

**BUDBROOKE PARISH COUNCIL**  
**MINUTES OF THE MEETING**  
held on Wednesday 3 January 2024 at 8pm  
in Budbrooke Community Centre

**Present:** Cllr Mike Dutton (Chair), Cllrs: Andy Thomas, Maggie Treacy-Hales, Jan Matecki (WCC & WDC) Peter Phillips (WDC) and 9 members of the public

**Apologies:** Cllrs: Rhonda Treacy- Hales, Michelle Nutt, and Ian McCloskey

**Abbreviations:** Please see below under Item 14

**Item 1 – Public Participation**

- a. Hampton-on-the-Hill water issues. The member of the public who had raised this had received an email from Severn Trent stating the same as told the Parish Council. He asked that the PC kept pursuing this **Clerk to action**
- b. It was noted that 15 posts had been installed in the grass strip areas in HOTH with a possible further 3 to come. The member of the public who raised this request thanked those who had got this done and asked that the grass will be maintained in the future **Clerk to action**
- c. Funding is being sought to help maintain the activities at the Open Door. It was advised that a proposal is put forward to the PC. Cllr Peter Phillips said there is a fund that can help with capital expenditure. **Clerk to pursue**
- d. Amy Bambridge from The Heart of England Forest thanked those who helped with planting trees in Montgomery Avenue. Amy also expressed an interest in making a pond there but as this is a Centenary field the PC need to check the regulations to see if this is possible **Clerk to action**
- e. The resident from one of the bungalows adjacent to Montgomery Playing field stated that some of the willow trees on the site have died and asked if they can be replaced as they help with the water retention in the area. Amy offered to get a price for the willow trees. It was also noted that the brambles around the bungalows need cutting back **Clerk to action**

**Item 2 – Register, Apologies & Declaration of Interest & Dispensations**

- a. The register was signed by all present. There were no declarations of Interest & Dispensations

**Item 3 – Approve previous minutes**

- a. Minutes from previous meeting were approved **Clerk to file**

**Item 4 – Agree Standing Orders, Financial Regs, Policies & Procedures** – The current Standing Orders were felt to be lengthy but were agreed. Cllr Andy Thomas asked that the Clerk ensures that the agendas and papers for a meeting are issued at **3 working days** before a meeting (i.e not including weekends and bank holidays) **Clerk to action**

**Item 5 – Matters Arising from previous meeting to be actioned**

**Item 6 - CIL Projects – update**

- a. Outdoor fitness space and Children’s Play Areas – nothing to report
- b. Community Centre works – 2 quotes received. Awaiting a third.
- c. Red phone box – Cllr R Treacy-Hales is attempting to find companies to do this work. It would be helpful if the Parish Council can agree what it will be used for to help get quotes for fitting it out – **Cllr R Treacy-Hales to pursue**

**Item 7 – Planning Applications**

- a. No planning applications have been received via email. Cllr Peter Phillips said that Gary Fisher from WDC is looking into why none are being raised but wanted examples. This is difficult to know but three were highlighted and Cllr Phillips will continue with this **Clerk to**

follow up

**Item 8 – Correspondence** – no correspondence received

**Item 9 – Parish Maintenance/Playgrounds**

- a. Review of outstanding maintenance work – report received from Martin Davies
- b. Grass cutting contract to be reviewed and an understanding of the works involved  
**Clerk to review with Cllr M Nutt**
- c. The 40mph repeater sign on Old Road/ Budbrooke/Field Barn Road level with back gardens of Bellan Road is missing – **Clerk to action**
- d. Pedestrians in road signage still needed approaching HOTH (**Cllr J Matecki was dealing with this**)
- e. Old Budbrooke Road between Blandford Way and station was completely flooded again on 2<sup>nd</sup> January. The drainage needs looking at and maybe the installation of another gulley drain **Clerk to action**
- f. Cllr J Matecki confirmed that 2-3 more posts would be installed in the grass verges at HOTH
- g. It was reported there are a number of potholes in Field Barn Road – **Clerk to action**

**Item 10 - Community Centre/Village Hall items**

- a. There is a quiz night at the Community Centre on 20 January 2024
- b. Village Hall is still in need of a Treasurer

**Item 11– Newsletter/Website/Facebook**

- a. It would be a good idea to inform people how to report pot-holes, street lights not working etc

**Item 12 – Finance**

- a. Payments were approved and cheques signed
- b. The Chairman would like a finance meeting before February to look at budgets. Cllr A Thomas will attend – **Clerk to action**
- c.

**Item 13 – Any Other Business**

- a. Cllr P Phillips said that the traffic lights have been reinstalled by new development on Birmingham Road and likely to be there for 10 months. Both district councillors are monitoring this
- b. There is a proposal for a new development of 4,500 houses by Hatton station to be in the local plan. The developers would like a meeting with BPC to discuss. It was thought that a meeting with other local Parish Councils would be helpful **Clerk to action**

**Item 14 – Next meeting arrangements**

Next meeting will be held on **Wednesday 7 February 2024 at 8pm** in Budbrooke Community Centre

**Abbreviations:** BCA – Budbrooke Community Association/HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents' Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB- Facebook