

**BUDBROOKE PARISH COUNCIL
MINUTES OF MEETING**

**Wednesday 2 October 2024 at 20h00
in the Budbrooke Community Centre**

Present: Cllrs: Mike Dutton (Chair), Andy Thomas, Rhonda Treacy-Hales, Michelle Nutt, Maggie Treacy-Hales, and 3 members of the public.

Apologies: Cllrs: Ian McCloskey Sue Stanton, Jan Matecki (WCC & WDC), Peter Phillips (WDC) both attending a full WDC meeting

Abbreviations: Please see below under final Item

1. Public Participation

1.1 At a meeting this week with the Clerk, Caroline Edwards noted a number of issues that residents had asked her to raise that included pathways and barriers being too narrow for certain mobile scooters and prams due to overgrown hedges or grass extending onto paths, as well as dropped curbs. These included a number of locations for each item that have all been kindly referred by her to the CC and WDC.

1.2 A member of the public reported dropped curbs at the entrance to Sykes Road that had crumbled, as well as trees in Curlieu Close needing attention, despite the CC saying that these would be trimmed in September. **Clerk to** investigate / report.

1.3 The same member of the public asked who else had experienced any difficulty on the path from HotH to Montgomery Avenue that was overgrown. **Clerk to** check including liaising with the local resident association.

2. Register, Apologies & Declaration of Interest & Dispensations

The register was signed by all present. There were no Dispensations or Declarations of Interest

3. Approve previous minutes

The Minutes of the Parish Council Meeting of 4 September 2024 were approved. **Clerk to file.**

4. Matters Arising

4.1 Red phone box – Hampton on the Hill – **The clerk** offered to hasten the return of the box.

4.2 Seat for zip wire in play area at Styles Close and basket and chains – The clerk has clarified the background to a possible misunderstanding that had delayed this matter. The quote for parts was being checked for no / little cost increase before an order will be placed and the work undertaken. **Clerk was** authorised to proceed subject to no material cost increase.

4.3 Allotments Update – The clerk reported that replies had been received from some of the interested residents, when seeking preferences for a date / time for a first meeting, that would result in an invitation now being sent to meet on 23 October 2024. **Clerk to** chase WDC who were liaising with Bellway for an onsite meeting.

4.4 Barracks Memorial – Concerns had been raised regarding a possible contractor and so it had been suggested to restrict work to that by volunteers to a clean of the memorial and surrounding area and a postponement of proposed permanent works by a more suitable contractor. **Cllr M Treacy-Hales and the clerk** to arrange / do.

4.5 Flooding at Montgomery Avenue Park – The Clerk had provided a report to all councillors in advance of the meeting. A £200 quote to clear a 1 m corridor at top boundary of no. 12 was approved for the **clerk to** action. Next steps include **the clerk** seeking an arborist and drainage specialist.

4.6 20 mph speed limit – Cllr Matecki had kindly investigated and had confirmed the policy of the WDC that follows national policy which requires an existing average speed of less than 24 mph. that is currently lower than the recent speed surveys in HotH. The **clerk** has made contact with the local police and **will follow up** thereon to explore their support for Speed Watch. Cllr Thomas noted that our Police Crime Commissioner is very supportive of Speed Watch

4.7 Landscaping commitments by developers - The clerk had reviewed the information kindly provided by Cllr Stanton and had requested a site meeting with her to clarify issues involved.

4.8 Hatton Development – Cllr Dutton reported on the meeting last week with the WDC and the chairs of the parishes of Hatton, Shrewley, Norton Lindsey and Beausale / Haseley / Honiley / Wroxall. This was also attended by the Keep Hatton Station Rural Group who presented all their own background information that appeared to focus on the possible lack of infra-structure. An early November meeting for Turley to present to the BPC to be arranged **by the clerk**.

4.9 Matters that Councillors wish to clarify / discuss from the PC Action List - The Clerk noted that the list contained numerous items that had been actioned/completed and so were shown as “to close”. The Clerk apologised that the latest list had only been provided today and so closures will be confirmed at the next meeting.

5. Community Infrastructure Levy (CiL) Projects Update

5.1 Outdoor fitness space and Children’s Play areas – Cllr Nutt had sent a draft survey prepared by her and Cllr McCloskey for comment to accompany two sessions at the end of the month. Approval was given for a spend on printing posters of up to £200. Details / surveys to be provided on Facebook, the website and in response to a query by Cllr Thomas, also in paper in the Open Door. **Cllr Nutt agreed to** see if it would be possible to distinguish in the survey between Styles vs Montgomery playgrounds.

