

BUDBROOKE PARISH COUNCIL
MINUTES OF MEETING
Wednesday 8 May 2024 at 20h00 that followed the
APM and the AGM
in Budbrooke Community Centre

Present: Cllr Mike Dutton (Chair), Cllrs: Andy Thomas, Rhonda Treacy-Hales, Maggie Treacy-Hales, Michelle Nutt, Ian McCloskey, and 8 members of the public

Apologies: Cllrs: Jan Matecki (WCC & WDC), Peter Phillips (WDC)

Abbreviations: Please see below under final Item

1. Public Participation

1.1 A resident raised concerns relating to land adjacent to a bungalow alongside land that belongs to the PC at the Montgomery Avenue play area. There was a problem following the heat wave last year whereby two trees had died, resulting in water pooling during the storms in January close to the fence, and again in March. The resident believed that this had created problems with heave on the concrete of the property. The resident believed that where trees die, there is a need to plant new trees but this had not been done, and so it was requested that this matter be looked at please. The resident suggested possibly planting vegetation to soak up the moisture. Efforts by the residents to soak up the water by raising a bed had failed when the bed caved in from the water. The resident referred to a tree surgeon who believed that it was only a matter of time before any wall would fall. Buckets had been used to mitigate the problem that needed to be looked into please.

The Chair added that there had been talk of planting willows but that there was a water main in the area and so there was a need to check what the correct plants/trees might be. Cllr M Treacy-Hales mentioned a possible pond in the water area but this area may have to be tanked and that Amy Bambridge at the Heart of England Forest should be consulted first. **Clerk to action**

1.2 The same resident also referred to self-seeding by two cherry ash trees that needed attention and the Chair confirmed that this was on the maintenance plan to redo work performed pre Covid, beyond the current lawn cutting, that also included cutting the brambles. **Clerk to action**

2. Register, Apologies & Declaration of Interest & Dispensations

The register was signed by all present. There were no Dispensations or Declarations of interest

3. Approve previous minutes

3.1 The Minutes from the Parish Council Meeting of 3 April 2024 were approved **Clerk to file**

4. Matters Arising

4.1 Red phone box – Hampton on the Hill

Cllr R Treacy-Hales confirmed that a deposit had been paid, awaiting a date to collect the phone box that would be removed by a crane onto a lorry. Preparation for such included making sure that it is free from the concrete and this was being attended to. **Cllr R Treacy-**

Hales would check if any traffic management was required and consider if / how to notify local residents. The work required around ten weeks to complete the refurbishment.

4.2 Seat for zip wire in play area at Styles Close

Cllr Nutt confirmed that this was being clarified with Martin Davies. This matter was discussed again at 8.4 below.

4.3 Allotments Update

It was confirmed that the PC was still awaiting a reply from Bellway to an enquiry about the transfer of the land to the PC.

A resident reported that rather than soil, red clay was being used rather than topsoil whilst Cllr McCloskey thought that there was still a pile of stones on the area.

The clerk reported a very good response for indications of interest with a number wanting to be on an allotment committee.

4.4 Matters that Councillors wish to clarify / discuss from the PC Action List

The clerk noted that the list contained numerous items that had been actioned/completed and so were shown as “to close” – these were confirmed

5. Community Infrastructure Levy (CiL) Projects Update

5.1 Outdoor fitness space and Children’s Play areas – discussed earlier in the APM

5.2 Community Centre – discussed earlier in the APM

5.3 Quotes for CC work to be completed over the summer holiday period.

Cllr R Treacy-Hales reported that it will be cheaper to engage quotes for individual trades to complete elements of the work, rather than one company to do it all. The latter has so far shown to be more expensive. To finish the room in the CC where this meeting was being held would total around £30k, excluding VAT. It was agreed that the PC use different trades and manage the work itself. **Cllr R Treacy-Hales to circulate** the cost details.

