



BUDBROOKE PARISH COUNCIL

Clerk: Veronica Poole

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To all members of the Council

You are hereby summoned to attend an ordinary meeting of **Budbrooke Parish Council** to be held at Budbrooke Community Centre on at 8pm on **Wednesday 7 June 2023** for the purpose of transacting the following business.

A G E N D A

1. Public Participation

2. Register, Apologies & Declarations of Interest & Dispensations

3. Agree Standing Orders, Financial Regs, Policies & Procedures review dates

4. Approve previous minutes

Approval of the minutes from the Annual General Meeting on Wednesday 10 May 2023

5. Matters Arising:

- (a) Footpath in Styles Park Close – revised quote received
- (b) Cherry Trees on Daly Avenue – further quote required
- (c) Tree surgery in Montgomery Avenue – awaiting further quotes
- (d) Maintenance of grass verges in HOTH - update
- (e) Inventory of bins around the parish – check with WDC
- (f) Cleaning of the alley way (Old Budbrooke Road) - update
- (k) Sowing wild flower seeds Blandford Way – update
- (l) Hedge cutting during Summer months
- (j) Three man hole covers in Montgomery Avenue playground

CIL Projects – update

(a) Project updates:

- (i) Outdoor Fitness Spaces
- (ii) Children's Play Areas
- (iii) Allotments
- (iv) Community Centre
- (v) Re-wilding
- (vi) Benches

8. Planning (papers circulated)

9. Correspondence

- (a) Lighting at the bottom of Old Budbrooke Road – update
- (b) Red phone box in HOTH to be refurbished - update

10. Parish Maintenance/Playgrounds

- (a) Sign at bottom of Old School Lane (from August) still not complete – update
- (b) Chevron sign Woodway/Old Budbrooke demolished by car and hedge damaged – update
- (c) Top of Old School Lane – overgrowing hedges onto footpath - update

11. Community Centre/Village Hall Items

12. Newsletter/Website/Facebook

- (a) New arrangements for distribution of newsletters – new volunteers received
- (b) Website/Newsletter/Facebook refresh

13. Finance

- (a) To note bank reconciliation and approve payments
- (b) Annual Returns
- (c) Annual Governance & Accountability Returns (AGAR)
- (d) Online banking - update
- (e) Audit of accounts
- (g) Insurance renewal – update
- (h) CPRE Warwickshire membership

14. Any Other Business

15. Next meeting arrangements

The next meeting will be held on **Wednesday 5 July at 8pm** in Budbrooke Community Centre

16. Private Session (if required)

Veronica Poole

Clerk to the Council

1 June 2023