



**Minutes of Budbrooke Parish Council Meeting Wednesday 5th March 2020 at
Budbrooke Community Centre**

Present: Chairman Cllr M Dutton, Cllrs Mrs K Dutton, D Bryan, A Thomas, R Hales, D Shirley, R Daffern. WDC Cllr A Rhead. WCC Cllr L Caborn

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB- Facebook

- 1 **PUBLIC COMMENTS:** 9 members of the public were in attendance, items raised included the state of the roads with regards to developers traffic. A resident discussed content of an email he had submitted to the PC, the Chairman & Cllr Caborn addressed issues raised, Cllr Caborn confirmed that WCC Highways will repair road surfaces imminently & the Clerk is to report inadequate vehicle, wheel & road cleaning. Friendly Bench- agreed the scheme is a good idea and should include a third bench in the heart of the existing parish as well as the two proposed around the new developments. Montgomery Avenue Information board expected to be installed by end of April. Clerk to ask Cllr Alan Rhead if he has received a response from Severn Trent re. Water / drainage.
- 2 **DECLARATIONS OF INTEREST & DISPENSATIONS:** none received.
- 3 **APOLOGIES & ACCEPTANCE OF REASONS FOR ABSENCE:** WDC Cllr Matecki, Cllr M Treacy.
- 4 **MINUTES OF PREVIOUS MEETING:** February Minutes confirmed.
- 5 **POLICE MATTERS / WRW COMMUNITY FORUM ISSUES:** Feedback from WRW Community Forum 27.2.20 - priorities include parking and driving around schools. Meeting items raised included volunteers for Speedwatch scheme, carbon neutral proposals paper to be circulated when available. Chairman reported on presentation of CIL monies received by Rowington Parish Council. PC expect to receive approx £188,000 from Miller Homes development but likely to be slightly higher than this because of the NP. PC to discuss Rowingtons process of involvement in allocating the funding & agenda for APM in May. PC were provisionally awarded the grant for the telephone box refurbishment. Broken glass issues reported.
- 6 **PLAYGROUNDS:** PC noted the monthly playground report circulated. Ownership of the tree reported by Martin Davies is unclear, PC believe its a Highways owned tree, Cllr Caborn will try to oestablish ownership. Site visit undertaken by Chairman with regards to Styles Close Tree height at rear of FB Road & work will be carried out shortly.
- 7 **MATTERS ARISING:**
Grit route query update: Clerk to resend emails to Cllr Caborn to take forward.
Solar lights around memorial: Cllr Caborn confirmed electricity supply, Graham Stanley is obtaining costs so item in hand.
Litter bins: Clerk to chase with Cllr Matecki.
Dropped kerb review: prices etc. being submitted by Highways, Cllr Caborn can fund basic dropped kerbs out of his budget, the list is being prioritised.
Housing Needs Survey: these have been distributed however a batch included Hatton Park HNS were delivered to the PC in error and a few had gone out before it was noticed. WRCC offered to visit homes

with new surveys and explain - Chairman to confirm the PC would like this to be done.

Dog fouling: remains a problem.

Path by Stables down to FB road was flooded in recent weather making it very slippery, path is uneven making draining difficult, Clerk to email details to WCC & Cllr Caborn. Previously reported issue with A46 flooding has been resolved but similar issues are occurring near Central Ajax entrance on the Henley Road, Clerk to report to WCC. Grass cuttings are spilling onto the path in front of the army houses on Old BB Road causing a slippery surface when wet - the grass is owned by the properties. Coming around HOTH bend road surface is collapsing on left hand side - Clerk to refer to Highways although it has been marked up with road paint for repair.

8 CORRESPONDENCE:

Stagecoach Bus Service changes

Parking issues HM / Chiltern railways response

Various emails re. Planning issues as circulated

Route 16 Bus timetable changes from 22/2/20

Chiltern railways confirmation PC comments are being looked into.

Essential Tree maintenance Old School Lane.

Dogs off leads: Clerk to get advice from WALC and dog warden.

Zip wire seat

Correspondence re. Road sweeper brushes - developer vehicles.

Clerk to re-report blocked drainage on Old BB Road.

The Friendly Bench scheme - discussed above.

