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| Text Box | **BUDBROOKE PARISH COUNCIL**  Clerk: Veronica Poole  The Old Forge, Shrewley Common, Warwick CV35 7AP  07887 552416 / email: [clerk@budbrookepc.org.uk](about:blank)  Website: [www.budbrookepc.org.uk](about:blank) |

**To all members of the Council**

You are hereby summoned to attend an ordinary **meeting of Budbrooke Parish Council** to be held at Budbrooke Community Centre at 8pm on **Wednesday 3rd January 2024** for the purpose of transacting the following business:

**AGENDA**

1. **Public Participation**
2. **Register, Apologies & Declarations of Interest & Dispensations**
3. **Approve previous minutes**

Approval of the minutes from the Parish Council Meeting on Wednesday 6th December 2023. An amendment was noted that Item 5c should be amended to Montgomery Avenue Park hedge and not Styles Close

1. **Agree Standing Orders, Financial Regs, Policies & Procedures**

Review current Standing Orders previously circulated

1. **Matters arising**
2. HOTH water problems – update from Severn Trent
3. **CIL Projects – update**
4. Outdoor fitness space and Children’s Play areas
5. Community Centre works
6. Red phone box
7. **Planning**

(a) Update on planning application emails not being received

1. **Correspondence**
2. **Parish Maintenance/Playgrounds**
3. Review of outstanding maintenance work – report from Martin Davies
4. **Community Centre/Village Hall items**
5. **Newsletter/Website/Facebook update**
6. **Finance**
7. Approve payments
8. Update on bank issues
9. 2024 budget meetings
10. **Any Other Business**
11. **Next meeting arrangements**

The next meeting will be held on **Wednesday 4th February 2024** at 8pm in Budbrooke Community Centre

**Veronica Poole**

**Clerk to the Council**

**29th December 2023**