



## BUDBROOKE PARISH COUNCIL ANNUAL MEETING MINUTES 1st September 2021 8pm at Budbrooke Community Centre

**Present:** Chairman Cllr M Dutton, Cllrs Mrs K Dutton, D Bryan, A Thomas, M Treacy-Hales, R Treacy-Hales, WCC Cllr J Matecki. WDC Cllr A Rhead. 5 Members of the public.

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB- Facebook

1 **Public Participation - 15 minutes:** Dropped kerb project - Clerk to to obtain an update from County Highways, this was WCC Cllr Caborns project which was for a total of 10 last year and this. Issues with overhanging branches generally discussed. Open door refurbishment is progressing well, open days will be planned later this month. Security monitors at BCC, it doesn't need planning permission but to make PC aware. A resident attended to make the PC aware of a personal issue that has affected her family.

2 **Apologies & Declarations Of Interest & Dispensations:** Apologies from Cllrs D Shirley & R Daffern. No declarations of interest or dispensations.

3 **Approve August meeting minutes:** Approved a true and accurate record. Chairman signed the Minutes.

#### 4 **Matters Arising**

Jubilee Tree on the Village Green HOTH update - Cllr Bryan will forward details to the Clerk to then instruct what the resident needs to do. PC will then take responsibility for the Mulberry tree. Clerk Vacancy - PC to extend the advert closing date to encourage more responses. All applications received so far will be held until after the closing date.

#### 5 **Planning:**

To discuss / agree repeat of traffic survey - PC agreed there would be little point at this stage, there would be very little action the PC could take. Proposed upgrade to existing radio base station installation at ct11 11363323 - ref 410, land at little chef, m&s store / petrol station, a46 south bound: PC noted.

PC considered:

W20/2173 - 13 Damson Road - Retrospective planning permission for the proposed two-storey rear extension, internal alterations, replacement windows & new front bay window with canopy roof: .PC has no objections.

W21/1261 - 2 Field Barn Road - Porch Extension: PC has no objections.

W21/0898 - 7 Curlieu Close - Proposed application of render to front fascia and partial side elevations of dwelling: PC has no objections.

Noted permission granted: W21/0717 - 42 Old BB Road - first floor rear and side extension and alterations to the existing conservatory

Chairman reported that the last meeting with Developers was cancelled due to holidays and lack of any new issues to take forward. The issue re. Lloyd Close, Chairman contacted and requested they revisit the access and signage - signage to include cul-de-sac or no development access etc.

- 6 **BPC Planning working document / CIL Funds proposals:** FB response to CIL received, Chairman thanked Cllr R Treacy-Hales, results were discussed and will be amalgamated into the questionnaire findings for consideration at the next stage.  
Suggested a sub-group be formed to discuss the findings. Chairman will collate and share before it is published.
- 7 **Correspondence:**  
Request for Grit Bin at top of Old School Lane: PC agreed, Clerk to purchase for the location.  
Cllr Thomas requested whether a warning sign can be placed on Old Budbrooke Road to say 'no footpath' / pedestrian on roadside. Also for National Highways to put warning signs on A46 in both directions as there are 3 public footpaths crossing the A46.  
PC understands the piece of land at the corner of Damson Road & Dorchester with the Silver Birch is unregistered and Clerk requested to make enquiries about registering it and fees etc.
- 8 **Parish Maintenance/Playgrounds:**  
Request for standpipe at the Barrack Wall: Cllr M Treacy-Hales has sought to obtain costs, these will be bought to the PC for consideration once prices are confirmed. Water costs also to be considered.  
Established areas are 'wild' but do require regular watering whilst becoming established. Chairman to ask Developers about redigging the land and to replant as currently raised beds.  
Land encroachment: discussed earlier in the meeting.  
Cul de sac street signs: discussed above.  
Two missing black and white safety poles are down along Old BB Road by brook  
Sunken pothole along Old BB Road where bends to right just before Mont Av on rh side of road  
Marten Close & AB, recording extent of dips on the roads  
Dropped kerb opposite Clinton Av on Arras Boulevard where there are 6 slabs set into the tarmac the slabs are lower than the surrounding tarmac, this is a trip hazard & needs lifting and laid level.  
PC received & noted inspection reports.
- 9 **Financed**  
PC noted bank reconciliation and approved payments:  
Clerk Aug salary & expenses S Bush £529.16  
Aug PAYE HMRC £124  
Newsletter production MI Business Services £87.5  
August parish maintenance Phoenix Contracting £470  
CIL reporting  
BT Kiosk work this month, clerk confirmed funding is ringfenced.
- 10 **Newsletter/Website/FB Items:** Request for overhanging trees and branches to be cut back.  
Article regarding online abuse.
- 11 **Any Other Business / next meeting arrangements**  
County level discussions re 20mph limits in residential areas, PC would generally support.  
Next PC meeting Weds 6.10.21  
Meeting closed at 21.13pm  
Cllr Matecki sends apologies for October meeting.