

BUDBROOKE PARISH COUNCIL
MINUTES OF MEETING
Wednesday 7 August 2024 at 20h00
in the Budbrooke Community Centre

Present: Cllrs: Andy Thomas (Chair), Sue Stanton, Peter Phillips (WDC) and 3 members of the public. **With no quorum for the meeting, no decisions could be made but these would be considered / ratified at the next meeting.**

Apologies: Cllrs: Mike Dutton, Maggie Treacy-Hales, Ian McCloskey, Rhonda Treacy-Hales, Michelle Nutt, Jan Matecki (WCC & WDC),

Abbreviations: Please see below under final Item

1. Public Participation

1.1 A member of the public noted seeing Cllr Dutton recently and mentioning that the Lloyd Close and Mayne Close barriers were too close together for mobility scooters and they suggested that one of the barriers be moved. **Clerk to** email Cllr Phillips tonight in time for an upcoming meeting in the morning where he would raise the issue.

1.2 The same member of the public noted overhanging vegetation on the pathway at Mayne / Chichester Lane. **Clerk to** request trimming.

1.3 A member of the public had emailed the Clerk to report a suggestion for an Ordinance Survey map covered in Perspex to be affixed on the rear wall of the HOTH refurbished red telephone box along with holding rambler maps in a Perspex holder – **Cllr R Treacy-Hales to** add these to the plans for the red telephone box.

1.4 A member of the public enquired after the sale of Stanks Farm asking what would happen to the footbridge and in response, Cllr Stanton believed that it may not have been sold yet as there was a ransom strip at the entrance.

2. Register, Apologies & Declaration of Interest & Dispensations

The register was signed by all present. There were no Dispensations or Declarations of Interest

3. Approve previous minutes

The Minutes of the Parish Council Meeting of 3 July 2024 were noted. **Clerk to file next month.**

4. Matters Arising

4.1 Red phone box – Hampton on the Hill

4.1.1 The Clerk reported that the box was to be returned in approximately three weeks' time.

4.1.2 The Clerk reported that a concrete square was required to fill the hole and prepare a base to return the box onto. **Clerk to** seek approval by email for this work.

4.2 Seat for zip wire in play area at Styles Close and basket and chains – No update regarding the alternate quotes being sought.

4.3 Allotments Update

4.3.1 The Clerk noted the following report received from the Chair - " I visited the new allotments on Hampton Trove in recent days – first left off Phillips Way East . The site is well fenced and has hard parking, two water taps and is ready for us to take over – except that it is not yet ours."

4.3.2 The Clerk added that we continue to chase the adoption of the land but that this process was being clarified. **Clerk / Cllr Dutton**

4.3.3 Cllr Thomas had reported that the latch on the car gate was not work nor was there a place for the bolt to be fixed into. **Clerk to note** for pre handover queries.

4.3.4 The Clerk referred to his update to BPC Councillors where he had reported that he had visited the allotment last week in response to a query from an interested resident regarding the size of the plots that appeared to them to be small. These have been demarcated with clay and rubble for walkways. Cllr McCloskey had agreed to the Clerk's observation in the update that the carpark was large and Cllr Stanton agreed to the suggestion that it may be an option for some sheds to be located at the bottom of the carpark. These will be discussed further at the next meeting - **Clerk to action**

4.3.5 **The Clerk** reported that he will seek preferences from residents who have indicated an interest for a day and time to meet in late September

4.3.6 Cllr Stanton insisted that before BPC take over the land, the developer needed to clear the rubble in the adjacent field as this was currently not compliant with the initial requirements. It was noted that this was not BPC responsibility but that of WDC – **Clerk to alert WDC**. Cllr Stanton noted that this was similar to concerns with the other developer, Miller Homes where even barbed wire had been left. **Cllr Stanton to revert** to Cllr Matecki who had offered to assist on the latter.

4.4 Hatton Development

4.4.1 The Clerk reported further emails of concern from non-parish residents.

4.4.2 Rather than await the draft local plan preferred options later in the year, Cllr Phillips suggested that the BPC and parish residents should raise any objections now by writing to the Leader and Deputy Leader of WDC (Cllrs Ian Davison and Chris King respectively).

4.5 Barracks Memorial – Cllr Stanton reported that quotes for raised beds had cautioned that these take water in. It was therefore now proposed to remove the existing format and rather have beds at ground level. In addition, the current bench needed replacement whilst a second bench may be required. The beds under tree might also be removed with a walkway from the one pavement to the other. **Cllr Stanton to email** Cllr Matecki to enquire whether and how this might be laid with tarmac, albeit that these additional items may only be performed post October. Cllr Stanton was also seeking a quote to clear these beds and fill them with Cotswold Chipping Stone, whilst another quote was awaited on the regilding. The final jobs were to scrub and regild the stonework by mid-September and **Cllr Stanton will** circulate quotes. Cllr Stanton noted that the 13 October event was for the 350th anniversary of the Warwickshire Regiment when there would be a service at St Michaels, along with a display at the church and a march up to the church.

