



BUDBROOKE PARISH COUNCIL MEETING MINUTES 2nd December 2020 8pm via Zoom

Present: Chairman Cllr M Dutton, Cllrs Mrs K Dutton, D Bryan, A Thomas, D Shirley, R Hales, M Treacy, R Daffern, WCC Cllr L Caborn, WDC Cllrs A Rhead & J Matecki

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB- Facebook

- 1 **Public Participation (strictly limited to 5 minutes):** no items were raised.
- 2 **Apologies & Declarations Of Interest & Dispensations:** none received. Cllr Daffern declared interest in item 5, letter from Slade Hill resident.
- 3 **Approve November meeting minutes:** approved a true and accurate record.
- 4 **Planning:** PC object to the Stanks Farm applications: W20/1854, W20/1853, W20/1852, W20/1851 W20/1608. Cotswold, B’ham Road single storey rear extension, first floor side extension and conversion of study into garage: no objections.
13 Damson Road enforcement report: Clerk to chase Planning Dept for enforcement response - work is still ongoing.
Hedgerow and road sweeper enforcement response
To confirm details of meeting with Architects in relation to W20/1251: Cllrs will attend where possible.
Planning enforcement training details noted.
- 5 **Correspondence:** Letter from Slade Hill resident: PC response letter sent, speeding issues were further discussed. Traffic survey findings were revisited and volunteers have been requested for Cllr Matecki’s speed awareness scheme.
Canalside development plan noted.
Santa Trail - PC have no objections to the idea.
Residents correspondence re. BioDiversity in the parish: PC noted, Clerk to contact resident.
VASA Community Transport recruitment for drivers to assist with Covid Vaccine transport - newsletter
Request for PC contribution to CC noticeboard replacement noted.
Residents correspondence re. Building development noted.
Census 2021 details noted.
Christmas Tree Offer: Cllr Shirley to ask the pre-school if they would like it.
- 6 **Parish Maintenance/Playgrounds:** PC noted results of playground inspection report.
Dorchester Av - where kerbs were breaking up between the warwicks and damson road on rhs towards the warwicks they have taken a chunk of pavement.
Pavements retarmacced after lamps and rewiring work.
Updates received on Friendly Bench scheme: Highways have asked for various details ref size, style the site by Tithe Barn Close is already suitable, alternative areas such as the park & use of CIL monies discussed.

Rewilding project: letter received (as mentioned in correspondence) Clerk to ask resident to be involved - Cllr Treacy to liaise with the resident who wrote the letter & report back. Cllr Caborn will provide information on locations etc.

Parish Tree project: 2 trees planted today at Styles Close - Chairman to ascertain what the PC responsibilities are. PC representative to attend photo shoot on Fri 4.12.20 - Cllr Daffern will attend.

Proposal for new village facility - Field Kitchen - details received circulated to the PC. Agreed PC need to know more about how it would work and daily expectations - ME reported the idea would be more of a 'community' event, PC asked who will be responsible for the building and who will run it & details of associated costs etc. PC don't have allotments at present but will revisit at that time.

- 7 **Finance:** CC request for £5000 committed funding for redevelopment work previously approved & contribution to Parish Noticeboard was approved for half of the total cost approx £1000. PC to manage the purchase and invoicing. Cllr Hales suggested PC consider alternative more cost effective options. Cllr Treacy will forward links.

Items to include in 2021-22 Precept: Cllrs to forward ideas to Clerk ahead of budget preparation at the end of the month.

PC noted bank reconciliation and approved payments:

Clerk Nov salary & exps - Mrs Simone Bush - Nov 2020 payslip £506.26

PAYE - HMRC - Nov 2020 payslip £124.2

Phoenix contracting - November parish maintenance £100

Newsletter delivery - Mrs J Iles £20

- 8 **Newsletter/Website/FB Items:** Volunteers for delivering newsletters will be co-ordinated by the Chairman this month - Cllrs can continue with their rounds if preferred.

- 9 **Any Other Business / next meeting arrangements:** Weds 6.1.2021 8pm via Zoom.

Meeting Closed: 8.38pm