

**BUDBROOKE PARISH COUNCIL**  
**MINUTES OF MEETING**  
**Wednesday 4 September 2024 at 20h00**  
**in the Budbrooke Community Centre**

**Present:** Cllrs: Mike Dutton (Chair), Andy Thomas, Ian McCloskey, Rhonda Treacy-Hales, Michelle Nutt, Jan Matecki (WCC & WDC), Peter Phillips (WDC) and 4 members of the public.

**Apologies:** Cllrs: Maggie Treacy-Hales, Sue Stanton

**Abbreviations:** Please see below under final Item

## **1. Public Participation**

1.1 A member of the public was concerned that the barriers at Lloyd and Mayne Closes did not allow access for mobility scooters and suggested that one barrier on the grass could be moved. Cllr Matecki responded that he had requested information from the relevant department. **Clerk to liaise with Cllr Matecki.**

1.2 A member of the public asked if HotH and HM might become 20 mph speed limited spaces as some drivers continued to exceed the speed limit out of hours with a high complaint level in HotH where street lighting was weak at night and care was needed even in the daytime, particularly when crossing at Grove Park. There followed some considerable discussion where the main points raised included – 1.2.1 A nearby County Council having its own policy for 20 mph whereas Cllr Matecki clarified that WDC follow national guidance that requires local support and meets a threshold of 24 mph or less. He said that he will support a 20 mph limit if these two criteria were met. 1.2.2 Some experience was that people drive at a speed that they feel is appropriate and 20 mph limits do not always change behaviours. Limits were key where they were critically needed rather than being widespread otherwise they may be ignored where they were vital. 1.2.3 Cllr Phillips would also support this limit if the criteria were met and suggested that perhaps the issue is enforcement and mentioned the Speed Watch scheme.

The BPC agreed that the appropriate authorities be asked how this might be done, and what the implications would be for the BPC. This would take the form of the **Clerk writing** to Cllr Matecki to request a view from the WDC, the **Clerk consulting** the Police to clarify what support will be given for Speed Watch training and how they will enforce offences?

## **2. Register, Apologies & Declaration of Interest & Dispensations**

The register was signed by all present. There were no Dispensations or Declarations of Interest

## **3. Approve previous minutes**

The Minutes of the Parish Council Meetings of 3 July 2024 and 7 August 2024 were approved after the notes from the formers were approved as minutes. **Clerk to file.**

## **4. Matters Arising**

4.1 Red phone box – Hampton on the Hill - The Clerk reported that this was ready to be returned but that a cable was found to still be live and so National Grid attended to make it safe underground. They had prepared a like for like concrete base yesterday to place the

refurbished box onto and **Cllr R Treacy-Hales offered** to liaise with contractor to arrange a return.

4.2 Seat for zip wire in play area at Styles Close and basket and chains – The **Clerk was** requested to investigate a possible misunderstanding that had delayed this matter.

4.3 Allotments Update – The Clerk reported that the WDC were assisting the BPC and liaising with Bellway to arrange a site visit, whilst an email had been sent to all interested residents seeking preferences for a date / time for a first meeting.

4.4 Hatton Development – Cllr Dutton referred to an upcoming meeting set up with WDC and the chairs of Hatton, Shrewley, Norton Lindsey and Beausale/Haseley/Honiley/Wroxall. **Cllr Dutton to** confirm who will represent the BPC.

4.5 Barracks Memorial – The Clerk reported that three BPC Cllrs would attend the service on 13 October whilst Cllr Nutt mentioned the work on this matter by Cllr Stanton that included a new bench and the Clerk confirmed that there were two on the list of potential new benches.

4.6 Matters that Councillors wish to clarify / discuss from the PC Action List - The Clerk noted that the list contained numerous items that had been actioned/completed and so were shown as “to close”. The closure of items from the August and September lists was approved.

## **5. Community Infrastructure Levy (CiL) Projects Update**

5.1 Outdoor fitness space and Children’s Play areas – Cllr Nutt reported that four suppliers had been consulted about proposals with three providing quotes that were all close to the master plan document to be used to consult within the parish. Pictures and a questionnaire would be set up on line to seek feedback on current usage, proposals and priorities. There would also be consultations with various parish groups, a possible two drop-in days with pencilled dates that had yet to be finalised. This consultation process would allow for a return to the suppliers in October to request them to provide costings in November so that commitments could be made to install next year Spring. **Cllr Nutt would** distribute drafts to Cllrs and the Clerk soon for comment prior to going live on line.

5.2 Community Centre – Cllr R Treacy-Hales referred to the work, in the room next door to where this meeting was being held, over the summer that had now been completed except for the store cupboard and a few items in the kitchen next week. She had sent an update of costs prior to the meeting and payment of any items on this list totalling £20,330 was approved.

## **6. Planning**

6.1 Planning applications to report/consider

6.1.1 W/24/1019 30 Old Budbrooke Road CV35 8QN - single storey side extn and garage conversion, roof replaced to porch to run through with pitch of extn roof - No objections.

6.1.2 W/24 /1113 Shell Filling Station Variation of Condition 2 of W/23/0557 - amend parking layout, position and location of sales building and EV associated plant - No objections.