Curliou Close tree request - Clerk to forward to Highways

- 9 CLIMATE CHANGE ACTION PRESENTATION - CLLR A RHEAD.** 2 residents reported in Cllr Rheads absence. WDC passed the motion last week so there will be a referendum on May 7th. £1 per household increase to assist with intention to have the whole district carbon neutral by 2030. Detailed Proposals submitted and there will be roadshows over the next few weeks. The referendum has to be carried out by law, if it fails alternative plans will be looked at. £3 million costs will be ringfenced and thoroughly audited.

- 10 NOTES ON MEETING REGARDING PARKING AND SAFETY ISSUES IN SLADE HILL** Chairman, Cllr Caborn and Maria Fennell met to discuss. Suggested cross hatchings on start of entrance into the Doctors down the side of the shops in a small area by the kerb that sticks out. PC will fund if permission is agreed. Bay markings also. Agenda for further discussion April meeting. Chairman to forward documentation to Clerk.

11 PARISH MAINTENANCE:

Litter Pick Group: February pick postponed due to Storm Dennis, next one is 21.3.20. Cllr Rhead has confirmed recycled rubbish does not go to landfill but it is incinerated, though not recycled. Suggested recycling contracts address this. The group will recycle rubbish themselves in the meantime.

Other Items raised included state of roads in relation to the development, residents raised issue about lorries going both ways, workers speeding on breaks to the shop and back, also going both ways. Sign at top of Blandford / bottom of AB keeps blowing round - suggested move to opposite side & have more robust signage. Clerk to contact County Traffic Enforcement who will visit. Site Car parking is generally not adequate for the number of vehicles.

Email received re. Fence panel on pathway - the panel is stable.

Path old BB road the other side has deteriorated since flooding has subsided.

Montgomery Avenue overhanging bushes: Chairman has liaised with Martin Davies.

12 MATTERS PERTAINING TO OUTSIDE BODIES (CC/VH/OTHER)

1. Community Centre: 14/3 Quiz night, 29/3 Easter Bingo

2. Village Hall: Film night 20/3 Downton Abbey. Committee meeting next week / AGM in March. VM received last week provisionally booked the skittle alley for later in March.

3. Telephone Box HOTH: discussed.

4. Open Door Mgt Cttee: nothing to report.

13 **PLANNING MATTERS**

PC received construction management plan for new development & noted residents comments inc site traffic.

Noted temporary road closure Arras Boulevard 27-29th March

Planning enforcement training invitation 7.4.20: Cllr Bryan to attend.

Correspondence received Hatton PC re. Birmingham Road Traffic Assessment noted.

Developer traffic residents correspondence re. AB Resident

To consider below plg application:			
W20/0211	5 Gould Road	First floor front and rear extension	PC no objections

14 **NEWSLETTER & WEBSITE** - Links to roadshows re. Climate change when available. PC reviewed newsletter charges: & resolved they remain unchanged.

15 **FINANCIAL INFORMATION** - To note accounts reconciliation, income received, authorise payment of the accounts listed below & sign payment authorisation sheet:

DESCRIPTION	PAYEE	INVOICE REF	AMOUNT
Website hosting . Newsletter invoice (Emergency Cheque)	MI Business Serv Ltd	10275	237.5
Clerk February	Mrs Simone Bush	payslip/invoice	497.23
PAYE February	HMRC	payslip/invoice	121
March newsletter	Think Design & Print	25439	310
Hall Hire April meeting	BVH	2/2020	26
Feb p/g inspections	Phoenix Contracting	592	80.00
TOTAL		EXPENDITURE	1271.73

16 **PC VACANT SEAT ARRANGEMENTS:** continue to advertise.

17 **EQUAL OPPORTUNITIES POLICY:** Chairman signed the adopted policy.

18 **ANNUAL PARISH MEETING ARRANGEMENTS:** Weds 6/5/20 AGM followed by APM.

19 **MATTERS FOR AGENDA & DATE OF NEXT MEETING:** Wednesday 1st April 2020 at 8pm at BVH.

WCC website front page has updated Coronavirus advice & Emergency Planning teams have plans in place.

Meeting closed 9.45pm