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| Text Box | **BUDBROOKE PARISH COUNCIL**  Clerk: Veronica Poole  The Old Forge, Shrewley Common, Warwick CV35 7AP  07887 552416 / email: [clerk@budbrookepc.org.uk](about:blank)  Website: [www.budbrookepc.org.uk](about:blank) |

**To all members of the Council**

You are hereby summoned to attend an ordinary **meeting of Budbrooke Parish Council** to be held at Budbrooke Community Centre at 8pm on **Wednesday 6th December 2023** for the purpose of transacting the following business:

**AGENDA**

1. **Public Participation**
2. **Register, Apologies & Declarations of Interest & Dispensations**
3. **Approve previous minutes**

Approval of the minutes from the Parish Council Meeting on Wednesday 1st November 2023

1. **Agree Standing Orders, Financial Regs, Policies & Procedures**

Review schedule attached

1. **Matters arising**
2. Tree planting Saturday 9th December 2023 update
3. Arboricultural Appraisal Report Subsidence Damage Investigation – Tree Surgeon quotations
4. Central Ajax FC grant
5. Warwickshire Wildlife Trust Agreement
6. **CIL Projects – update**
7. Outdoor fitness space and Children’s Play areas
8. Community Centre works
9. Red phone box
10. **Planning**
11. W/23/1348 - The RC Church of St Charles Borromeo, Hampton Road, Hampton On The Hill, Budbrooke, Warwick – problem with receiving notifications from WDC
12. **Correspondence**
13. **Parish Maintenance/Playgrounds**
14. Review of outstanding maintenance work – report from Martin Davies
15. Update on hedge cutting in the area
16. Repairs to bench in Styles Close play area
17. Cleaning of play equipment in Styles Close play area
18. Styles Close/Curlieu Close park gate broken
19. School parking issues/fines issued
20. **Community Centre/Village Hall items**
21. Community Centre Phase 2 internal works – quotations and scope of work
22. Community Centre Garden works – quotations and scope of work
23. **Newsletter/Website/Facebook update**
24. **Finance**
25. Approve payments
26. Chairmans annual allowance
27. Update on bank issues
28. Gifts for retired Councillors
29. **Any Other Business**
30. **Next meeting arrangements**

The next meeting will be held on **Wednesday 3rd January 2024** at 8pm in Budbrooke Community Centre

**Veronica Poole**

**Clerk to the Council**

**1st December 2023**