



BUDBROOKE PARISH COUNCIL

Clerk: Veronica Poole

The Old Forge, Shrewley Common, Warwick CV35 7AP

07887 552416 / email: clerk@budbrookepc.org.uk

Website: www.budbrookepc.org.uk

To all members of the Council

You are hereby summoned to attend an ordinary **meeting of Budbrooke Parish Council** to be held at Budbrooke Community Centre at 8pm on **Wednesday 4th October 2023** for the purpose of transacting the following business:

AGENDA

1. Public Participation

2. Register, Apologies & Declarations of Interest & Dispensations

3. Approve previous minutes

Approval of the minutes from the Parish Council Meeting of Wednesday 2nd August 2023 and Wednesday 6 September 2023

4. Agree Standing Orders, Financial Regs, Policies & Procedures

5. Matters arising

- (a) Tree planting, Heart of England Forest update
- (b) Overgrown hedges/trees
- (c) Dog waste bin/Hampton Trove
- (d) Dangerous parking
- (e) Fly tipping/Woodway Lane
- (f) Tree roots/Styles Close footpath
- (g) Burst water main
- (h) Damaged road signs
- (i) Basketball court to be incorporated in new play area
- (j) Childrens play area Hampton Trove
- (k) Hampton Trove speeding
- (l) Mayne Close Steps

6. CIL Projects – update

- (a) Outdoor fitness space and Children's Play areas
- (b) Community Centre works
- (c) Red phone box

7. Planning

- (a) Discuss the updating of the Budbrooke Neighbourhood Development plan in view of the South Warwickshire Plan machinations
- (b) DRAFT ORDER : WM/5524 : PROPOSED STOPPING UP OF HIGHWAY AT HAMPTON VIEW, HENLEY ROAD, HAMPTON-ON-THE-HILL, WARWICK, CV35 8QX

8. Correspondence

- (a) Central Ajax FC grant
- (b) Warwick Parkway parking in Hampton Magna
- (c) Arboricultural Appraisal Report Subsidence Damage Investigation
- (d) Styles Close signs
- (e) Cycling on HOTH footpath

9. Parish Maintenance/Playgrounds

- (a) Review of outstanding maintenance work – report from Martin Davies
- (b) Bench in Montgomery play area to be repaired – Martin Davies
- (c) Playground equipment annual inspection – email received from Wicksteed
- (d) Grass cutting contract to be tendered

10. Community Centre/Village Hall items

- (a) Community Centre works update – letter from Budbrooke Community Centre Secretary

11. Newsletter/Website/Facebook update

12. Finance

- (a) To note bank reconciliation and approve payments
- (b) Problems with bank mandate form
- (c) Parish Online – subscription £124.80 – update on whether this is required
- (d) 2nd Precept payment
- (e) Complete DPI (Disclosure Pecuniary Interest) forms
- (f) WALC training

13. Any Other Business

14. Next meeting arrangements

The next meeting will be held on **Wednesday 1st November 2023** at 8pm in Budbrooke Community Centre

Veronica Poole

Clerk to the Council

29th September 2023