



## BUDBROOKE PARISH COUNCIL

Clerk: Mrs Simone Bush

17 Hicks Close, Warwick, CV34 5ND

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**Present:** Chairman Cllr M Dutton, Cllrs Mrs K Dutton, D Bryan, A Thomas, D Shirley. WCC Cllr L Caborn, WDC Cllr J Matecki

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB- Facebook

- 1 **Public Participation (strictly limited to 10 minutes):** 2 members of the public attended, items discussed included walking for health and reports of a car by the junction in HOTH.
- 2 **Apologies & Declarations Of Interest & Dispensations:** Cllrs R Treacy-Hales & M Treacy-Hales.
- 3 **Approve June meeting minutes:** approved true & accurate.
- 4 **To consider results of internal audit of 2019-20 accounts and approve signature of the annual audit return:** PC considered the accounts & the findings of the internal audit report & approved the completed annual return. Chairman to sign the form & Clerk to submit to external auditors PFK Littlejohn.
- 5 **To note bank reconciliation and confirm payments:** PC considered and approved bank reconciliation and payment of the below accounts.
  - Clerk June salary & exps - Mrs Simone Bush - £494.33
  - PAYE - HMRC-£121.20
  - Internal Audit of accounts-Kenneth Dunne £197.6
  - June parish maintenance - Phoenix contracting £730.00
  - Next - flowers £30.00
- 6 **Planning:** PC noted correspondence received including Highway Safety Planning Application W/19/2112 request for PC assistance in relation to correspondence for hedgerow regarding land south of Lloyd Close - PC resolved they would not agree to this.  
Other planning enforcement issues discussed included residents query re. Hedgerow and signage, & dust screening. Cllr Shirley had submitted photos and reports of developers traffic causing pavement damage - Clerk to collate any further correspondence regarding development work and highways issues to forward to Enforcement & Cllr Caborn.  
  
W20/0498 & W20/0497 - Stanks Farm conversion of rural buildings to residential dwellings: PC object - Clerk to submit objections including previous response & comments circulated by Cllr Thomas.
- 7 **Parish Maintenance & correspondence:**  
WDC Chairman attend PC meeting - agreed PC prefer to wait until physical meetings recommence due to time limitations of the free version of Zoom.  
Query re. Area of land around Parkway traffic lights: forwarded for action.  
Cherry Trees - Clinton Av - Chairman to raise on visit with Tree Officer, if nothing can be done he will request Martin Davies see what can be done.

Residents email re. Parish footpath issues - there is no parish footpath group, issues must be reported to County Highways.

Other items noted included - Highways A46 Drainage scheme - noted. Severn Trent works Montgomery Avenue - noted.

HGVs HOTH: PC discussed & asked Clerk to contact appropriate authorities to request that Developers traffic (as stated in the transport plan) should be entering from A46/Birmingham end and not from Henley Road end through HOTH.

- 8 **Any Other Business / next meeting arrangements / Newsletter:** Next Meeting Weds 5th August 8pm via zoom. The PC will discuss & consider future newsletter production.

**Meeting closed at 20.35**