



**Minutes of Budbrooke Parish Council Meeting held on
Wednesday 13th March 2019 at Budbrooke Community Centre**

Present: Chairman Cllr M Dutton, Cllrs Mrs K Dutton, D Bryan, R Hales, M Treacy, D Shirley, F Roper, Mrs C Roper. WCC Cllr Caborn, WDC Cllr A Rhead, WDC Cllr P Phillips.

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre

- 1 **PUBLIC COMMENTS:** 11 members of the public attended, issues raised included the forthcoming expiry date for land south of Lloyds Close planning application comments, the triangle area of land next door to 31 Daly Avenue - WDC Cllr Phillips will make some enquiries as to who now owns the land & will inform the Clerk. Defibrillator training has been booked for 28/4/19 7-8pm.
- 2 **DECLARATIONS OF INTEREST & DISPENSATIONS:** None received.
- 3 **APOLOGIES & ACCEPTANCE OF REASONS FOR ABSENCE:** Cllr Mrs A Robey.
- 4 **MINUTES OF PREVIOUS MEETING:** Resolved February Minutes true and accurate.
- 5 **POLICE MATTERS / WRW COMMUNITY FORUM ISSUES:** Chairman reported feedback from WRWCF 7.3.19 of which there had been a low turnout, Police priorities are areas & traffic around Schools & 4 funding requests, one from BCC which was successful.
- 6 **PLAYGROUNDS**
 - 1 PC noted monthly playground report circulated to Cllrs. Issues with broken glass continue to be monitored.
 - 2 PC noted other items reported included damage to fencing, a quote was obtained but since been temporarily repaired. Clerk to arrange for Martin Davies to complete the works including anti vandal paint.
 - 3 Montgomery Avenue Information Board update: Cllr Mrs Dutton reported quotations are being sought to bring back to PC.
- 7 **MATTERS ARISING:**

Grit Bins - location response WCC was noted & response to request for the gritting route into HM awaiting review. PC also discussed correspondence received re. contributions.

Solar lights around memorial - Cllr Hales reported that solar lights discussed will not require planning permission - she hopes for a further update in time for the next meeting.

Litter bins: request has been acknowledged.

Cllrs secure email addresses: defer to later meeting.

Henley Road kerb stone painting / reflective post: County Highways are arranging for the stone to be assessed and painted.

FOI request response - Clerk to circulate the response.

Feedback from BB Medical centre site visit - still to take place - Cllr Caborn to arrange.
- 8 **CORRESPONDENCE:**

Parish boundary maps - noted.

Request for cycle path markings / signage - Clerk to contact County Highways cc Cllr Les Caborn.

Correspondence re. Memorial bench - PC agreed the bench needs to be re-sited - Clerk to liaise with Martin Davies.

Residents query re. Overhanging hedges Blandford Way.

9 **PARISH MAINTENANCE:** Parking on pavements causing issues, Clerk to arrange a newsletter article. Cllr Shirley to forward details to Clerk of Field Barn Road slip road down to Turriffs yard which is in a bad state of repair. Curlieu Close trees query - it is on the schedule & hopefully to be completed shortly.

10 **MATTERS PERTAINING TO OUTSIDE BODIES (CC/VH/OTHER)**

1 Community Centre: Games night 9/2 raised £231. WRWCF awarded £2000 to replace and purchase new Chairs and storage trolley, centre will pay additional £900. Phase 4 new toilets and work to coffee bar area quotes being obtained. Quiz night and bingo events shortly. 18th May Barn Dance £10 pp inc food - tickets are selling quickly. Cllr Rhead suggested allocation some Section 106 funding to CC.

2 Village Hall: this month events reminders. Meeting next week to discuss further dates / events.

3. Telephone Box HOTH: Cllr Hales has arranged for the work to straighten it to take place.

4. Open Door Management Committee: No meeting since the last PC.

11 **PLANNING MATTERS**

CIL monies discussion took place, PC noted letter received from St Michaels Church, re. The Open Door & use of CIL monies - the Open Door is Church owned and therefore cannot be included.

