

**BUDBROOKE PARISH COUNCIL**  
**MINUTES OF THE MEETING**  
held on Wednesday 6 September 2023 at 8pm  
in Budbrooke Community Centre

**Present:** Cllr Mike Dutton (Chair), Cllrs: Andy Thomas, Jan Matecki (WCC & WDC), Peter Phillips (WDC) Clerk: Veronica Poole and 4 members of the public

**Apologies:** Maggie Treacy-Hales, Rhonda Treacy- Hales, Michelle Hutt and Ian McCloskey

**Abbreviations:** Please see below under Item 16

**Item 1 – Public Participation**

- a. Issue was raised about Woodway Lane becoming a dumping ground – it was discussed about planting some of the trees from Heart of England there – **further discussions to take place**
- b. A burst water main had been reported between Budbrooke Rd, Church Lane and Field Barn Lane - **Cllr Matecki to report**
- c. Concern about tree roots over the footpath in Styles Close by Cortone House – **action?**
- d. Open Door café raised a concern that adverts did not appear in the latest newsletter – **Clerk to investigate**
- e. A request for a basket ball court was received– to be reviewed as part of the outdoor fitness space and children’s play areas projects

**Item 2 – Register, Apologies & Declaration of Interest & Dispensations**

- a. The register was signed by all present. No declaration of Interest & Dispensations

**Item 3 – Approve previous minutes**

- a. Minutes from the Parish Council Meeting on Wednesday 5 August 2023 were approved subject to amendments to be made in Item 1c and Item 12a and signed by Chairman – **Clerk to file**

**Item 4 – Agree Standing Orders, Financial Regs, Policies & Procedures** – this could not be actioned due to number of Councillors present at meeting – postponed until next meeting

**Item 5 – Matters Arising from previous meeting**

- a. Tree planting update – we have had very positive feedback about the volunteer day in December 2023 – Clerk is keeping a list of volunteers
- b. Dangerous parking – this is a police matter however we can reinforce maintaining a safer neighbourhood again with an advert in the newsletter
- c. Number of overgrown hedges/trees – **Clerk to contact Martin Davies**
- d. Dog waste bin not being emptied in Hampton Trove – email received from Bellway Homes advising bin has now been removed
- e. Fly tipping – this was reported in Woodway Lane (see Item 1a above)
- f. Road signs – damaged road signs are becoming an increasing problem – Cllr J Matecki advised this was being fastracked because of the bad weather in coming months
- g. Mayne Close steps – this is a WDC issue which Cllr J Matecki will follow up
- h. Emergency exit from Millers site to Day Avenue **MD to update**

**Item 6 - CIL Projects – update**

- a. Outdoor fitness space and Children’s Play Areas – no further update
- b. Community Centre works – new roof has been completed. Update on further works/dates to be confirmed
- c. Red phone box – no further update

### **Item 7 – Planning**

- b. Discuss the updating of the Budbrooke Neighbourhood Development plan in view of the South Warwickshire Plan machinations – **MD to update**
- c. DRAFT ORDER : WM/5524 : PROPOSED STOPPING UP OF HIGHWAY AT HAMPTON VIEW, HENLEY ROAD, HAMPTON-ON-THE-HILL, WARWICK, CV35 8QX – **MD to update**

### **Item 8 – Parish Maintenance/Playgrounds**

- a. Review of outstanding maintenance work – report received from Martin Davies
- b. Broken bench in Montgomery park to be repaired by Martin Davies
- c. Playground annual inspection quote received from Wicksteed – to be discussed at next meeting

### **Item 9- Community Centre/Village Hall items**

- a. Barn dance on 23 September 2023, £12 per person – see Newsletter for more information

### **Item 10– Newsletter/Website/Facebook**

- a. Ongoing

### **Item 11 – Finance**

- a. No payments could be approved due to the number of Councillors present at the meeting

### **Item 12 – Any Other Business**

### **Item 13– Next meeting arrangements**

- a. Next meeting will be held on **Wednesday 4 October 2023 at 8pm** in Budbrooke Community Centre

**Meeting closed: 8:50pm**

**Abbreviations:** BCA – Budbrooke Community Association/HOTH – Hampton on the Hill/HOTHRA – Hampton on the Hill Residents' Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB- Facebook