



**Minutes of emergency items only meeting of Budbrooke Parish Council Meeting
Wednesday 3rd June 2020 at 7pm via Zoom video conference**

Present: Chairman Cllr M Dutton, Cllrs Mrs K Dutton, D Bryan, A Thomas, D Shirley. WCC Cllr L Caborn, WDC Cllr J Matecki

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB- Facebook

- 1 **Public Participation (strictly limited to 10 minutes):** items raised included planning development updates.
- 2 **Apologies & Declarations Of Interest & Dispensations:** Apologies Cllrs Treacy & Hales.
- 3 **Approve April meeting minutes:** resolved true & accurate.
- 4 **To note results & accept Housing Needs Survey 2020:** resolved - adopted.
- 5 **To note bank reconciliation and appoint internal auditor Kenneth Dunne at £190 & confirm payments.**
Reconciliation agreed, below payments approved, Internal Auditor appointed.

Clerk May salary & exps - Mrs Simone Bush £494.33
PAYE HMRC May £121.2
Newsletter - MI Business Services £87.5
- 6 **To note planning results as circulated, discuss enforcement letter, Arras Boulevard signage request & discuss PC response to applications W20/0747 & W20/0496**
Results noted.
PC object to W20/0747 Arras Boulevard development flags as unnecessary.
PC object to W20/0496 Stanks Farm - conversion of 5 rural buildings into dwellings.
- 7 **Parish Maintenance & correspondence:** items discussed included Foot/Cycle paths HOTH, flytipping which was on private land but now removed, the fence by the memorial, WCC are working on Damson & Cherry footways, Styles Close gatherings.
Clerk to ask Martin Davies to look into the overhanging hedge into a Normandy Close property garden which need trimming back & assess the trees near South View properties which are tall and may be a concern.
DFT Rural Transport letter of support request - resolved Clerk submit PC letter of support by deadline.
- 8 **Any Other Business / next meeting arrangements**
WDC Tree Planting - Chairman happy to meet WDC Tree Officer on site visit to discuss potential locations.

Meeting closed 7.40 pm.