



**BUDBROOKE PARISH COUNCIL MEETING  
MINUTES OF THE MEETING HELD ON  
Wednesday 1<sup>st</sup> March 2023y 2023 at 8pm in the  
Budbrooke Community Centre**

**Present:** Cllr Andy Thomas (Vice Chair) Cllrs Kate Dutton, David Bryan, Rhonda Treacy Hales, Michelle Nutt, Dave Shirley, Ms Kay Sheriston (Clerk), Cllrs Alan Rhead and Jan Matecki.

**Apologies:** Cllr Mike Dutton, Cllr Maggie Treacy Hales

**Abbreviations:** BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB- Facebook

**Item 1 – Public Participation**

Following the discussion at the 1<sup>st</sup> February meeting regarding the CIL funds, Sue Stanton presented a summary of the input to the Hampton News Facebook page. The summary showed projects within the parish that have been completed, those in progress and those suggested for the future. The possibility of a Community Garden on the site of the proposed Bellway Allotments was raised. Another resident supported this idea. Cllr Kate Dutton emphasised that BPC do not own any land apart from Montgomery and land owner’s permission would be needed for some of the proposed projects. The ideas are split between Hampton Magna and Hampton on the Hill. It was pointed out that the allotments in HOTH are owned by the Dormer estate. Sue suggested that ongoing communication with all residents is important, for example “you said, we did”. The suggestion of a footpath from Old Budbrooke Road to HOTH was raised (at the site of the dangerous bend). Cllr Kate Dutton advised that BPC have tried to approach the owners of the land on both sides of the road in the past with little success. The possibility of a proper football pitch has also been previous discussed. Cllr Kate Dutton and Caroline Edwards have discussed the benches and will update at a later meeting. The Clerk has requested an inventory from WDC of waste bins in the parish. Cllr Jan Matecki informed the meeting that it will be difficult to get new bins. Another suggestion was additional trees (including fruit trees) around the parish.

Cllr Alan Rhead congratulated Sue on an excellent piece of work. He suggested the Community Centre might benefit from a heat pump. Cllr Rhonda Treacy Hales advised that the CC committee are currently exploring options in this regard. Cllr Rhead further suggested consideration of EV charging points stating he would be willing to contribute to the cost of these.

It was agreed the next step is to communicate to residents which projects are feasible, and which need to be removed from the drawing board, following which project groups will be formed. Cllr Kate Dutton offered to meet with Sue to explain the history behind some of the proposed projects and explain the reasons why some are not possible. Cllr Rhonda Treacy Hales will circulate Sue’s presentation.

## **Item 2 - Register, Apologies & Declarations of Interest & Dispensations**

The register was signed by all present. Apologies were received from Cllrs Mike Dutton and Maggie Treacy Hales. Cllr Andy Thomson chaired the meeting in Cllr Dutton's absence.

## **Item 3 - Approve previous minutes**

The minutes from the meeting of Wednesday 1<sup>st</sup> February 2023 were approved and signed by the Chair.

