



Minutes of Budbrooke Parish Council Meeting Wednesday 4th December 2019 at Budbrooke Village Hall

Present: Chairman Cllr M Dutton, Cllrs Mrs K Dutton, D Shirley, A Thomas, R Hales, M Treacy, R Daffern. WCC Cllr Caborn. WDC Cllr J Matecki

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre / CIL - Community Infrastructure Levy / DPI - Disclosable Pecuniary Interests

- 1 **PUBLIC COMMENTS:** 6 members of the public attended. Items raised included increasing parking problems particularly along Blandford Way / Field Barn Road area. Agreed the only prevention would be yellow lines but this wouldn’t alleviate the issue PC will forward to the Highways authority. Cllr Daffern to also make some enquiries with Chiltern.
Parking on the pavement issues:- there is a 3ft passer by rule on inside of pavement- PC to print label for newsletter for residents to put on windscreens of vehicles causing offence & also contact County Highways, contact the School & make some enquiries with chiltern
Parking issues have been raised in objections to recent plg applications.
A resident had written to relevant parties in the recent planning issues on 2/10/19 sending a detailed document in to bring all parties together to discuss amenities etc ahead of the plg starting. He has not received a response, Chairman has also written to Miller Homes to request a meeting & has not received a response to date - he will also forward to King Henry 8th trust for their help. It is difficult to insist on this from other authorities as permission has already been granted. Water & electric issues discussed.
- 2 **DECLARATIONS OF INTEREST & DISPENSATIONS:** none received.
- 3 **APOLOGIES & ACCEPTANCE OF REASONS FOR ABSENCE:** WDC Cllr Rhead. Cllr Bryan.
- 4 **ACCEPTANCE OF OFFICE:** R Daffern signed acceptance of office documents.
- 5 **MINUTES OF PREVIOUS MEETING:** Resolved November Minutes true and accurate.
- 6 **POLICE MATTERS / WRW COMMUNITY FORUM ISSUES:** parking issues were discussed along with available funding. Agreed PC would apply for funding towards the telephone box renovation, Clerk to forward application details to Cllr Hales who will complete & submit.
- 7 **PLAYGROUNDS:** PC noted monthly playground report received. Montgomery Avenue Information Board update / official opening - deferred due to illness.
- 8 **MATTERS ARISING:**
Grit route query update: Clerk to forward correspondence to Cllr Caborn.
Solar lights around memorial - Cllr Hales to resubmit details to Cllr Caborn.
Litter bins - slade hill & Styles Close - Clerk to forward emails to Cllr Matecki who will follow up.
- 9 **CORRESPONDENCE:**
Nuisance dog owner related issues - specific evidence needed for the Dog Warden to action. Newsletter notice to request that if dogs are walked off leads owners must still clear up after them.

Mobile library dates - circulated.

Proposal to reduce admission numbers Budbrooke Primary School-forwarded to Cllr Caborn.

Website enquiry re. Church grounds - Church grounds are not the responsibility of the PC.

Letter to PC re. CIL monies - Chairman has discussed with CIL but the information won't be open for discussion or available until the development has started.

Lottery Funds grant application -Cllrs Treacy & Hales to consider criteria and apply for funding for community litter pick items if applicable.

- 10 **HOUSING NEEDS SURVEY:** PC considered documentation received & discussed whether there was any point given there are already two large developments in the Parish. Agreed PC would proceed. Clerk to contact to make arrangements for delivery and distribution after February.