Discussed suggestion of using Section 106 funds for development of the CC. Julia Smith to provide approximate figures to Chairman by Monday for inclusion in response to W18/1331 amended application response.

PC noted request for questions for 12/3/19 Planning meeting & noted PC question submitted & Chairman's report as circulated.

PC noted appeal W17/2387 Land South of Lloyd Close - outline application 147 dwellings & correspondence received in relation to & correspondence received in relation to W18/1331 - land off Arras Boulevard. Clerk to respond that since the initial application in addition to objection submitted BBPC has had its NP adopted & would like this to be considered.

PC considered the Independent Traffic Survey report circulated & feedback from Chairman following professional advice regarding W18/1811 & approval of associated costs re. Land south of Lloyd Close & considered draft letters as circulated. Resolved Chairman to compose a letter to County & District following advice received. Also noted PC had made a request to WALC for 2 hours free professional planning advice and had approved quotation between meetings for the independent traffic advice. PC considered below new applications received & note results received:

W18/1331	Land of Arras Boulevard	Full planning application for a residential development of 130 units including associated access, landscaping, open space and drainage infrastructure. Chairman to circulate response for approval before submission.	
W19/0305	12 Damson Road	Single storey side extension & front porch PC support the application.	
Results:			
W18/2411	Northbound Services, A46 Warwick bypass	Proposed display of signage to include: 1 no. 305mm high set of individual int-illum Starbucks letters. 2 no. freestanding int-illum d/sided monument signs. 1 no. freestanding non-illum height restrictor. 1 no. freestanding int-illum s/sided single door menu sign. 1 no. freestanding non-illum speaker canopy. 1 no. freestanding int-illum s/sided three door menu sign. 1 no. 1200mm high individual int-illum siren logo. 1 no. freestanding int-illum d/sided directional sign. 2 no. 1500mm high individual int-illum siren logo. 1 no. int-illum	Granted but REFUSED for: Proposed display of 1 no. 9m high int-illum d/sided totem sign.

		wall mounted directional sign, 1 no. 9m high int-illum d/sided totem sign, 1 no. 355mm high set of individual int-illum Starbucks letters.	
W18/2419	Three Jays, Hampton Rd, HOTH	Single storey front extension	Refused

12 **NEWSLETTER & WEBSITE:** PC reviewed Newsletter charges & agreed no change. Chairman & Cllr Hales are still working on website improvements. Election notices to be published.

13 **FINANCIAL INFORMATION**

PC considered quotes received for Styles Close required tree work: resolved Elementree - Clerk will liaise with Martin Davies with regards to access.

PC considered and approved quote for internal audit of accounts & resolved Kenneth Dunne be appointed again this year at quoted cost of £190 plus mileage.

PC noted accounts reconciliation & authorised payment of the accounts listed below. Chairman signed the payment authorisation sheet.

DESCRIPTION	PAYEE	INVOICE REF	AMOUNT
Clerk February	Simone Bush	payslip	467
February PAYE	HMRC	"	114.6
April meeting hall hire	BVH	2/2019	26
February playground inspections	Phoenix contracting	551	80
WALC course Update on current issues, Chairman	WALC	19217	30
A5 Leaflet - Nov 18 re, planning	Think Design & Print	22193	70
Jan newsletter printing	Think Design & Print	22731	310
Traffic comparison survey	CTS	39534	420
Data Protection renewal	ICO	ZA045993	40
TOTAL			1571.08

14 **TO CONFIRM ARRANGEMENTS FOR MAY ANNUAL PARISH MEETING & DATE OF PC AGM:** Due to elections the APM followed by the AGM will take place on Weds 8th May following PC Elections.

15 **MATTERS FOR INCLUSION ON NEXT AGENDA:** no new items.

16 **DATE OF NEXT MEETING:** Wednesday 3rd April 2019 at 8pm at BVH.
Meeting closed 21.55pm