



**BUDBROOKE PARISH COUNCIL MEETING
MINUTES OF THE MEETING HELD ON
Wednesday 5th October 2022 at 8pm in the
Budbrooke Community Centre**

Present: Cllr Mike Dutton (Chair), Cllrs Kate Dutton, Dave Shirley, Andy Thomas, Maggie Treacy-Hales, Kay Sheriston (Clerk).

Abbreviations: BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB- Facebook

Item 1 – Public Participation

Four members of the public attended the meeting.

- (a) It was reported that two lamps are not working: Lamp 3 at 11 Lloyd Close and the one outside the community centre. **Action: Clerk to report.**
- (b) A resident asked if there was any progress with the Daly Avenue footpath which still has a plank across it. Cllr Mike Dutton advised no action at present.
- (c) Newsletter delivery. Cllr Dutton to contact the resident in Hampton Trove who has volunteered to distribute newsletters in that area. **Action: Cllr Mike Dutton.**
- (d) A resident mentioned that the information on the signage in Montgomery Park is outdated and the sign itself old and tatty. Advised that new signs are on order.
- (e) Caroline Edwards raised the matter of Friendly Benches. The Clerk advised that she is currently looking into this. Caroline volunteered to help.

Item 2 - Register, Apologies & Declarations of Interest & Dispensations

The register was completed.

Apologies were received from Cllrs Jan Matecki, David Bryan, Rhonda Treacy Hales and Robert Daffern. There were no declarations of interest or dispensations.

Regretfully, Cllr Robert Daffern tendered his resignation due to his working patterns which prevent him attending council meetings. The council reluctantly accepted the resignation. An advertisement will be placed in the next newsletter asking for applications two councillor roles as there is already an existing vacancy. **Action: Clerk.**

Item 3 - Approve September meeting minutes

The minutes of the Parish Council meeting held on Wednesday 5th September 2022 were approved and signed by the Chair.

Item 4 – Matters Arising

(a) Poor workmanship of dropped kerbs in HM and request for another one at 28 Arras – update. The clerk advised that WCC Highways have inspected the work of the dropped kerbs installed by themselves and are happy apart from a few minor tweaks. Clerk had been advised that two of the dropped kerbs are on unadopted roads. This was questioned by one of the councillors.

Action: Clerk to go back to WCC Highways for clarification. WCC have no funds available at present to install a dropped kerb at 28 Arras Boulevard or to improve the one at the corner near the shops at Slade Hill where a resident recently fell. These have been noted by WCC for discussion when funds become available.

(b) Footpath in Styles Park Closes – retarmac due to roots. Awaiting quote from contractor.

(c) Red phone box – work has started on the refurbishment.

(d) Removal of barriers and repair of fencing at end of The Warwicks – reported

(e) Hedge at 1 Hayward/Cherry Lane – clerk had a discussion with the resident. The hedge has been cut back though may need further work. It has been noted that the location of the lamp post at that location also obstructs the pavement. **Action: Clerk to advise Highways.**

(f) Water running across Old Budbrooke Road/Field Barn Road – this has been reported, however further information as to the source of the water is required. **Action: Clerk to investigate.**

(g) Pothole at the end of Field Barn Road – now fixed.

(h) On-line banking – no action taken yet. **Action: Clerk to progress.**

Item 5 – BPC Planning working document/CIL Funds proposals

(a) The Chair tabled a proposal for the Clerk to co-ordinate 3 of the projects concerned with the CIL funds/forward planning, ie. outdoor gym, refurbishment of the community centre and improvement to the Montgomery Park play area. A working group that includes at least one resident and one councillor will be formed for each project. The clerk's hours will be increased from 40 to 50 hrs per month (with effect from Oct 22) to cover the additional work. The council supported the proposal. It was further agreed that Cllr Maggie Treacy Hales will lead on the Community Garden and re-wilding project. Notices asking for interested parties to input to the Outdoor Gym and Community Garden/re-wilding projects will be placed in the November newsletter. **Action: Clerk.**

(b) It was agreed to hold a Finance Committee meeting to agree outline budgets for the projects discussed at (a). **Action: Clerk to arrange.**

Item 6 - Benches (Friendly & others) – this item is covered at Item 1 (Public Participation).