6. Planning

6.1 Planning applications to report/consider - nil

7. Correspondence

It was noted that correspondence had been received on the following matters that were discussed above under item 4

7.1 Red telephone box – Hampton on the Hill

7.2 Seat for zip wire in play area at Styles Close

7.3 Bellway Homes Allotment

8. Parish Maintenance/Playgrounds

8.1 Review of maintenance work

Cllr McCloskey enquired about the flooding on Old Budbrooke Road that the Clerk confirmed was now back with him and was in progress. **Clerk to action**

Other work was being performed and invoices for such would be approved and paid under 11.1 below.

8.2 Playground report March 2024 – noted.

8.3 Playground report April 2024 – noted.

8.4 Cllr R Treacy-Hales enquired about the baby swing at Styles Close playground and the cost of repairs. Cllr Nutt reported that this related to the basket and chains of the swing that was being investigated in conjunction with the zip wire seat per 4.2 above. Cllr Nutt believed that the on line store products, rather than original products, were tested to standard and so should also be fine to use. It was agreed that the clerk should liaise with Martin Davies on this point as he would be the one to fit the replacement parts. **Clerk to liaise** with him, securing quotes that would be approved by email rather than awaiting the next PC meeting.

9. Community Centre / Village Hall items

9.1 Quiz night at the CC on Saturday 18 May

9.2 CC AGM on 31 May

10. Newsletter / Website / Facebook

10.1 Cllr Thomas suggested that the removal of the Avon Valley bowls from the diary in the Parish Diary in the Newsletter. This was confirmed and so **Clerk to action**.

10.2 Cllr McCloskey reported that he had created a possible new website to recreate what we currently have. Cllr R Treacy-Hales wondered about the domain name ownership that the Clerk confirmed that this was in the name of the PC. It was agreed to review this draft mock up. **Cllr McCloskey to distribute**

11. Finance

11.1 Approval of payments - The payments on the list provided to councillors in advance of the meeting were approved and cheques were signed for these.

Cllr M Treacy-Hales had queried the need to do a snagging review on the work relating to the Tasker invoice and Cllr R Treacy-Hales confirmed that the work concerned only related to the roof and so it was agreed to release the final retention payment.

The Clerk noted that the payment of the telephone box deposit signed since the last meeting had been added to the list for completeness.

Cllr McCloskey departed having apologised before the meeting for needing to depart before the end of the meeting.

11.2 Update on banking issues

11.2.1 The Chair reported that the PC had a new post box outside the CC and that both this and the CC box had nameplates to distinguish each. The Clerk was amending the PC addresses to such.

11.2.2 The Chair confirmed that he had received a debit card today.

11.2.3 Whereas the last meeting agreed that all councillors would be signatories, it was agreed that the Clerk would also be included as a signatory. **Chair to action**

11.3 Annual Insurance Renewal – renewal 1 June

In response to a suggestion that an alternate quote be deferred to next year, Cllr Thomas clarified that his suggestion was to seek a reduced premium for agreement to renew for three years. **Clerk to action**

11.4 End of year accounts, annual audit, Annual Governance & Accountability Return (AGAR) – it was noted that these will be presented to the next meeting. **Clerk to action**

12. Any Other Business

12.1 Invitations to present at council meetings

12.1.1 Hatton Development – The Chair confirmed that the communications team of the development had presented to the Hatton and the Shrewley PC's along with residents in the latter. The Chair noted the 4.500 houses to be built over around 25 years and suggested a public parish meeting so that all residents were informed. This meeting, separate to the monthly Parish Council meeting was agreed. **Clerk to action**

12.1.2 Friends of Warwick Parkway – A 10 minute presentation to the PC after the public participation section was agreed. **Clerk to action**

12.2 The Budbrooke litter group the Wombles who collect on Sundays around Hampton Magna were thanked for all their work, dedication and commitment. This will be included in the July Newsletter. **Clerk to action**

13. Next Meeting - The next meeting will be held on Wednesday 5 June 2024 at 20h00 in the Budbrooke Community Centre.

The meeting ended at 21h25

Abbreviations: BCA – Budbrooke Community Association / HOTH – Hampton on the Hill / HOTHRA – Hampton on the Hill Residents' Association / NALC – National Association of Local Councils / NW - Neighbourhood Watch / PC – Parish Council / PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council / WCC – Warwickshire County Council / WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB - Facebook