacing bollards on Old Budbrooke Road with wooden ones, as it might be complicated due to how they had been installed. Cllr Thomas suggested replacing what had been knocked down with black and white ones like those at the bridge.

8.3 Cllr M Treacy-Hales reported a dip in the road surface where Blandford Way turns up into Arras Boulevard. **Clerk to** investigate.

9. Community Centre / Village Hall items

9.1 The next film at the Village Hall on 18 April at 19h00 will be "Definitely Maybe".

9.2 The Village Hall AGM will be held on 11 April.

10. Newsletter / Website / Facebook – no update

11. Finance

11.1 Approval of payments - The payments on the list provided to councillors in advance of the meeting were noted and cheques were signed for these.

11.2 January 2025 Accounts – This had been distributed prior to the meeting and was considered and approved.

11.3 Bank reconciliations at 31 January 2025 – This had been distributed prior to the meeting and was considered and approved.

12. Any Other Business

12.1. Allotment – The Chair reported an on-site meeting on 21 February attended by him, Cllr McCloskey, Bellway and the WDC. The allotment is soon to be transferred to the BPC that is awaiting legal documents for the handover. The Clerk reported requesting legal advice from the legal department of the WCC regarding the governance structure. A member of the public enquired if allotment holders would be individuals or would joint ventures be included? The Chair responded that this had yet to be decided. The member of the public asked if a community garden for growing food together would be part of the allotment? Cllr M Treacy-

Hales noted that allotments were already oversubscribed and so it might be difficult to allocate allotments other than on an individual basis, and perhaps a community garden might be located elsewhere. Another member of the public referred to a community garden at Chase Meadow that appeared to be a good one. In response to Cllr McCloskey asking if disabled access had been considered, Cllr M Treacy-Hales suggested that the allotment would adapt.

12.2 APM / AGM Arrangements – It was agreed to have both meetings on the same day as the BPC meeting on 7 May 2025. The contents of the APM will be discussed at the April BPC meeting. **Clerk to action.**

12.3 Cllr Phillips referred to discussions with residents recently when doing a leaflet drop that the Sykes Road development had not been adopted and asked had the CC been written to, to enquire? Cllr Matecki noted that adoptions were problematic, despite being under S38, and developers have to put up a bond for repairs. Developers do not like this and so have multiple meetings to resolve all issues before adoption. Cllr McCloskey believed that the green has been adopted by WDC. **Clerk to investigate.**

12.4 Cllr Phillips reported that he had also had the lift at Warwick Parkway not working raised with him. Cllr Matecki understood that our MP, Jeremy Wright was also pressuring Chiltern Railways, whilst he had himself written to the Chiltern CEO who had replied saying that a solution to the cause i.e. flooding, was pending.

12.5 In response to a member of the public enquiring into any initiatives with the Warwick Network for VE Day, the Chair replied that this was not being considered.

The meeting with members of the public present ended at 21h05.

13. Exempt Information

13.1 The agenda had given notice that the public and press would be excluded from the meeting before discussions take place on Exempt Information the grounds that, if the public and press were present during the transaction of such business, there would be a disclosure to them of exempt information described in paragraphs 1. 2 and 3 of Schedule 12A to the Local Government Act 1972, as amended.

13.2 Primary School grant application - The Chair confirmed that a grant of £5,000 would be made from CiL funding.

14. Next Meeting - The next meeting will be held on Wednesday 2 April 2025 at 20h00 in the Budbrooke Community Centre.

The meeting ended at 21h29

Abbreviations: BCA – Budbrooke Community Association / HOTH – Hampton on the Hill / HOTHRA – Hampton on the Hill Residents’ Association / NALC – National Association of Local Councils / NW - Neighbourhood Watch / PC – Parish Council / PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council / WCC – Warwickshire County Council / WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / HM – Hampton Magna