



**BUDBROOKE PARISH COUNCIL MEETING  
MINUTES OF THE MEETING HELD ON  
Wednesday 1<sup>st</sup> February 2023 at 8pm in the  
Budbrooke Community Centre**

**Present:** Cllr Mike Dutton (Chair), District Cllrs Jan Matecki, Cllrs Kate Dutton, David Bryan, Andy Thomas, Maggie Treacy Hales, Rhonda Treacy Hales, Michelle Nutt, Dave Shirley, Ms Kay Sheriston (Clerk).

**Abbreviations:** BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB- Facebook

**Item 1 – Public Participation**

7 members of the public attended the meeting.

(a) Caroline Edwards informed the meeting that the Open Door Café warm spaces initiative is proving successful with numbers are increasing. The café will be open at 7pm each Tuesday (commencing 7<sup>th</sup> February) as a ‘chatty’ warm space and on Fridays a meal will be provided between 3pm and 8pm. A representative from Act on Energy has been invited to talk at one of the sessions.

**Item 2 - Register, Apologies & Declarations of Interest & Dispensations**

The register was signed by all present. There were no apologies nor declarations of Interest & Dispensations.

**Item 3 - Approve previous minutes**

The minutes from the meeting of Wednesday 4th January 2023 were approved and signed by the Chair.

**Item 4 – Matters Arising from the previous meeting**

(a) Repair of the footpath in Styles Close Park. Quotes of £2,700 or £4,800 plus VAT (depending on the amount of surface repaired) had been received. The council requested two further quotes are obtained. **Action: Clerk**

(b) Montgomery Avenue Trees – the tree line is on the boundary of MA property. MA RA are happy for more trees to be planted though would prefer them not to be too large as pruning to keep them back from the road/pathway becomes an issue. The Chair suggested it may be better to purchase older trees. Agreed that Cllr Maggie Treacy Hales would contact Adrian Levitt (Secretary of MA RA) to discuss further and discuss the question of older trees with Amy Bambridge of Heart of England Forest. **Action: Cllr M Treacy Hales.** It may be possible to use some of the CIL funds for this project.

(c) Park Signs – the artwork for the park signs was agreed. All the signs in Styles Close Play area and Montgomery Avenue Park will be replaced and a further sign placed at the top of Jackson Avenue.

(d) Gully leading from Montgomery Avenue to Hampton on the Hill. Montgomery RA are happy to have the barrier removed rather than re-sited. Concern was expressed about the danger of children running through the gully onto the main road or colliding with a person or cyclist. The Chair's preference is to put some kind of barrier at the dog-leg of gully. It was noted that some mobility scooters would not be licensed to travel through the gully. Other options such as cutting back the vegetation were discussed. It was agreed that Cllr Maggie Treacy Hales would look at the gully and the subject brought back to the March meeting. **Action: Cllr M Treacy Hales/Clerk.**

(e) Watery Lane/B4463 – BPC asked County Highways if it would be possible to put chevrons or similar warning signs on sections of Watery Lane/B4463. Highways advised not at this time as roads where more accidents have occurred are taking priority. This road is not with the Budbrooke Parish therefore Cllr Jan Matecki agreed to carry forward the discussions as Sherbourne is under his remit. **Action: Cllr Matecki.**

(f) Dropped kerbs in Hampton Magna. The kerb outside 35 Arras Boulevard has not yet been repaired. **Action: Clerk to follow up** (afternote: Highways have advised the kerb will be repaired between 8<sup>th</sup> & 9<sup>th</sup> March 2023).

(g) Cherry Trees on Daly Avenue. No response yet from Bellway regarding replacing the tree they removed. Clerk to follow up with Bellway and explore other avenues to replace the tree – ongoing.

(h) South Warwickshire Local Plan (SWLP) – the Issues & Options consultation survey is now open for comments until 6<sup>th</sup> March. Cllr David Bryan suggested the survey be completed based on the input from the previous consultations and that Budbrooke and surrounding parishes are marked as potential growth sites. It was agreed that Cllr Bryan would write a summary response. **Action: Councillor Bryan**

(i) Newsletter Advertising – it was agreed that the rates for advertising would remain the same, however charities would be charged at a discounted rate with immediate effect. Further agreed to support small businesses in the parish by offering small adverts (1/8 page) at a rate of £5.00 per entry for the first month, followed by £10.00 on subsequent months. **Action: Clerk to draft advertisement.**

(j) Grass Strips in Hampton on the Hill – Cllr Jan Matecki advised the meeting that no further action is possible on this matter.

(k) Tree surgery in Montgomery Avenue – no progress yet - awaiting further quotes.

## **Item 7 – CIL Projects**

The Chair advised that since 2015 it has been part of the BPC Forward Plan to ask residents for their input as to what is needed within the parish to serve the local communities. The status regarding proposed use of the CIL funds is as follows:

(a) Allotments – a space is being created near the entrance to the Bellway development. It is anticipated the allotments will be ready in 3-6 months' time. A list of residents who are willing to be involved in the set up and of those registering for a plot is being kept by the clerk.

