



## **BUDBROOKE PARISH COUNCIL**

Clerk: Veronica Poole

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### **To all members of the Council**

You are hereby summoned to attend an ordinary **meeting of Budbrooke Parish Council** to be held at Budbrooke Community Centre at 8pm on **Wednesday 7<sup>th</sup> February 2024** for the purpose of transacting the following business:

### **AGENDA**

#### **1. Public Participation**

#### **2. Register, Apologies & Declarations of Interest & Dispensations**

#### **3. Approve previous minutes**

Approval of the minutes from the Parish Council Meeting of Wednesday 3 January 2024

#### **4. Matters Arising:**

- (a) To agree the appointment of Mr Brian Ryninks as Clerk and Responsible Finance Officer to the Council
- (b) Proposed Hatton new community
- (c) WCC/Severn Trent road closure Normandy Close, Budbrooke will be closed between 11/03/2024 and 13/03/2024
- (d) Reception of appreciation for parish and town councils on Friday 8 March 2024 from 7-9pm at The Glasshouse, Leamington Spa
- (e) Governance requirements for parish council websites
- (f) Newsletter printing
- (g) Open Door Café – letter of application for funding

#### **5. CIL Projects – update**

- (a) Outdoor fitness space and Children's Play areas
- (b) Community Centre works
- (c) Red phone box

**6. Planning (papers)**

(a) No planning applications to report – update from Cllr P Phillips

**7. Correspondence**

**8. Parish Maintenance/Playgrounds**

(a) Review of outstanding maintenance work

(b) Entrance to Montgomery Playing field, the drive to the two bungalows, are some birch trees [pollarded when the water tower was removed some 10 years back] that require attention

(c) Also, on the same drive – which belongs to BPC – there are places where deep puddling is occurring at some 2 or 3 corners near Old Budbrooke Road that require some material to infill

**9. Community Centre/Village Hall items**

**10. Newsletter/Website/Facebook**

**11. Finance**

(a) To approve payments

**12. Any Other Business**

**13. Next meeting arrangements**

The next meeting will be held on **Wednesday 6<sup>th</sup> March 2024** at 8pm in Budbrooke Community Centre

**Veronica Poole**

Clerk to the Council

2<sup>nd</sup> February 2024