



**BUDBROOKE PARISH COUNCIL MEETING  
MINUTES OF THE MEETING HELD ON  
Wednesday 2<sup>nd</sup> February 2022 at 8pm in the  
Budbrooke Community Centre**

**Present:** Cllr Dutton (Chair), Cllrs, K Dutton, D Bryan, J Matecki, D Shirley, A Thomas

**Apologies:** Cllrs R Treacy-Hales, M Treacy- Hales, R Daffern, A Hearn

**Clerk:** K Sheriston

**Abbreviations:** BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB- Facebook

**1. Public Participation - 15 minutes**

(a) A resident advised that the new lamp post in Daley Avenue which was installed in October has not yet been connected. **It was agreed Cllr Matecki will follow up.**

(b) A resident raised the issue of public footpaths around the Parish being closed or obstructed (please refer to previously circulated email). The path on the southern edge of the Miller site was cited as an example where the path has been closed for over two years. The resident has twice reported the matter on the WCC ‘problems with rights of way’ portal, 12 and 6 months ago. Another example is close to the Bellway site near Daley Avenue where earth has been banked near to the path making it difficult to navigate. Cllr Matecki reported that WCC do have Footpath Inspectors, however he has been advised there is a backlog of work due to COVID. **The following actions were agreed:**

(i) **clerk to send copy of the resident’s email to Cllr Matecki**

(ii) **Cllr Matecki to follow up with WCC and attempt to get an idea of how many footpaths need to be inspected and an estimated time for the inspection at Hampton Magna to be conducted.**

**2. Apologies & Declarations of Interest & Dispensations:**

Apologies received from Cllrs R Treacy-Hales, M Treacy- Hales, R Daffern, A Hearn.

**3. Approve January 2022 meeting minutes:** Approved as a true and accurate record.

**4. Matters Arising**

(a) Styles Park Train – The train has now been ordered and a deposit paid. Installation is due end March/beginning of April. A person is needed to oversee the installation (ie. be on site for delivery of materials and source a water supply). **It was agreed that the clerk will talk to Martin Davies.**

(b) Tree Surgeon work at rear of 50 Slade Hill – now complete.

(c) A46 crossing – signage. Agreed clerk to send the letter to Highways England.

(d) War Memorial re-wilding project. Agreed quote of £425.00 from Martin Davies. **Clerk to follow up with Martin regarding the plaque for the War Memorial.**

(e) Grit Bin – agreed no further action at present.

(f) Various road/pavement issues as raised by Cllr Thomas at the meeting on 1<sup>st</sup> December – clerk is following up.

**5. Precept:** The precept requested has been sent to WDC and receipt acknowledged. (£36,720).

**6. BPC Planning Document:** The document is ready to be circulated to residents. Ian Broadridge has secured the following quotes for printing:

£115.00 for low quality paper

£229.00 for higher quality paper

**7. It was agreed to go with the higher quote. Clerk to take no further action until instructed by Cllr Dutton.**

**8. Lobbying for legislation to provide councils with the flexibility to use virtual meeting options**

Clerk to send letter to Matt Western.

9. **Planning:** No actions required.
10. **Money from Miller Homes:** Cllr Dutton advised that in connection with the possibility of securing funds from Miller Homes in connection with the proposed outdoor Gym, a local resident has been talking to suppliers. Her partner's father works for Miller and is raising the matter directly with them to ascertain whether funds may be available.
11. **Correspondence – Request to use Styles Park for Dog Search Training**  
A resident has asked for permission to use Styles Park for Mantrailing (searching for missing persons using dogs). This would be on an ad hoc basis, perhaps once every couple of months. After discussion **it was agreed that the clerk would request a business plan from the resident that includes a Risk Assessment and details of Insurances.**
12. **Parish Maintenance/Playgrounds**
  - (a) Cllr Shirley advised that the potholes on Clinton Avenue have been repaired.
  - (b) Water is still flowing down Old Budbrooke Road. Cllr Thomas suggested there may be a spring or a mains water pipe. The water leaks out, where the gully is lower than the road. Clerk advised this has been reported to WCC and will follow up. (Afternote: the leak was reported to Severn Trent by a resident. It turned out to be a burst water pipe and has now been repaired, however the gully's have not yet drained out – this aspect of the issue has been reported to WDC).
  - (c) Fly tipping on Watery Lane – **to be reported by the Clerk to WDC.**
13. **Community Centre/Village Hall**
  - (a) Community Centre: A quiz is being organised for the evening of Saturday 19<sup>th</sup> March.
  - (b) Village Hall: On behalf of Cllr Rhonda Treacy Hales, the clerk reported that a committee meeting was held on 21<sup>st</sup> January. Film Nights will resume with the first showing planned for 18th March, then 15th April and 13th May. Films to be confirmed. The AGM will take place on 22nd April 2022.
14. **Finance**
  - (a) Bank reconciliation and payments approved.
  - (b) The clerk advised that Cllr K Dutton now needed to sign the bank mandate and visit the bank with identification.
15. **Newsletter/Facebook/Website**
  - (a) The council agreed they were happy for the clerk to post some press releases onto the noticeboards in HM as not everyone has access to the website or Facebook.
  - (b) Cllr Dutton advised the parish is now at the point where the number of newsletters needs to be increased and will discuss with Ian Broadbridge.
16. **Any Other Business**
  - (a) Cllr Matecki advised there are still Omicron grants available. The schemes cover both business and non-business entities – the community centre and village hall are eligible to apply.
  - (b) Traffic in HOTH: Cllr Matecki advised he met with HOTH residents and County Officers to discuss this matter. Speed humps cannot be used because of potential damage to foundations by vibrations. The residents wish to engage a company to look at options for speeding measures and suggest a solution. This will cost in the region of £1,500. Cllr Matecki suggested that if the PC could cover the cost of the investigation, and depending on the schemes highlighted, some of his delegated budget might possibly be used to support the implementation of any traffic calming measures identified. by the survey. Previous surveys, however have shown the average speed through HOTH is 24mph and it is therefore difficult to build a case. A resident suggested putting a consistent speed limit of 30mph on the main road through both HOTH and HM, however it was advised this would not be possible for the bottom of Hampton Road.
  - (c) Cllr Dutton advised the AGM is due in May – **clerk to place on the BPC meeting agenda for March.**
  - (d) War Memorial Centenary Plaque: **clerk requested to give Martin a nudge as this is now well overdue.**
17. **Next Meeting** - Wednesday 2<sup>nd</sup> March 2022.

