



**Minutes of Budbrooke Parish Council Meeting Wednesday 5th February 2020 at
Budbrooke Village Hall**

Present: Chairman Cllr M Dutton, Cllrs Mrs K Dutton, D Bryan, A Thomas, R Hales, R Daffern. WDC Cllrs A Rhead & J Matecki. WCC Cllr L Caborn

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests / FB- Facebook

- 1 **PUBLIC COMMENTS:** 7 members of the public attended, items discussed included the Miller Homes development & the TPO (Tree Preservation Order) of which the PC have contacted Planning who have confirmed the trees status and & they have been in contact with Miller homes. Poor state of roads from developers site traffic which has been reported & Cllr Caborn has followed up. State of roads around AB, Blandford Way, are being damaged by site vehicles. Concerns also raised where lorries are mounting the pavements to access the site. Graham Stanley has completed two walks regarding the dropped kerb survey, & the next stage will be to confirm budget with Cllr Caborn. 10 out of the 30 will be carried out in this phase. The recent Water supply issue was confirmed to have been a Severn Trent emergency and nothing to do with site development. The PC reminded people whose showers pull from the mains that developers traffic using the supply at the same time can cause very hot water to come through suddenly so to be vigilant.
- 2 **DECLARATIONS OF INTEREST & DISPENSATIONS:** none received.
- 3 **APOLOGIES & ACCEPTANCE OF REASONS FOR ABSENCE:** Cllrs Treacy & Shirley.
- 4 **MINUTES OF PREVIOUS MEETING:** January Minutes confirmed.
- 5 **POLICE MATTERS / WRW COMMUNITY FORUM ISSUES:** Chairman attending the next meeting 27/2/20 at Shire Hall. Cllr Hales to brief Chairman of details to present the PC funding application.
- 6 **PLAYGROUNDS**
 - 1 PC noted monthly playground report circulated to Cllrs.
 - 2 Any other items: Styles Close tree reduction quote received. PC agreed to conduct a meeting with Martin Davies site visit to agree the height of reduction. Cllr Matecki asked PC for views on ownership and maintenance of trees in general in the Parish.
 - 3 Montgomery Avenue Information Board update / official opening - awaiting a date. Clerk to chase.
- 7 **MATTERS ARISING:**

Grit route query update - Cllr Caborn continues to chase on PC behalf.
Solar lights around memorial - Cllr Caborn & Graham Stanley to look at this week & report back to PC.
Litter bins- due by end Feb - review in March.
Dropped kerb review - discussed at 1 above.
Housing Needs Survey - Clerk to arrange for distribution with March newsletter.
Dog fouling - Cllr Hales is in liaison with the Dog Warden, the PC can forward issues to Dog Warden of known ‘offenders’.

8 **CORRESPONDENCE:** below items were noted & discussed:-
 Birmingham Road flooding / Changes to Flexibus service / Wonderful Villages Photo competition / Parking issues HM - corner of FB Road / WDC re staff shortages noted / Dog waste reports / Woodway - Rat run / Highways response regarding Woodway query / Water leak HOTH / WDC funding for VE celebrations / Bus routes - now that the building has started could the bus route be reinstated as an hourly service. Section 108 agreement requests an hourly service. County are reviewing the whole bus service. Cllr Caborn reported improvements in hospital transport schemes and community buses are being trialled. Comments received via FB about the road sweeper continually leaving the engine running, Clerk to write to Miller homes to request this be stopped.

- 9 **PARISH MAINTENANCE:**
- Litter Pick Group: 1st litter pick 25/1 saw 24 volunteers turn out and 13 bags of waste. WDC informed Rhonda that all the rubbish regardless of sorting will not be recycled but will go to landfill, Cllr Rhead will look into this as it is against WDC policy. Litter picks will be 3rd Saturday every month.
 - Montgomery Avenue overhanging bushes - Clerk to ask Martin Davies & the Chairman to do a site visit to have a look at which are PC maintained.
 - Potholes on Arras Boulevard: Clerk has reported recent issues to County.
 - New development private land sign located where the public footpath runs directly behind - Chairman's views were read out. Cllr Caborn to look into this & Cllr Rhead will investigate the signage. Cllr Rhead will also take forward parking issues relating to the site traffic.
 - Clerk to rewrite to residents with overhanging branches over most of the pavement giving a month to action before the PC asks Highways to maintain which will incur charges.
 - Clerk to also report a horizontally growing cherry tree at The Warwicks & some cherry trees are dying and need looking at.

- 10 **MATTERS PERTAINING TO OUTSIDE BODIES (CC/VH/OTHER)**
1. Community Centre: successful burns evening raising £377, singer raised £103. March events include a quiz on 14th & Bingo on 29th.
 2. Village Hall: 21/2 film night.
 3. Telephone Box HOTH: pc noted residents suggestion for use. Cllrs Caborn and Matecki thanked for supporting the recent funding application.
 4. Open Door Mgt Cttee: Cllr Bryan has spoken to the Vicar and awaits response.

11 **PLANNING MATTERS**
 PC noted residents comments received in respect of Land South of Lloyd Close application W19/2112. Drainage and water plans - correspondence circulated & discussed. Clarification obtained from Cllr Rhead who will forward concerns to Severn Trent through the planning department & also ask WDC to confirm that what is on the drawings has been technically checked by Severn Trent. Noted Plg appeal 20 Hatton Terrace W19/1347.
 To consider the below planning applications & note the following planning results:

W20/0109	54 Old BB Road	Side extension : PC no objections.	
RESULTS:			
W19/2158AG	Land at Holes Wood, Woodway Lane	Prior notification for agricultural / forestry building	Refused
W19/2072	6 Tithe Barn Close	Rear Corner extension with bedroom/bathroom	Withdrawn
W19/1980	54 Old BB Road	2 storey side extension & motorhome garage	Refused

12 **NEWSLETTER & WEBSITE** - Housing Needs Survey article. Cllr Daffern to forward football results and a short article to go into the newsletter. PC agreed to proceed with suggested website alterations.

- 13 **FINANCIAL INFORMATION** - PC noted accounts reconciliation, income received, authorised payment of the accounts listed below & sign payment authorisation sheet:

DESCRIPTION	PAYEE	INVOICE REF	AMOUNT
Clerk January	Mrs Simone Bush	payslip/invoice	497.33
PAYE January	HMRC	payslip/invoice	121.2
Feb Hall Hire	VH	1/2020	26
Litter supplies	Cllr Hales -	receipt	158.52
Jan maintenance	Phoenix Contracting	591	590
TOTAL		EXPENDITURE	1393.05

- 14 **PC VACANT SEAT ARRANGEMENTS:** vacant seat to remain open.

- 15 **EQUAL OPPORTUNITIES POLICY:** PC considered & adopted draft circulated by the Chairman. Policy to be signed by Chairman at March meeting.

- 16 **MATTERS FOR AGENDA & DATE OF NEXT MEETING:** Wednesday 5th March 2020 at 8pm at BCC.

Traffic issues HOTH

White 'H' on road in front of driveways to be discussed by Cllr Caborn and Chairman & bring back to March PC. Cllr Rhead reported WDC issued a statement last night to go public tomorrow re. climate emergency, support is requested through a small increase in property tax. Cllr Rhead to present item at March meeting.

Meeting closed 21.49pm.