- 11 **PARISH MAINTENANCE:** Items discussed included HOTH footpath maintenance, Barber Walk hedge maintenance, Dog fouling & Dog Warden correspondence. The boundary fencing by Memorial - PC agreed to leave fence as is for now & Clerk to ask Martin Davies for his advice.
Clerk to chase required signage work at HOTH as the work is still not done.
Flooding on Old BB Road - water is still not draining away.
Since work was completed on the new roundabout just off Henley Road - the A46 is now getting seriously flooded under the bridge running off the land onto the dual carriageway - Cllr Thomas forward location details to Clerk to report.
Litter pick Group - Sub Agenda item going forwards: there has been excellent sign up from interested residents. Discussions ongoing. £100 approx required for the equipment, first test pick to take place in December & a rota will be agreed in January. Cllr Hales to compile equipment costs & chase bag / glove supplies. WDC will collect the rubbish from non private land the next working day - rubbish will be separated into recycling bags, Cllr Hales will identify collection location or Cllrs Treacy & Hales will dispose of it.
Ugly bridge road has become a rat run through the village to Woodway dangerous. The road is not built for the amount of traffic. Traffic needs to be slowed down. Options discussed include a Gate at HOTH end - agenda for discussion in the new year.
Graffiti on railway bridge - Cllr Shirley to have a look at removal.
Clerk to forward dropped kerb survey to Cllr Caborn again to take up with Highways out of his budget.

12 **MATTERS PERTAINING TO OUTSIDE BODIES (CC/VH/OTHER)**

- 1 Community Centre - cookery demo raised £234, 48 people attended. Christmas Bingo raised £435. 4th Lantern Walk last week well attended. 25.1.20 £12 pp Burns supper.
- 2 Village Hall - christmas film night Friday 13th Dec with mulled wine and mince pies, showing The Holiday.
3. Telephone Box HOTH: Cllr Hales met with Martin Davies - revised quote received and Cllr Hales will now apply for funding. Works to be carried out March / April time.
4. Open Door Mgt Cttee - no update / meeting.

13 **PLANNING MATTERS**

To note complaint in relation to W19/0933 & Forestry storage now approved for the depot.

Results:			
W19/0763 (resubmission)	26 Gould Road, HM	Proposed single-storey front and side extension. Proposed side extension to be finished in render	Granted
W19/0691	Land off Arras Boulevard	Full planning application for a residential development of 130 units including associated access, landscaping, open space and drainage infrastructure (resubmission of W/18/1331).	Granted
W19/1124	Northbound Services, Warwick	Display of 1no. 8m internally illuminated double sided starbucks totem sign.	Refused

	Bypass		
New applications:			
W19/1905AG	Land at Holes Wood, Woodway Lane	Prior notification for a new agricultural storage building. PC has no comments / concerns.	

- 14 **NEWSLETTER & WEBSITE** - Parking & dog fouling. Cllr Mrs Dutton to give Cllr Daffern his newsletter delivery round details. Cllrs to compile a log of exact locations and offenders where known for further analysis.
Collate feedback from Website redevelopment - comments invited. Defer to January meeting.
- 15 **FINANCIAL INFORMATION** - To consider items for precept: tree & daffodil planting. Poss increase of CC annual grant to assist with finishing the redevelopment.
BT box quote & funding application and to note accounts reconciliation, income received, authorise payment of the accounts listed below & sign payment authorisation sheet:

DESCRIPTION	PAYEE	INVOICE REF	AMOUNT
Clerk November	Mrs Simone Bush	payslip/invoice	509.14
PAYE November	HMRC	payslip/invoice	121
November meeting hall hire	BVH	6/2019	26
December Precept setting training	WALC	19832	30
TOTAL		EXPENDITURE =	£686.14

- 16 **PC VACANT SEAT ARRANGEMENTS:** Cllrs to discuss with residents.
- 17 **EQUAL OPPORTUNITIES POLICY:** Cllr Daffern will scan and send his information to Cllrs, Agenda for January.
- 18 **CHANGE OF JANUARY PC DATE:** due to bank holiday being 1st January the PC resolved to change to Weds 8th January.
- 19 **MATTERS FOR AGENDA & DATE OF NEXT MEETING:** Wednesday 8th January 2020 at 8pm at BCC.

Meeting closed at 9.33pm