4.6 Matters that Councillors wish to clarify / discuss from the PC Action List - The Clerk noted that the list contained numerous items that had been actioned/completed and so were shown

as “to close”. Rather than retain all matters for closure until the next meeting, the **Clerk will** seek approval to close by email.

5. Community Infrastructure Levy (CiL) Projects Update

5.1 Outdoor fitness space and Children’s Play areas – Cllr Stanton reported that there had been no meeting but that the land at the back of Styles Close behind play area had been cleared. Cllr Stanton referred to Cllr McCloskey mentioning the tarmac paths and she confirmed that these paths are being looked at. **Cllr Stanton to action**

5.2 Community Centre – Approval Process for current works payments – Nothing to report.

6. Planning

6.1 Planning applications to report/consider

6.1.1 W/24/0797Cotswold, Birmingham Road Erect 1st floor hipped roof side extension

No objections.

6.1.2 Henley Road Travellers – W/24/0711

The Clerk reported that on 23/7/24, a Stop Notice (no right to appeal) and an Enforcement Notice (with a deadline of 26 August to appeal) were served. **Cllr Thomas offered** to send a draft objection to all as this needed to be submitted by the end of August. Cllrs Matecki and Phillips were thanked for all their work on this matter.

6.1.3 W/22/1410 3 storey 75 bed care home Hatton Locks

The BPC had objected in 2022 and would attend the WDC Planning Committee Meeting on 13/8/24 at 18h00 at the Shire Hall to object. **Clerk to** register attendance for the BPC.

7. Correspondence

7.1 Dangerous and noisy driving – The Clerk read an email from a resident regarding their concern and that of other residents about “the dangerous driving by cars and noisy motorbikes” through Hampton Magna. **Cllr Stanton offered** to draft a notice for the newsletter and Facebook that would include suggesting contacting the police. Cllr Phillips mentioned Community Speedwatch that needed a number of people to volunteer that **Cllr Stanton would** investigate.

7.2 Stanks Island lack of grass cutting / same from St Michaels Road to Budbrooke Road. It was agreed that neither were in the parish but that the **Clerk would** report the former to WCC and the latter to Cllr Claire Wightman.

8. Parish Maintenance/Playgrounds

8.1 Review of maintenance work – Nothing to report

8.2 The July 2024 playground report was noted.

9. Community Centre / Village Hall items

Nothing reported

10. Newsletter / Website / Facebook

Nothing to report

11. Finance

11.1 Approval of payments - The payments on the list provided to councillors in advance of the meeting were noted and cheques were signed for these. These will be agreed by email **by the Clerk** before second signature and despatch.

11.2 Q1 Accounts – This had been distributed for consideration prior to the meeting. The Clerk noted that this showed receipts of £21,136 mainly the half year precept whilst amounts paid totalled £13,072 with the largest being the two grants totalling £3,000.

11.3 Bank reconciliation – This had been distributed for consideration prior to the meeting as part of the Q1 Accounts i.e. as at 30 June 2024. This was noted.

11.3 2024/5 Budget v3 – This had been distributed for consideration prior to the meeting. The Clerk noted a similar income to the last version at £42,710 i.e. mainly precept funding whilst operating costs totalled £43,906. These figures excluded CiL funds to be paid out, though £24,602 is shown re the current CC work.

Clerk to table 11.2, 11.3 and 11.4 for approval at the next meeting.

12. Any Other Business

12.1 Cllr Phillips noted the availability of sport grants in a next round to be applied for by 9/9/24 to apply for up to £500 for any sports group. **Cllr Phillips to** send details to the Clerk who will forward to **Cllr Stanton for** Facebook, who mentioned that this may be of interest to the HM Football Club.

12.2 Cllr Stanton enquired after the revision of the WDC Gambling Policy and Cllr Thomas assured that there were no major changes.

12.3 Cllr McCloskey had provided a draft version 1 of an Emergency Plan that will be considered at the next meeting – **Clerk to table**. Cllr Phillips suggested looking at the plans of other parishes and perhaps liaising with John Barrott, the Vice Chair at Barford.

13. Next Meeting - The next meeting will be held on Wednesday 4 September 2024 at 20h00 in the Budbrooke Community Centre.

The meeting ended at 21h21

Abbreviations: BCA – Budbrooke Community Association / HOTH – Hampton on the Hill / HOTHRA – Hampton on the Hill Residents' Association / NALC – National Association of Local Councils / NW - Neighbourhood Watch / PC – Parish Council / PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council / WCC – Warwickshire County Council / WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / HM – Hampton Magna