



**BUDBROOKE PARISH COUNCIL MEETING
MINUTES OF THE MEETING HELD ON
Wednesday 2nd March 2022 at 8pm in the
Budbrooke Community Centre**

Present: Cllr Mike Dutton (Chair), Cllrs Kate Dutton, David Bryan, Dave Shirley, Andy Thomas, Rhonda Treacy-Hales, Jan Matecki (WDC & WCC)

Apologies: Cllrs Maggie Treacy-Hales, Rob Daffern

Clerk: Kay Sheriston

Abbreviations: BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents' Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB- Facebook

1. Public Participation - 15 minutes

(a) A resident raised the subject of traffic speeds through HOTH asking where the measuring points were and what equipment was used. Cllr Dutton advised that several traffic surveys have been conducted in HOTH. GPS is used to measure speed – other surveys have been measuring traffic flow to see if it has increased due to the new developments.

Cllr Matecki advised that additional or alternative options for traffic calming in HOTH have been considered. An average speed of 24mph or less is required to put in place a 20mph limit; the vibrations caused by speed bumps may cause damage to properties with fragile foundations; speed cushions are not effective as they are driven over or around. The existing calming measures, ie. chicanes, are effective and the parked cars at the top of the hill do slow down traffic entering the village. Speed cameras may be an option, however they would have to be purchased and maintained by the Parish Council (see item 4e for further detail).

(b) A resident referred to the recently circulated BPC Plan commenting that in his/her view, it appeared more as a proposal asking for support from the community, rather than a plan. Outline costings would have been useful. The resident suggested purchase of land to lease back to Farmers to prevent Budbrooke becoming a suburb. The Chairman responded by explaining this is the first Plan to have been produced and he is aware costs are not attached. The purpose of circulating the Plan was to have comments and suggestions from residents. The next stage will be to fill it out with costings. The resident also commented that the Plan was printed on non-recyclable paper which was also the more expensive option.

(c) A problem with water running off the road into a property on Sumner Close was raised – **Clerk to investigate and report.**

(d) On behalf of the Community Centre, Cllr K Dutton asked if any funding might be available for Jubilee events in the Community Centre and/or Village Hall. Cllr Matecki advised that a certain amount of funding is available. **Action: Clerk to investigate and advise Caroline (Community Centre).**

2. Apologies & Declarations of Interest & Dispensations

Apologies received from Cllrs Maggie Treacy-Hales and Rob Daffern.

3. Approval of February 2022 meeting minutes.

Approved as a true and accurate record.

4. Matters Arising

- a. Lamp post in Daley Avenue which was installed in October has now been connected.
- b. Resident's concerns regarding access to footpaths – update. Cllr Jan Matecki advised that an appointment with the Footpath Inspector had been made but unfortunately cancelled – a new date is being arranged.
- c. The centenary plaque for Montgomery Park is due to be installed by end of March 22.

- d. Dog training in Styles Park – awaiting documentation before a decision is made.
 - e. Traffic in HOTH – proposed survey. The subject of speed cameras was raised again. Cllr Matecki advised that WCC cameras are used in two scenarios only (1) for road works, (2) accident prevention. In the case of (2) substantial evidence of accidents must be provided. The road through HOTH does not fulfil either of these requirements. **Action: Clerk to investigate privately funded speed cameras.** A resident in HM has offered to speak to the HOTHRA regarding options. **Action: Clerk to facilitate the contact.**
 - f. Road from Hampton Magna to Hampton on the Hill – warning signs for drivers and pedestrians. The sign warning pedestrians of traffic in the middle of the road cannot be moved as there is no space on the other side (WCC Highways). Discussions ongoing regarding the sign warning drivers of pedestrians on the stretch with no verge from where Old Budbrooke Road joins Woodway.
 - g. Outdoor Gym – one quote of approx. £22.5k received. Two further quotes needed, and permission sought to have it fitted.
 - h. Potholes between 1 & 3 Clinton Avenue – now repaired.
 - j. Trees and signage in Styles Park - ongoing.
 - k. Clearing of gully's following water leak in Old Budbrooke Road. The gully's have been cleared. **Action: Clerk to request kerbing between Damson Avenue and Field Barn Road as it is permanently flooded.**
 - l. Silver Birch – Dorchester Avenue. Quotes received for cutting down or removal. **Action: Clerk to contact WDC again regarding ownership of the plot.**
 - j. Signage on A46. National Highways have offered to look at the site. **Action: Cllr Dutton to follow up.**
5. **BPC - Annual General Meeting and Annual Parish Meeting, May 2022.** Agreed to hold these meetings on the same date in May and for the APM to provide a forum for the community to get involved and discuss their views on the Parish Council, the Parish Plan and how the Parish may be enhanced. The AGM will be short, followed by a longer APM.
 6. **Code of Conduct.** It was unanimously agreed that the BPC adopt the Local Government Association (LGA) Code of Conduct. Apart from setting out a framework of behaviour for councillors, the code also facilitates the handling of any complaint via an external monitoring officer from WDC.
 7. **Planning:** No actions required.
 8. **Correspondence**
 - (1) BPC have been notified of the erection of a 2-metre fence at the front of a property in the Parish which is in contravention of the 'Open Plan Estate' layout. **Action: Clerk to establish whether the open plan estate is law and whether enforcement could be used to remove the fence. A letter to be sent to the resident in the first instance.**
 - (2) A letter was received regarding damage to the pavement outside a property in HM - now resolved.
 - (3) A complaint has been received regarding irresponsible parking in HM. **Action: Clerk to pass to the PCSO (Jack Power).**
 9. **Parish Maintenance/Playgrounds**
 - (a) The window of the bus shelter has been smashed. **Action: Clerk to arrange repair.**
 - (b) Rubbish from Millers still present in Sykes Close/Gardener Close. **Action: Clerk to follow up with Miller Developments.**
 - (c) The sign in Montgomery Avenue has come off. **Action: Clerk to arrange repair.**
 - (d) Cllr Matecki confirmed that a charge for green bins will be applied by WDC from August 2022 as per the recent notifications. This is due to the increased cost in recycling and will apply per bin.
 10. **Community Centre/Village Hall**
The Village Hall Committee are considering organising a Platinum Jubilee event.
 11. **Finance**
 - (a) Bank reconciliation and payments approved.
 - (b) The clerk advised the bank mandate has now been successfully changed (adding two new cheque signatories and changing the address for correspondence).
 12. **Newsletter/Facebook/Website**
Nothing to report.
 13. **Next Meeting** - Wednesday 6th April 2022 at 8pm in the Budbrooke Community Centre.