

BUDBROOKE PARISH COUNCIL
MINUTES OF THE MEETING
held on Wednesday 5 July 2023 at 8pm
in Budbrooke Community Centre

Present: Cllr Mike Dutton (Chair), Cllrs: Andy Thomas, Maggie Treacy-Hales, Rhonda Treacy- Hales, Ian McCloskey, Jan Matecki, Peter Phillips (WCC & WDC), Clerk: Veronica Poole and 4 members of the public

Apologies: Michelle Hutt

Abbreviations: Please see below under Item 16

Item 1 – Public Participation

- a. Chairman requested Item 8, Tree planting, The Heart of England Forest be moved to Public Participation Amy Bambridge provided details on what The Heart of England Forest Charity can offer the Parish Council.

There is a 3 year partnership between Warwick Council and The Heart of England Forest to plant 160,000 trees by 2030. Amy has identified Montgomery Avenue Park as a potential place to plant the trees with some being used as hedging. Parish Council will be allowed 420 trees for free and local project to be set up to plant trees. Scheme approved but details to be discussed further with **Maggie Treacy-Hales and Clerk**

- b. Concern raised that there is no facility to object to planning on the Warwick District Council website – advised to object in writing to Head of Planning

Item 2 – Register, Apologies & Declaration of Interest & Dispensations

- a. The register was signed by all present. No declaration of Interest & Dispensations

Item 3 – Approve previous minutes

- a. Minutes from the Parish Council Meeting on Wednesday 7 June 2023 were approved and signed by Chairman – **Clerk to file**

Item 4 – Agree Standing Orders, Financial Regs, Policies & Procedures review dates

- a. Chairman suggested these are programmed for review over the year; circulation one month prior to a meeting, following any updates or amendments. WEF September 2023

Item 5 – Matters Arising from previous meeting

- a. Budbrooke School Field concern - email received about flooding in school field
Clerk to forward email to Jan Matecki Also access to Styles Close and the fencing – **Clerk to ask Martin to look at fencing**
- b. New Warwick District Councillor – Pam Redford as Parish Council representative – Clerk to make contact and to establish role with Parish Council
- c. Tree surgery in Montgomery Avenue – resident to chase insurance company
- d. Bins in Styles Close – waiting on response from WDC – **Clerk to chase**
- e. Montgomery Avenue playground – 3 manhole covers trip hazard – Severn Trent have been to inspect – **Clerk to chase report from Severn Trent**
- f. Buses to Walsgrave Hospital – Jan Matecki has responded directly to resident

Item 6 - CIL Projects – update

- a. Outdoor fitness space and Children’s Play Areas – no further update as Michelle Hutt not present
- b. Allotments – membership of National Allotment Society/Association to be looked at – **Clerk to action**
- c. Community Centre works – 2 quotes received for leaking roof and due to timescales to get the work completed during school holidays a decision needs to be made quickly – **Rhonda Treacy-Hales awaiting another quote** and to confirm insurances/method statements but works approved in principle
- d. Benches – Kate sent email to Kay which gave the locations using what.3. words – **contact Highways to agree location of benches – send location of benches to Jan Matecki – Clerk to action**

Item 7 – Planning

- a. W/23/0362 – 401 Birmingham Road, Budbrooke, Warwick CV35 7DZ – **Refused**
- b. W/23/0519 – Hampton View, Henley Road, Hampton on the Hill – **Granted**
- c. W/23/0823 – Grove Park House, Grove Park, Hampton on the Hill – **no objections**

Item 8 – Correspondence

- a. **Email received regarding murel on wall of Montgomery pub, broken window and abandoned cars**
- b. Email received about hedging spilling onto footpaths and obstructing pedestrians. Notice to be put into newsletter and onto Facebook asking people to be kind to other residents by cutting back their hedges to allow wheelchairs, push chairs and elderly residents to use the footpaths safely – **Clerk to draft notice and sent to Chairman**
- c. Email received about a number of newsletters being left around outside houses – **Chairman to address**
- d. Montgomery Avenue park area – **current signs to be removed and new signs to made – Clerk to action**

Item 9 – Parish Maintenance/Playgrounds

- a. Sign at bottom of Old School Lane (from last August) – this has been reported – **Clerk to chase**
- b. Chevron sign Woodway/Old Budbrooke demolished by car and hedge damaged – this has been reported – **Clerk to chase**
- c. Top of Old School Lane – overgrowing hedges onto footpath making it difficult to walk on path – this has been reported – **Clerk to chase**
- d. Red phone box – Martin Davies unable to complete works – alternative contractor to be found – **Clerk to action**

Item 10 - Community Centre/Village Hall items

- a. Quiz night on 22 July 2023

Item 11 – Newsletter/Website/Facebook

- a. Ongoing

Item 12 – Finance

- a. To note bank reconciliation and approve payments. Schedule of payments approved and cheques signed
- b. Online banking update – Change of Clerk contact details form approved and signed. Next stage is to apply for Clerk to be a signatory on the bank accounts to enable online banking

Item 13 – Any Other Business

Item 14– Next meeting arrangements

- a. Next meeting will be held on **Wednesday 2 August 2023 at 8pm** in Budbrooke Community Centre

Time meeting closed: 9:41pm

Abbreviations: BCA – Budbrooke Community Association/HOTH – Hampton on the Hill/
HOTHRA – Hampton on the Hill Residents' Association/ NALC – National Association of
Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police
Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC –
Warwickshire Rural Community Council/ WCC – Warwickshire County Council/ WDC –
Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke
Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy /
DPI - Disclosable Pecuniary Interests / FB- Facebook