Item 7 - Review of Bus Service

(a) Update from Cllr Matecki (written report in his absence). WCC are pleased with the way the service is working. Further improvements are being investigated, eg. improvements to the app removing the necessity to use a credit/debit card for concessionary pass holders, pre-loaded cash cards and the possibility of the call centre providing an out of hours service.

(b) A Q&A/feedback session at the Open Door Café will be held on 31st October 3-4pm. This will be an opportunity for residents to provide feedback and to receive further training on the use of the app. All are welcome.

Item 8 - Planning (papers circulated)

(a) W/22/1121 - 70 Arras Boulevard, CV35 8TT. Two-storey extension. GRANTED.

(b) W/22/1479 – 8 Curlieu Close, CV35 8UA. Erection of first floor front extension.

CONSULTATION. The council have no objections to this application. **Clerk to action.**

(c) W/22/1410 – south side of Birmingham Road. Development of Care Home. Consultation document received and circulated. Comments input to WCC Planning Portal on 27 Sep 22.

(d) W/22/1409 - Proposed new building to facilitate the expansion of Budbrooke Medical Centre. Resubmission of W/21/0779. Site at Rear of Existing Car Park, The Monty Public House, Field Barn Road, Hampton Magna, Budbrooke, Warwick, CV35 8RT. CONSULTATION. After discussion, the council agreed to support this application. **Clerk to action.**

Item 9 - Correspondence

Correspondence has been received from 2 residents regarding the removal by WCC Forestry of 3 Cherry Trees on Daly Avenue. A further Cherry Tree had previously been removed by Bellway with a commitment to replace it which has not materialised. It was agreed the Clerk will contact Forestry and Bellway regarding replacing the trees. **Action: Clerk.**

Item 10 – Parish Maintenance/Playgrounds

(a) The child-friendly tarmac near the yellow climbing frame in Styles Park is in poor repair. The surface is loose and rotting, with the surface higher than the surrounding area.

Action: Clerk to request Martin Davies to inspect with a view to removing or repairing.

(b) Reported that the swing seats in Montgomery Park have been chewed. **Action: Clerk to request Martin Davies to inspect with a view to removing or repairing.**

(c) The Clerk advised the Annual Safety Inspection of Styles Close and Montgomery play areas will take place in November – date to be confirmed.

(d) A quote has been received for tree surgery in Montgomery Park. The quote was deemed to be high and further quotes required. Agreed that Cllr Maggie Treacy Hales will arrange for a further quote. **Action: Cllr Maggie Treacy Hales.**

(e) The feasibility of installing CCTV cameras into Styles Close and Montgomery Parks was briefly discussed. No further action yet.

(f) The council noted that the street signs around the Parish are dirty and in need of cleaning. Agreed to put out a campaign for volunteers on each street to arrange cleaning. The councillors will be cleaning the signs on their own streets. **Action: Clerk to put a piece in the newsletter.**

Item 11 - Community Centre/Village Hall Items

(a) The Community Centre AGM takes place on 12th October.

(b) There will be a quiz night in the Community Centre on 22nd October.

Item 11 – Finance

(a) The bank reconciliation and accompanying cheques/invoices were approved and signed.

(b) The half year accounts (as circulated by the clerk) were discussed. It was agreed that the clerk will investigate moving some funds from the current account to one which attracts a higher interest rate. Further agreed to hold a Finance Committee meeting to discuss cash flow for the various projects discussed at Item 5. **Action: Clerk.**

Item 11 – Next Meeting

The next meeting will take place at 8pm on Wednesday 2nd November 2022 at 8pm in the Community Centre.