



Minutes of Budbrooke Parish Council Meeting Wednesday 5th June 2019 at Budbrooke Village Hall

Present: Chairman Cllr M Dutton, Cllrs Mrs K Dutton, D Bryan, M Treacy, D Shirley, A Thomas. WCC Cllr Caborn, WDC Cllr J Matecki.

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre

- 1 **PUBLIC COMMENTS:** 11 members of the public attended. Items raised included concerns regarding the consultation last year on canal conservation area, confirmation that the PC are statutory consultees for the Arras Boulevard / Daly Avenue applications & discussion around the planning process in relation to these applications. Traffic survey information details confirmed by Chairman with regards to permit requirements to explain the delay in the parish survey.
- 2 **DECLARATIONS OF INTEREST & DISPENSATIONS:** none received.
- 3 **APOLOGIES & ACCEPTANCE OF REASONS FOR ABSENCE:** Cllr R Hales.
- 4 **MINUTES OF PREVIOUS MEETING:** resolved May Minutes true & accurate.
- 5 **POLICE MATTERS / WRW COMMUNITY FORUM ISSUES:** PC have raised recent anti-social behaviour with the Police.
- 6 **PLAYGROUNDS**
 - 1 PC consider the monthly playground report circulated to Cllrs - Cllr Shirley to look at the broken fence & report to Clerk. Clerk to ask Martin Davies to investigate Anti slip paint etc.
 - 2 Other items inc. broken glass issues & fence report: drug paraphernalia has been found in the area - the Police are aware and are investigating.
 - 3 Montgomery Avenue Information Board update: quotation received from the Printer for the information board £120 aluminium plaque then the display stand construction from Phoenix of £350 so total of £470. PC resolved both quotations accepted. Location details to be confirmed with Phoenix Contracting.
- 7 **MATTERS ARISING:**

Grit route query: no further response.
Solar lights around memorial - defer.
Litter bins: WDC considering response.
Cllrs secure email addresses: Cllr Dutton & Hales meeting with website designer next week & will report back to July PC.
- 8 **CORRESPONDENCE:**

PCC Road Safety grant applications / HOTHRA response noted.
VE Day 2020 : Defer to August agenda.
WDC CIL Information event 10/6/19
Resident thank you for re-siting memorial bench: PC have previously thanked everyone involved.
Planters around Memorial: PC PC expressed formal thanks to everyone involved & agreed a small thank you gift would be appropriate, Clerk to arrange. Cllr Treacy to explore the possibility of doing

this on a continued basis along with HOTH planter with PC financial support.
 Resident query re. Parish tree maintenance: PC is not responsible for the bottom growth so cannot instruct for it to be done Clerk to ask WDC if there would be an environmental issue to delay this & advice on when best for it to be cut.
 Query re. Grass cutting at Styles Close: resolved with contractors.
 WCC Policy MCS 10 – Underground Coal Gasification Warwickshire Minerals Plan 2018
 Bus Service changes: discussed.
 Confirmed all Cllrs have submitted DPI declarations to WDC Monitoring Officer.
 Warwickshire Insights circulated.
 Warwickshire Police Citizens Academy event summer 2019
 Forestry Commission have added the HOTH tree work to their schedule.

9 **PARISH MAINTENANCE:**

Tree outside 29 Field Barn Road has branches dropping off it - Clerk to report.
 Tree in the centre of the island opposite CC has been vandalised and snapped - believed to be the tree the PC planted for the Millenium. Clerk to ask Martin Davies to look at this and the FB road tree for advice. Clerk to report a sofa dumped in Watery Lane gateway, 1st gate on rhs from Henley Road & investigate whether the Chevrons at bottom of Old School Lane could be extended by to alert drivers that it is a sharp bend. New signage on Henley Road is not visible to drivers as it has now been twisted round - coming from this way by the allotments. Potholes in Bellam Road have been highlighted for work. Reported via Fix my Street & WCC pothole hotline and actioned promptly.
 Waste bin outside the Open Door won't close and lock - Cllr Shirley to tape up, Clerk to report.
 Resident queried damaged tree repairs to proposed entrance to new development - can anything be done to improve its condition.
 Woodway Lane asbestos roofing still there after several months although other items have been removed - Clerk to report again - exact location details to be sent to Clerk.
 Road surface remains poor along Woodway Lane although some works have been marked out.

10 **MATTERS PERTAINING TO OUTSIDE BODIES (CC/VH/OTHER)**

- 1 Community Centre: request received asking if the PC would consider funding the drawing of the plans for phase 4 and 5 - costs total £5000 for the drawings / plans. The work will create additional income for the CC. New chairs and trolleys have now arrived. Defer to next agenda, Julia Smith to forward details of quotes and plans to Clerk in time for next agenda. Work includes toilets, coffee bar & landscaping to then be followed by a new build which will require permission. Chairman requested proposals and costs in writing to Clerk to circulated and PC to agree as an urgent item.
- 2 Village Hall: Skittles event 15/6 £10 pp inc supper. Thanks to those who attended the film night, 53 people attended. Many had seen the advert on the FB page
3. Telephone Box HOTH: meeting 7th June.
4. Open Door Mgt Cttee: no meeting has taken place since the last PC report. Mtg 15/6.

11 **PLANNING MATTERS**

Discussed PC response as circulated by Chairman to W19/0961 & PC noted related correspondence received by various residents and parties. PC agreed the objection and covering letter prepared by the Chairman was very well written, Chairman clarified points raised within the prepared objection, questions were addressed. Chairman is keen to engage planning authority discussion before submitting the objection, he will contact Planning direct to arrange. Access roads were discussed. Resolved PC happy with submission of documents.
 PC considered below new applications received & note results received:

W19/0961	Land off Arras Boulevard	Full planning application for a residential development of 130 units including associated access, landscaping, open space and drainage infrastructure (resubmission of W/18/1331) PC objects , Chairman will arrange a copy to go onto the PC website with a link from FB page when finalised.
W19/0724	14 Hatton Terrace B'Ham Road	Erection of a single storey rear extension following the demolition of the existing conservatory: no objections.

W19/0763	26 Gould Road, HM	Proposed single-storey front and side extension. Proposed side extension to be finished in render no objections	
W19/0774	60 Old BB Road	Proposed erection of single storey front extension and single storey rear extension : no objections.	
Results:			
W19/0418	9 Hatton Terrace B'Ham Road	2 storey front extension	Granted

12 **NEWSLETTER & WEBSITE:** nothing not already mentioned.

13 **FINANCIAL INFORMATION**

PC noted accounts reconciliation & authorised payment of the accounts listed below. Chairman signed payment authorisation sheet:

DESCRIPTION	PAYEE	INVOICE REF	AMOUNT
Clerk May	S Bush	payslip/invoice	484.65
PAYE May	HMRC	payslip	117
June newsletter printing	Think Design & Print	23575	310
Parish newsletter design	MI Business Services	10224	87.5
May parish maintenance	Phoenix Contracting	562	500
TOTAL			1499.15

14 **PC VACANT SEAT ARRANGEMENTS:** an expression of interest has been received but no application response yet submitted. Defer to July to allow time for people to read the newsletter.

15 **MATTERS FOR AGENDA & DATE OF NEXT MEETING:** Review of PC Policies & Procedures - August meeting. Next Meeting Wednesday 3rd July 2019 at 8pm at BCC.

Meeting closed 21.39pm.