## **Item 4 – Matters Arising from the previous meeting**

- (a) Footpath in Styles Park Close – revised quote received. Two locals tradesmen have been contacted for quotes, however specialist equipment is needed which they do not have. The Clerk will look outside the parish for other contractors.
- (b) Cherry Trees on Daly Avenue –WDC have now planted three replacement trees.
- (c) Tree surgery in Montgomery Avenue – no progress yet - awaiting further quotes.
- (d) Bellway allotments – no update as yet.
- (e) Montgomery Avenue Trees – Maggie has a meeting with Amy from Heart of England Forest and Adrian from MARA on 11<sup>th</sup> March
- (f) Community Centre Memorial Tree – status of application. WCC has advised the tree has to be purchased and maintained by WCC Forestry – it is not permissible to purchase and plant one's own tree. This was not made clear at the time of the application and the tree has already been purchased. WCC Forestry have suggested planting the purchased tree inside the grounds of the Community Centre. Cllr Rhonda Treacy Hales will discuss with the Gelfs' family. **(Afternote: it has been decided to plant the tree inside the Community Centre grounds).**
- (g) Barrier in gully from HM to HOTH – update. Agreed to cut back the vegetation to the right of the barrier creating more space. **Action: Clerk to discuss with WCC Highways.**
- (l) Maintenance of grass verges in HOTH – Cllr Matecki advised there is no easy solution as any form of barrier around the verges may lead to obstruction of the roads. Cllr Matecki has a meeting with Highways on 2<sup>nd</sup> March 2023 – he is willing to contribute to the agreed solution from his delegated budget. There is also a drainage problem in the same area which the Clerk is discussing with Highways.
- (j) Inventory of bins around the parish – this has been requested from contract services.
- (k) Maintenance of 2 x planters – the planter in Hampton Magna is now in flower. The clerk will follow up with a local resident regarding the one in Hampton on the Hill. **Action: Clerk**
- (l) Cleaning of the bog (Old Budbrooke Road) – this is part of the CIL suggestions and not discussed at this point.
- (m) Barrier on Lloyds Close (potential removal) – agreed to keep the barrier as is.

## **Item 5 – South Warwickshire Local Plan (SWLP)**

Cllr David Bryan has responded to the consultation.

## **Item 6 – Recruitment of 1 x Councillors**

A member of the public expressed interest in becoming a councillor. As the elections are now quite close, agreed he/she would submit an application rather than being co-opted at this point.

## **Item 7 – CIL Projects**

Please refer to the discussion in 'Public Participation'. Cllr Michelle Nutt agreed to be the Cllr on the project group of the Outdoor Gym(s). It was proposed to present the CIL fund ideas (and progress on those already started) either on Monday 8<sup>th</sup> May (Big Help Day) and/or at the APM on Wednesday 10<sup>th</sup> May. This will consist of presentations on stands and an opportunity for residents to vote for their projects of choice. **Action: Clerk to place on Agenda for the April meeting.**

### **Item 8 – APM/AGM**

These meetings will take place on the evening of Wednesday 10th May in the Budbrooke Community Centre. Agreed they could be a follow on from the proposed CIL fund presentations on 8<sup>th</sup> May (as detailed at Item 7). The elections will also be on the agenda.

### **Item 9 – Planning**

(a) W/22/1959 – Hampton Hill Farm Extension Conversion of building to a dwellinghouse and erection of a replacement brick extension. Comments due by 16<sup>th</sup> March. **Action: Clerk to circulate link to documents.**

### **Item 10 – Correspondence**

(a) A resident has written to BPC asking if any action can be taken towards increasing the broadband speed within the parish. **Action: Clerk to investigate.**  
(b) Several complaints have been received regarding increased dog fouling in Hampton Magna. **Action: Clerk to contact the dog warden with a view to putting signs around the village warning of potential fines (Afternote: this has been done and the signs will be put up shortly).**

### **Item 11 - Parish Maintenance/Playgrounds**

(a) Cllr Matecki confirmed he is arranging for the kerb in Hampton Magna to be painted.

### **Item 12 – Community Centre and Village Hall**

(a) Community Centre – the committee meeting takes place w/c 6<sup>th</sup> March 2023.  
(b) The Village Hall committee meeting takes place on Friday 3<sup>rd</sup> March 2023.  
(c) Coronation Weekend – no events planned as yet.

### **Item 13 - Newsletter/Facebook/Website**

(a) It was agreed not to publish Sue Stanton's presentation until further progress has been made.  
(b) A member of the public pointed out discrepancies in the size of some adverts in the newsletter. **Action: Clerk to advise newsletter editor.**

### **Item 14 – Finance**

(a) The bank reconciliation and accompanying cheques/invoices were approved and signed.  
(b) The precept amount has now been finalised.  
(c) The clerk advised that the application for Internet banking has been mislaid by the bank – it will b5 re-done.

### **Item 13 – Next Meeting**

The next meeting will take place at 8pm on Wednesday 5<sup>th</sup> April 2023 at 8pm in the Community Centre.