

BUDBROOKE PARISH COUNCIL
MINUTES OF THE MEETING
held on Wednesday 4 October 2023 at 8pm
in Budbrooke Community Centre

Present: Cllr Mike Dutton (Chair), Cllrs: Andy Thomas, Maggie Treacy-Hales, Rhonda Treacy- Hales, Michelle Nutt, Ian McCloskey and 3 members of the public

Apologies: Jan Matecki (WCC & WDC) and Peter Phillips (WDC)

Abbreviations: Please see below under Item 16

Item 1 – Public Participation

- a. It was noted that the Scouts and Beavers would be helping with the tree planting on 9 December 2023. An email has also been received from Hampton Magna Brownies too wishing to take part. Amy Bambridge from The Heart of England Forest to provide update in the next newsletter
- b. Concern of the overgrown hedges in Montgomery Avenue – **Clerk to contact Martin Davies**

Item 2 – Register, Apologies & Declaration of Interest & Dispensations

- a. The register was signed by all present. No declaration of Interest & Dispensations

Item 3 – Approve previous minutes

- a. Minutes from the Parish Council Meeting on Wednesday 2 August 2023 and Wednesday 6 September 2023 were approved and signed by the Chairman, following the amendment of previous statements where it was stated that posts had been placed in grass verges in HOTH, it was noted they are planned and not yet installed – **Clerk to file**

Item 4 – Agree Standing Orders, Financial Regs, Policies & Procedures – it was agreed the Clerk would compile a schedule to review the Standing Orders and present at next meeting – **Clerk to action**

Item 5 – Matters Arising from previous meeting

- a. Tree planting, Heart of England Forest update – refer to Item 1a above
- b. Overgrown hedges/trees – this is a growing concern and would be addressed individually – **Clerk to action**
- c. Dog waste bin/Hampton Trove – it was noted that the bin had been re-sited
- d. Dangerous parking – initially this should be reported to the police. It has been noted by WDC/WCC. Putting down yellow lines could cause bigger problems for local residents
- e. Fly tipping - Woodway Lane and Watery Lane – **Clerk to report on FixMyStreet**
- f. Tree roots/Styles Close – **Cllr Jan Matecki to action**
- g. Burst water main – this has been reported on FixMyStreet
- h. Damaged road signs - **Cllr Jan Matecki to action**
- i. Possibility of basketball court to be incorporated in new play area – **Cllr M Nutt to review**
- j. Childrens play area Hampton Trove – new signs to be prepared and discuss at next meeting – **Clerk to action**
- k. Hampton Trove speeding – **Clerk to chase Bellway Homes**
- l. Mayne Close steps – Cllr Jan Matecki reported WDC have agreed to have the edge of the steps painted yellow to help those with impaired sight

Item 6 - CIL Projects – update

- a. Outdoor fitness space and Children’s Play Areas – **Cllr M Nutt is currently reviewing**
- b. Community Centre works – next stage of works to be carried out over Christmas break
- c. Red phone box – no further update

Item 7 – Planning

- b. Discuss the updating of the Budbrooke Neighbourhood Development plan in view of the South Warwickshire Plan machinations – **Chairman to review**
- c. DRAFT ORDER : WM/5524 : PROPOSED STOPPING UP OF HIGHWAY AT HAMPTON VIEW, HENLEY ROAD, HAMPTON-ON-THE-HILL, WARWICK, CV35 8QX – **noted**

Item 8 – Correspondence

- a. Central Ajax FC grant – **further investigation required – Clerk to action**
- b. Warwick Parkway parking in Hampton Magna – please refer to Item 5d
- c. Arboricultural Appraisal Report Subsidence Damage investigation – trees to be removed – **Clerk to contact Martin Davies**
- d. Styles Close signs – to be in line with Hampton Trove children’s playground signs – **Clerk to action**
- e. Cycling on HOTH footpath – **Clerk to contact Highways**

Item 9 – Parish Maintenance/Playgrounds

- a. Review of outstanding maintenance work – report received from Martin Davies
- b. Broken bench in Montgomery park – this has now been repaired by Martin Davies
- c. Playground annual inspection quote received from Wicksteed – **Cllr M Nutt to review in conjunction with playground review**
- d. Grass cutting contract to be tendered – **Clerk to review with Cllr M Nutt**

Item 10 - Community Centre/Village Hall items

- a. Community Centre works update – letter received from Budbrooke Community Centre Secretary to thank Budbrooke Parish Council for their continued support

Item 11– Newsletter/Website/Facebook

- a. Ongoing

Item 12 – Finance

- a. Payments were approved and cheques signed
- b. It was noted there has been numerous problems with Lloyds Bank concerning the bank mandate form amongst other things – **Chairman and Clerk to arrange a meeting at the bank to resolve**
- c. Parish Online subscription of £124.80 discussed and **further investigation by Cllr I McCloskey**
- d. It was noted the 2nd Precept payment had been received
- e. Disclosure Pecuniary Interest forms were completed by Cllrs M Hutt, I McCloskey, R Treacy-Hales and M Treacy-Hales – **Clerk to forward to WDC**
- f. WALC training – it was agreed that Councillors and Clerks could attend WALC training courses – **Clerk to arrange**

Item 13 – Any Other Business

- a. Montgomery Avenue bungalows – refer to Item 8c
- b. Request received for help with tracing family tree in local area – **Cllr A Thomas has offered to help**
- c. Email received from local resident with concern over the number of trees being planted in Montgomery play area – **Amy Bambridge from The Heart of England Forest to contact resident.** A further concern was raised about the request for a basketball court and the noise this could potentially create – this was noted and would be considered as part of the wider playground plan – **Cllr M Nutt to action**
- d. A request for advertising rates has been received – **Clerk to confirm**

- e. Mayne Close barriers to be moved further apart – **Clerk to contact WDC**
- f. It was agreed that we should show appreciation of thanks to recently retired Councillors for their long service to Budbrooke Parish Council – **Clerk to action**

Item 14 – Next meeting arrangements

Next meeting will be held on **Wednesday 1 November 2023 at 8pm** in Budbrooke Community Centre

Meeting closed: 21:52

Abbreviations: BCA – Budbrooke Community Association/HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents' Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB- Facebook