



## BUDBROOKE PARISH COUNCIL ANNUAL MEETING MINUTES 4th August 2021 8pm at Budbrooke Community Centre

**Present:** Chairman Cllr M Dutton, Cllrs Mrs K Dutton, D Bryan, A Thomas, M Treacy-Hales, WCC Cllr J Matecki.

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB- Facebook

1 **Public Participation - 15 minutes:** 3 members of the public attended. Caroline Edwards reported the CC noticeboard is now in situ and the CC has planned events which will be advertised in there. CIL monies consultation was discussed. Report from The Open Door received including details of the refurbishment project plans following successful grant funding which includes repairs and upgrading & is due for completion by end of August with a relaunch early September. There will be a review of user groups and they are hopeful that it will become a village hub. Some of the funding is for a ‘repair shed’ which will help the community and the community library will also stay.

2 **Apologies & Declarations Of Interest & Dispensations:** Apologies from Cllrs R Treacy-Hales, R Daffern & D Shirley. No declarations of interest or dispensations.

3 **Approve May meeting minutes:** Approved a true and accurate record. Chairman signed the Minutes.

4 **Ratify interim PC decisions:** all decisions ratified as per notes of interim meeting.

5 **Planning:**

Response from Chiltern re. PCs objection received & circulated. PC discussed the lack of a professional response & does not understand the connection between safety and the tannoy system. Chairman had sent a letter back to WDC & WCC detailing PC concerns, Chairman will send on to Chiltern & circulate.

Agents comments received in relation to PC response to Stanks Farm planning applications, Chairman reported correspondence received via the Website in response to these applications.

WDC and SDC are engaged on an update of a combined local plan which will happen before 2025 & will encompass both Districts regardless of combined body or not.

PC noted permission granted for W21/0196 33 Arras Boulevard - Proposed erection of single storey side extension and loft conversion including raised eaves, ridge and roof dormer.

PC noted permission granted for W21/0441 Leasowes Farm. Hampton Road for replacement of existing timber uPVC windows and doors with aluminium.

W21/0717 - 42 Old BB Road: first floor rear and side extension and alterations to the existing conservatory - PC no objections

6 **BPC Planning working document / CIL Funds proposals:**

Chairman submitted proposals for discussion to the PC to establish a formal forward plan. PC agreed the need to engage wider community involvement & discussion, ideas were discussed, Chairman to collate discussed ideas & circulate plan of activities. The next stage would then be to make the plan public in the newsletter & website and hold a public open meeting / drop in open sessions at venues within the Parish.

7 **Correspondence received & circulated:**

PC received Clerk's resignation and confirmed replacement arrangements, closing date is 31/8/21. PC approved selection process circulated, Interview panel to be confirmed.

WDC consultation - Draft Net Zero Carbon Development Plan Document received.

'Have your Say' re. School parking in Warwickshire for residents initially, Chairman had written to Portfolio holder to ask why PC's hadn't been asked to comment. Consultation advertised on FB etc. Consultation: proposed Cubbington Neighbourhood Area - noted.

WDC Sports Grants noted.

The Open Door correspondence received & circulated, PC further discussed, these points will be taken back to The Open Door, the PC has not been asked for any input since 2019.

Community Ownership Fund: prospectus received.

Boundary review - PC comments had been submitted.

Transport Consultation - PC has not been consulted on this, main focus is on bus service.

8 **Parish Maintenance/Playgrounds:**

PC received playground inspection report & update from Martin Davies.

Zip wire seat replacement cost approved & will be replaced when it is back in stock.

PC approved cost of £172 plus VAT for Wicksteed Annual Safety Inspection.

Clerk to obtain update on timings for Centenary noticeboard along with BT kiosk restoration.

Enquiry from residents HOTH re. previous royal jubilee tree was planted & permission was needed from County Highways, can PC ask for permission to see if they can plant a mulberry tree for the platinum jubilee. Residents have also offered to do the Planters again, PC conveyed thanks for this. PC received a request for a Walnut tree in the grass area in front of the memorial, PC approved.

9 **Finance:** PC noted bank reconciliation and approved payments as listed:

Clerk July salary & expenses, S Bush £551.2

July PAYE HMRC £124

Wildflower patch / incorrect payee - Tracey Drew £324

July Parish maintenance - Phoenix contracting £450

10 **Newsletter/Website/FB Items:** Nothing not already raised.

11 **Any Other Business / next meeting arrangements**

Next PC meeting 1.9.2021 8pm, the larger room will be used where possible.

Meeting closed 9.15pm.