6.1.3 W/24/0831 11a Hatton Terrace, Birmingham Road – Certificate for Lawful Development for established use of building as an independent dwelling – it was noted that the BPC had submitted an objection. The Clerk reported a determination date of 12/9/24 whilst Cllr Matecki noted that there had only been one letter of support compared to many objections.

6.1.4 W/24/0711 - Henley Road Travellers – it was noted that the BPC had submitted an objection. The Clerk reported that no determination deadline had been set yet.

6.1.5 W/22/1410 Erection of 3 storey 75 bed care home – at the roundabout of the Birmingham Road and Charingworth Drive – it was noted that the BPC had objected, along with Hatton Parish Council and Cllr Matecki at the recent WDC Planning Committee meeting where the application was turned down by the Committee after Cllr Phillips had proposed a vote against the application.

## **7. Correspondence**

7.1 Dropped curb Slade Hill/Woodway Ave/Cherry Lane – Cllr Dutton referred to a request for a curb on the opposite side of the driveway. It was noted that this curb was on the holding list that **Caroline Edwards offered** to send to Cllr Matecki.

7.2 Drain outside 1 Cherry Lane – **Clerk to** report

7.3 Cawston House graffiti – Cllr Dutton referred to this that was believed to be in chalk and so hopefully would fade soon.

7.4 Advance notice of fireworks – following a noise from an event on 31/8/24, St Michael's Church had confirmed that it was not their event and a reply was awaited from another organisation in the same area. If this was persistent then it would be an issue but if it was not a private event, then permission / notice will have been required. **Clerk to** follow up before providing details to Cllr Phillips who offered to investigate.

7.5 Application email for a grant for the boxing gym Clearys in Heathcote – it was confirmed that grants needed to benefit local residents. **Clerk to** inform the applicant.

## **8. Parish Maintenance/Playgrounds**

8.1.1 Flooding at Montgomery Park – **Clerk to** distribute to Councillors a note of a meeting with residents. It was agreed that the **Clerk could** seek approval by email of a quote to clear a 1 metre corridor at the rear of no. 12 and seek a quote for an arborist to advise on the cherry trees and trees to the side of no. 12. Cllr McCloskey added that drainage may be required, not just attention to the trees and advice on a solution to the flooding should be sought after the survey by the arborist.

8.1.2 The **Clerk was** authorised to seek a quote to trim the fir trees at Chichester Lane.

8.2 Review of maintenance work – Nothing to report

8.3 The August 2024 playground report was noted. Cllr Dutton commented that there was nothing in the report about the weeds growing around the slide at Montgomery Ave that the **Clerk would** investigate.

8.4 Cllr Thomas referred to unwelcome visitors recently at a sports club in the county and asked if bollards and or a height restrictor were needed to stop large vehicles entering at Styles Close. **Clerk to** seek costs after clarifying requirements. Cllr R Treacy-Hales suggested that the gates to Styles Close needed attention – **Clerk to** investigate.

8.5 The hedge at 1 Haywood Close on the corner with Cherry Lane does not allow residents to easily walk past a lamppost that is situated in the middle of the path. The **Clerk will** investigate including a possible referral to WCC.

**9. Community Centre / Village Hall items** - Nothing to report.

**10. Newsletter / Website / Facebook** – Nothing to report

## 11. Finance

11.1 Approval of payments - The payments on the list provided to councillors in advance of the meeting were noted and cheques were signed for these. In addition, approval given by email after the 7 August meeting for payments listed at that meeting was confirmed.

11.2 Q1 Accounts – This had been distributed prior to and was considered at the prior meeting and was now formally approved.

11.3 Bank reconciliations – This had been distributed prior to and was considered at the prior meeting as part of the Q1 Accounts i.e. as at 30 June 2024. This was noted.

11.4 2024/5 Budget v3 – This had been distributed prior to and was considered at the prior meeting and was now formally approved.

11.5 The July 2024 Accounts and Bank Reconciliations as at 31 July 2024 - These had been distributed for consideration prior to the meeting and were approved/noted respectively.

## 12. Any Other Business

12.1 Draft Emergency Plan – The draft distributed before the meeting was considered and an updated v2 of the plan will **be provided by Cllr McCloskey** shortly. He asked if the BPC would fund equipment like blankets etc. and in response, **Cllr McCloskey** was asked to provide a list to all with costs to be considered.

12.2 Procurement Training £35 was approved for each of Cllr Stanton and the Clerk.

12.3 Cllr Stanton had sent details to all about concerns regarding landscaping commitments by developers and the need to consult with the WDC. **Clerk to liaise with Cllr Stanton.**

12.4 Long service recognition – Cllr R Treacy-Hales noted that there had been discussion about gifts to recognize service by former councillors with new benches as a more permanent thank you along with an event and press coverage. **Clerk and Cllr R Treacy-Hales to action.**

**13. Next Meeting** - The next meeting will be held on Wednesday 2 October 2024 at 20h00 in the Budbrooke Community Centre.

The meeting ended at 21h34

**Abbreviations:** BCA – Budbrooke Community Association / HOTH – Hampton on the Hill / HOTHRA – Hampton on the Hill Residents' Association / NALC – National Association of Local Councils / NW - Neighbourhood Watch / PC – Parish Council / PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council / WCC – Warwickshire County Council / WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / HM – Hampton Magna