5.2 Community Centre – Cllr R T-H reported that the room in the CC where this meeting was being held had been completed except for the fire door set and minor touch ups. The clerk has queried certain invoices and **Cllr R Treacy-Hales** will get one reissued along with an updated spend list for approval by email. The next phase will be the toilets in summer 2025 with Caroline Edwards and Cllr R T-H already talking to the architect.

6. Planning

6.1 Planning applications to report/consider - 6.1.1 It was reported that the 11a Hatton Terrace application had been rejected by the WDC.

7. Correspondence

7.1 “Dangerous” parking at Bubb Road – The clerk had replied to a resident confirming that they had referred their concerns to the appropriate authorities

7.2 Cllr Dutton noted that cars do not observe the chicane on Old Budbrooke Road. **Clerk to** ask CC / Highways what can be done.

7.3 Cllr Dutton reported that it had been brought to his attention that the blind corner at Slade Hill / Cherry Lane / Woodway was dangerous and the **clerk will ask** CC how it might be made safer. Cllr M TH suggested that slower traffic was needed.

7.4 A resident had previously raised three issues that had not been noted in the minutes. 7.4.1 Walkway Bridge at Warwick Parkway – This had now been replaced following a report by the Clerk. 7.4.2 Flooding on Old Budbrooke Road – the resident believed that there were structural issues and the **Clerk** reported that issues that could be remedied more speedily had been discussed, raised and **would be followed up**. In addition, when doing so, the structural issues would be raised for consideration with the CC. 7.4.3 New Close Style – the request for a replacement similar to the barriers at The Warwicks had been postponed pending concerns that the latter was not useable by residents on mobile scooters. **Clerk to** retain on action list

7.5 A number of items had been referred to the Clerk were included in those referred to above under 1.1 above.

7.6 The **clerk would** investigate a raised drain on the pavement in HotH at the entrance to the pathway to Montgomery Avenue.

8. Parish Maintenance/Playgrounds

8.1 The September 2024 Playground Report was noted

8.2 Review of maintenance work – Cllr R T-H referred to a dangerous hedge on the corner of Daly Ave and Woodway. **Clerk to** follow up

8.3 The footpath at 16 Normandy Close and Arras Blvd needs attention. **Clerk to** investigate.

8.4 Cllr Dutton referred to the advance notice of the road closure at the Birmingham Road overnight on 23 to 30 October 2024 from 18h00 to 08h00 when perhaps these hours should have read 20h00 to 06h00? **Clerk to** reply to the notice regarding this timing.

9. Community Centre / Village Hall items – 9.1 Village Hall events – 9.1.1 Friday 15th November 2024 Film to be shown is Dark Angel. £5 per head. Interval free tea or coffee with biscuits. Ice creams available at £1 each. 9.1.2 Friday 20th December 2024 Film Night. 9.1.3 Sunday 15th December – Christmas afternoon tea. 3pm – 6pm. Free event. Mulled wine, soft drinks, Christmas Cake and Yule logs plus tea and coffee will be available. 9.1.4 28th February 2025 7pm Carpet bowls

10. Newsletter / Website / Facebook – Cllr Thomas suggested that the BPC address on Google be amended. **Clerk to investigate**.

11. Finance

11.1 Approval of payments - The payments on the list provided to councillors in advance of the meeting (plus one small late item) were noted and cheques were signed for these.

11.2 August 2024 Accounts – This had been distributed prior to the meeting and was considered and approved.

11.3 Bank reconciliation – This had been distributed prior to the meeting and was considered and approved.

11.4 Finance Sub-Committee Meeting – the Sub Committee had met on 11/9/24 that approved monthly accounts format, the v3 budget subject to the addition of spends on the allotment set up and the flooding works at Montgomery Avenue, confirmed the level of Precept to be requested but primarily to discuss the use of the remaining CiL funds. The principle agreed

was to allocate funds to benches, refurbishment of the loos at the CC, with the balance for the two playgrounds. A proposal would be provided to BPC by the sub group for approval. **Clerk to action.**

12. Any Other Business

12.1 Draft Emergency Plan v2 – The draft distributed before the meeting was deferred as Cllr McCloskey had given his apology.

13. Next Meeting - The next meeting will be held on Wednesday 6 November 2024 at 20h00 in the Budbrooke Community Centre.

The meeting ended at 21h03

Abbreviations: BCA – Budbrooke Community Association / HOTH – Hampton on the Hill / HOTHRA – Hampton on the Hill Residents' Association / NALC – National Association of Local Councils / NW - Neighbourhood Watch / PC – Parish Council / PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council / WCC – Warwickshire County Council / WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / HM – Hampton Magna