



**BUDBROOKE PARISH COUNCIL MEETING
MINUTES OF THE MEETING HELD ON
Wednesday 1st June 2022 at 8pm in the
Budbrooke Community Centre**

Present: Cllr Mike Dutton (Chair), Cllrs Kate Dutton, David Bryan, Dave Shirley, Andy Thomas, Rhonda Treacy-Hales, Maggie Treacy Hales, Jan Matecki (WDC & WCC)

Apologies: Cllr Robert Daffern

Clerk: Kay Sheriston

Abbreviations: BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB- Facebook

Item 1 – Public Participation

(a) A member of the public thanked Cllrs Matecki and Bryan for their hard work in supporting the introduction of the new bus service within the parish. Feedback has been positive so far although there remains an issue regarding people who need to pay by cash. The resident also suggested expanding the route, eg. to The Shires which is on the border of Leamington & Warwick. Cllr Matecki advised that use of the Swift Card is being investigated, however there are technical problems associated with this. The service does reach the large Tesco and the junction with Rugby Road, however there are only 3 buses on the service and expanding the route further could lead to it being over-stretched and increases the possibility of delays. **Agreed to put pre-payment cards as well as a general service review on the agenda for the September meeting:**
Action: Clerk.

(b) A resident advised that the footpath at the bottom of Maine Close is still closed. It is possible to walk around Daly Avenue though that is a longer route. Cllr Mike Dutton advised he has followed up with WDC but not yet had a reply. Cllr Kate Dutton suggested reporting the problem via Fix My Street ([FixMyStreet](#)).

Item 2 - Register, Apologies & Declarations of Interest & Dispensations

The register was completed. Apologies were received from Cllr Robert Daffern and there were no declarations of interest or dispensations.

Item 3 - Approve May meeting minutes (AM and APM)

The minutes of the Annual Meeting and Annual Parish Meeting held in May were agreed and signed by the Chair.

Item 4 - Matters Arising

- (a) Access to footpaths. Cllr Matecki advised that the paths are to be re-instated before they can be inspected. **Action: Cllr Matecki to follow up.**
- (b) Traffic in HOTH – proposed survey. No further action at this point.
- (c) Road from Hampton Magna to Hampton on the Hill – sign warning traffic of pedestrians. Cllr Matecki advised he has a meeting with WDC/WCC councillors soon and this matter is on the agenda.
- (d) Outdoor Gym in Styles Park – agreed that the clerk would obtain quotes from the Victoria Park supplier and two others. **Action: Clerk.** Whilst guidance will be taken from the suppliers, it was agreed that the equipment would not interfere with the football pitch.
- (e) Control of Dogs in the Parks. There have recently been confrontations regarding dogs being off leads in the park. The legal position is there is no binding law for dogs to be kept on leads in parks, however respect and consideration is to be given to all park users, including other dog owners and children. Agreed the Clerk will draft wording for new signage to be placed in both Styles and Montgomery Parks. **Action – Clerk.**
- (f) Damaged Bus Shelter in Hampton Magna. Given that the bus service has been revised and no longer has official stopping points, the possibility of replacing the shelter with a bench was discussed. **Action: Cllr Mike Dutton to discuss with the landowner.** It was noted that Highways have objected to the planning application for development on the pub land due to access concerns. **Action: Clerk circulate the objection details to councillors.**

Item 5 – BPC Planning Document/CIL Funds

Cllr M Dutton advised he had been in contact with Budbrooke School to ask for access to the bottom, however they informed him that it is constantly in use so this item will be removed from the proposal. Cllr M Dutton further advised he had received correspondence from Hatton Parish Council regarding the possibility of Budbrooke and Hatton councils working together on CIL fund projects. This might involve working with the Canal Trust which Cllr Dutton is reluctant to do as previous collaboration has not been successful. Further investigation and discussion on this proposal is needed. **Action: Follow up at July Meeting – Clerk.**

Item 6 - Planning

- (a) H.19.11 – Lane to the South of Birmingham Road - Care Home. Application previously refused now back on the table. The architects will attend BPC meeting in July, provided the previous objections raised have been overcome. **Action: Clerk to circulate new plans to all members of BPC.**
- (b) W/22/0548 – Proposed solar farm at land to the west of the A46 – planning application has been validated with most of the previous objections covered. There was a discussion about the validity of the application, given that the plans cover only the next 10 years, and the matter of reinstating hedges has not been resolved. Cllr Matecki advised that the developers of a similar scheme at Bishops Tachbrook have offered to put solar panels into local community buildings. The architects have offered to come to the BPC meeting in July, however it was noted this land is now in the Sherbourne district. **Action: Clerk to advise Planning and to circulate the planning application when received.**
- (c) W/20/0497 – Barn 6, Stanks Farm - update re. BPC objections. Agreed no further actions.

Item 7 – Correspondence

- (a) Silver Birch Tree – Damson Road/Chichester Avenue. The Forestry Team at WCC have advised that no pruning of the tree can take place as it is not considered a safety risk. It was suggested the residents involved liaise directly with their insurers and with WCC Forestry as BPC cannot authorise any work to be carried out.

Item 8 - Parish Maintenance/Playgrounds

(a) The wood on the sides of the slide roof in Montgomery Park is deteriorating.

Action: Clerk to arrange repair as soon as possible.

(b) Agreed benches can be cleaned in both Montgomery and Styles Park.

Action: Clerk to arrange.

(c) Refurbishment of Red Phone Box in HOTH. **Action - Clerk to remind contractor.**

(d) Pothole at the end of Field Barn Road. **Action: Clerk to report.**

(e) Grit Bin in HOTH. Clerk advised it will remain in the current location until the roads in the new development have been adopted.

(f) Dropped kerbs – the kerbs in Marten Close and Clinton Avenue have not been finished properly creating trip hazards. **Action: Clerk to report.** Cllr Matecki was thanked for his work in having the kerbs installed.

(g) Clerk to report missing bollards. **Action: Clerk**

(h) Cherry Tree on Clinton Avenue – to be pruned. **Action: Clerk to arrange.**

(i) Grass cutting between Lloyd Close and Maine Close. **Action: Clerk to arrange.**

(j) Tarmac footpath in Styles Park – tree roots have raised the path in two places.

Action: Clerk to arrange repair.

Item 9 - Community Centre/Village Hall Items

(a) The damaged noticeboard outside the Village Hall has now been cleaned up and repair is being arranged. The Village Hall Tea Party on 3rd June is sold out.

(b) The Platinum Jubilee Party on Saturday 4th June in Styles Close is all arranged.

Item 10 – Website/Facebook

(a) Clerk to update Cllr Thomas's phone number on the website. **Action: Clerk.**

(b) The Facebook had received an objection to the proposed development on part of the pub land. Cllr Kate Dutton has responded.

Item 11 – Finance

The bank reconciliation and accompanying cheques/invoices were approved and signed. The Clerk advised that one item on the AGAR (Annual Governance & Accountability Reporting) has been marked by the internal auditor as not completed as a duplicate accounting entry in April 21 was not picked up in the bank reconciliation at the end of that month. This has now been rectified.

Item 12 – Next Meeting

The next meeting will take place on Wednesday 6th July at 8pm in the Budbrooke Community Centre.