

**BUDBROOKE PARISH COUNCIL**  
**MINUTES OF THE MEETING**  
held on Wednesday 1 November 2023 at 8pm  
in Budbrooke Community Centre

**Present:** Cllr Mike Dutton (Chair), Cllrs: Andy Thomas, Maggie Treacy-Hales, Michelle Nutt, Ian McCloskey, Jan Matecki (WCC & WDC) and Peter Phillips (WDC) and 3 members of the publiN

**Apologies:** Rhonda Treacy- Hales

**Abbreviations:** Please see below under Item 16

**Item 1 – Public Participation**

- a. The burst water main on Old Budbrooke Road/Church Lane has still not been mended  
**Cllr Jan Matecki to chase and Clerk to report to Severn Trent Water**

**Item 2 – Register, Apologies & Declaration of Interest & Dispensations**

- a. The register was signed by all present. Cllr Michelle Nutt declared an interest in the football team which was noted

**Item 3 – Approve previous minutes**

- a. Minutes from the Parish Council Meeting on Wednesday 1 November 2023 were approved and signed by the Chairman - **Clerk to file**

**Item 4 – Agree Standing Orders, Financial Regs, Policies & Procedures – Clerk to forward schedule to review the Standing Orders - Clerk to action**

**Item 5 – Matters Arising from previous meeting**

- a. Tree planting on Saturday 9 December 2023 – email received from the WI group offering to help serve refreshments on the day – **Amy Bambridge from Heart of England Forest and Clerk to respond**
- b. Overgrown hedges/trees – **Clerk to liaise with Martin Davies** to get an update on what works have been done and dates for the remainder to be completed
- c. Tree roots/Styles Close footpath – **Cllr M Treacy-Hales to obtain quotes from tree surgeons**
- d. Damaged road signs – **Cllr Jan Matecki reported the new signs were on order**
- e. Childrens play areas Hampton Trove/Styles Close new signage – **Cllr M Nutt to review in conjunction with playground review**
- f. Hampton Trove speeding – WCC have not adopted the site as yet – speeding around the whole village was discussed
- g. Dog control orders – Cllr M Nutt has produced a draft Dog Control Order but it needs more work

**Item 6 - CIL Projects – update**

- a. Outdoor fitness space and Children’s Play Areas – **Cllr M Nutt is currently reviewing**
- b. Community Centre works – quotations for the next phase of works have been received but more information is required however the works have been agreed in principle subject to clarification– **Clerk to liaise with Cllr R Treacy-Hales**
- c. Red phone box – no further update

**Item 7 – Planning**

- b. The Chair presented the updated Budbrooke Neighbourhood Development plan in view of the South Warwickshire Plan machinations – **ongoing**

## **Item 8 – Correspondence**

- a. Central Ajax FC grant – policy adopted for grants – **Clerk to liaise with Cllr M Nutt**
- b. Arboricultural Appraisal Report Subsidence Damage investigation – trees to be removed – **as per item 5c above**
- c. Bubb Road maintenance – **Clerk to contact Bellway Homes and WDC Planning**
- d. Wheelchair access - **Cllr J Matecki and Caroline Edwards to review drop kerbs in the area**

## **Item 9 – Parish Maintenance/Playgrounds**

- a. Review of outstanding maintenance work – report received from Martin Davies
- b. Playground annual inspection quote received from Wicksteed – **Cllr M Nutt to attend review with Wicksteed and Martin Davies – Clerk to arrange**
- c. Grass cutting contract to be tendered – **Clerk to review with Cllr M Nutt**

## **Item 10 - Community Centre/Village Hall items**

- a. Community Centre works update – the Village Hall are looking for a new treasurer to start in January 2023 – **Clerk to put advert into the next newsletter**

## **Item 11– Newsletter/Website/Facebook**

- a. It was noted that the Clerk had received training on the maintenance of the PC website

## **Item 12 – Finance**

- a. Payments were approved and cheques were taken away for signing
- b. Following the recent problems with Lloyds Bank, it was noted the Chair and the Clerk had visited the Warwick branch. Everything had been discussed and it looked promising that the issues would be resolved – **Clerk to liaise with Lloyds bank to progress**

## **Item 13 – Any Other Business**

- a. Email received from resident concerned about cycling on footpaths – it was noted that this is a police matter
- b. Mayne Close/Lloyd Close hedges to be cut – **Clerk to contact Martin Davies**
- c. Bollards Old Budbrooke Road/Church Lane/Blandford Lane – reflective posts for OBR alongside the brook. **Clerk to contact Highways**

## **Item 14 – Next meeting arrangements**

Next meeting will be held on **Wednesday 6 December 2023 at 8pm** in Budbrooke Community Centre

**Meeting closed: 21:40**

**Abbreviations:** BCA – Budbrooke Community Association/HOTH – Hampton on the Hill/HOTHRA – Hampton on the Hill Residents' Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB- Facebook