(b) Bridge over A46 – to connect Hampton Magna to everywhere else. The Chair advised this would cost at least £3m (the one in Kenilworth cost approx. £7.5m). The land on both sides of the A46 would need to be purchased and the CIL funds will not stretch to that.

(c) Rejuvenation of the children's play area in Styles Park Close – this is on the project list as is the one in Centenary Fields. Noted that Severn Trent donated some funds towards the original play area in CF and they may be willing to donate again. **Action: Clerk to follow up.**

(d) Site visits have taken place with potential suppliers for outdoor exercise equipment in both Styles Close park and Centenary Fields. Montgomery Avenue RA are happy to support any initiatives which encourage health and wellbeing.

(e) Sue Stanton (member of public) advised that the thread on the 'Hampton News' Facebook page, asking for views on the CIL funds was very popular. A discussion followed on the best ways of reaching all members of the parish so as to gain input from all sectors of the communities. The following actions were agreed:

(i) Sue Stanton to summarise the views and update at the 1<sup>st</sup> March meeting.

**Action: Sue Stanton.**

(ii) Cllrs Maggie and Rhonda Treacy Hales to consider how to attract residents to become involved. **Action: Cllrs Maggie & Rhonda Treacy Hales.**

(f) Benches – Cllr Kate Dutton and Caroline Edwards have put together a proposed list of locations for new benches. A resident expressed concern over the lack of dog bins – advised that dog bins are no longer supplied. Waste bags are to be placed in normal bins. It was suggested that bins are located close to the new benches, however this raised concerns regarding sitting next to smelly bins. **Action: Clerk to obtain a list of current bins and check if there is one at the end of Blandford Road.** Cllr Jan Matecki advised that should the parish decide to purchase more bins, it will be the responsibility of BPC to empty and maintain them as WDC will not add further bins to their maintenance schedule.

(g) The clerk was requested to circulate a summary of CIL funds held, including date of receipt and expiry). CIL funds expire after 5 years. **Action: Clerk.**

It was emphasised that decisions made by meeting in the café or pubs would need to be ratified at a formal parish meeting.

#### **Item 6 – Recruitment of 1 x Councillors**

A member of the public expressed interest in becoming a councillor.

#### **Item 7 - Planning**

(a) W/22/1665: Maple Lodge, Old Budbrooke Road, Budbrooke, Warwick, CV35 8QE.

Application refused.

(b) W/22/1410: South side of Birmingham Road - development of Care Home. Appeal withdrawn.

#### **Item 8 - Parish Maintenance/Playgrounds**

(a) The playground report was circulated prior to the meeting – no serious issues.

(b) Cllr Andy Thomas reported the following that the sign at the bottom of Old School Lane and the overflowing drain on Old Budbrooke Road have not yet been repaired. **Action: Clerk to follow up with WDC/WCC.**

(c) Fly tipping on Watery Lane was reported. **Action: Clerk.**

(d) Cllr David Bryan advised that the two planter locations are now looking neglected. Cllr Maggie Treacy Hales advised that the one at the bottom of Blandford Road should be flowering by spring. The clerk agreed to investigate the status of the one in Hampton Magna – a resident has maintained it in the past. **Action: Clerk.**

(e) It was suggested that the bog running alongside Old Budbrooke Road be cleaned out – possibly the surrounding area planted with native British hedging. Alongside this discussion, it was suggested that a Community Orchard could be considered as one of the CIL fund projects. Heart of England Forest would be able to advise on funding options. **Action: Clerk to look into ways of cleaning the bog and research the possibility of acquiring the land opposite the Memorial.**

#### **Item 9 – Community Centre and Village Hall**

(a) Community Centre – quiz on 25<sup>th</sup> March, Bingo on 2<sup>nd</sup> April

(b) Coronation Weekend – no events planned as yet though it was suggested that a ‘Volunteering Event’ might be held on the Bank Holiday Monday (Monday 8<sup>th</sup> May). A limited amount of funding for events is available from WDC.

**Item 10 – Finance**

- (a) The bank reconciliation and accompanying cheques/invoices were approved and signed.
- (b) There was a discussion regarding the 23/24 Precept. Cllr M Dutton advised he will contact WDC Finance to discuss.

**Item 11 – Any Other Business**

- (a) Cllr Jan Matecki updated the meeting on the following:
  - (i) Maine Close footpath – the path remains closed until a decision has been made as to who will maintain the steps.
  - (ii) Kerb in Hampton on the Hill – agreed the cost and maintenance of the kerb will come out of Cllr Matecki’s budget.
  - (iii) A resident asked if it would be possible to remove the barrier on Lloyds Close. Cllr Maggie Treacy Hales suggested that one or more barriers at a distance from each other would be a better option.

**Item 12 – Next Meeting**

The next meeting will take place at 8pm on Wednesday 1<sup>st</sup> March 2023 at 8pm in the Community Centre.