



**Minutes of Budbrooke Parish Council Meeting held on  
Wednesday 6th February 2019 at Budbrooke Village Hall**

**Present:** Chairman Cllr M Dutton, Cllrs Mrs K Dutton, D Bryan, R Hales, M Treacy, D Shirley. WCC Cllr Caborn, WDC Cllr A Rhead, WDC Cllr P Phillips.

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BBVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre

- 1 **PUBLIC COMMENTS:** 8 members of the public attended, items reported included a large ‘sink hole’ which has appeared on Budbrooke Road - Clerk to report for urgent action, smelly drains along Woodway Avenue - Cllr Rhead will request Environmental Health to investigate these which are located approx 2 manholes back at end of Woodway between Ryder Close and Daly Avenue. Planning committee re. Land south of Lloyd Close - will be discussed under planning item. 7 reflective posts missing along side of brook along Old BB Road - Clerk to report.
- 2 **DECLARATIONS OF INTEREST & DISPENSATIONS:** None received.
- 3 **APOLOGIES & ACCEPTANCE OF REASONS FOR ABSENCE:** Mrs A Robey, F Roper, Mrs C Roper
- 4 **MINUTES OF PREVIOUS MEETING:** Resolved January Minutes true and accurate.
- 5 **POLICE MATTERS / WRW COMMUNITY FORUM ISSUES:** 7.3.19 next meeting - agenda item will be new website. Decide attendance at March meeting.
- 6 **PLAYGROUNDS**
  - 1 PC considered & noted the monthly playground report circulated to Cllrs.
  - 2 Any other items: obscene graffiti now removed - thanks to Cllr Shirley. Police will increase patrols as broken glass issues continue.
  - 3 Montgomery Avenue Information Board update: a further meeting to be arranged asap, a template of the information was circulated.
- 7 **MATTERS ARISING:**

Grit Bins - location response WCC considered, Clerk to chase. Policy states a road will be gritted into each village, presently does not come into HM. Clerk to request that the main bus route should be added to the gritting.

Solar lights around memorial - consider quotes & requirements for planning permission. Cllr Hales reported discussions with WDC Planning who advise discussing with County Highways regarding using street lights - Cllr Hales will take forward then submit details for consideration.

WDC Cllrs re. Election costings: information circulated. Cllrs Phillips & Rhead continue to seek information from WDC.

Trees along Curlieu Close - WCC have added to maintenance list.

Litter bins: awaiting response - Clerk to chase.

Storage of PC items / paperwork: CC will store the filing cabinet in the new storage area, there will be a small monthly charge.

Cllrs secure email addresses - Clerk has emailed Bishops Tachbrook PC for advice, Cllr Caborn to chase.

Henley Road kerb stone painting / reflective post: Cllr Treacy did repaint but it has since been knocked and disappeared again. Reflective post set back from kerb may be preferable idea - Clerk to request

from Highways - or request advice on what type of paint to use.  
Flytipping signage - to chase.

**8 CORRESPONDENCE:**

The Open Door re. PC representation on Committee.

HOTH tree works.

HOTHRA re. Bishops Tachbrook traffic calming emails sent to WCC Cllr Caborn cc. PC - Cllr Caborn has responded & also referred for consideration.

WALC re internal auditors: clerk to ask last years internal auditor for cost to carry out this years audit.

WDC SPD Consultations on Purpose Built Student Accommodation / Public Open Space / Custom and Self Build: WDC Cllrs gave further information & encouraged responses.

Letter received re. Dog fouling: Cllr Hales gave details of her contact with WDC Dog Warden who provided wording to use on our website, FB and newsletter and also give the link for people to be able to report direct.

Tree trimming - Normandy Close discussed item 12.

FOI request re. Insurance details - PC do not feel the request meets the requirements to be a valid request and will seek further advice.

Invite to WALC Area Cttee 26.2.19

Dogs Trust re. Parish talk - PC decline.

**9 PARISH MAINTENANCE:** yellow paint around potholes marked for works. Resurrected query re. Tree on HOTH village green - Cllr Hales has logged via FixmyStreet.

**10 MATTERS PERTAINING TO OUTSIDE BODIES (CC/VH/OTHER)**

1 Community Centre: Games evening this Saturday 7pm £6 pp inc food.

2 Village Hall: Film nights 22/2 Mamma Mia Here we go again £5 tickets, 7pm start. 22/3 Funny Cow. AGM Tues 19/3 7.30pm prompt start.

3. Telephone Box HOTH: no further meeting, a local resident has offered to straighten the telephone box. PC agreed.

4. Open Door Management Committee: Clerk to add as regular item. Cllr Bryan to report following next scheduled meeting.

**11 PLANNING MATTERS**

Chairman reported outcome of planning committee 29/1 re. W18/1811 & PC noted related correspondences received. Chairman raised various concerns which were agreed around the table and discussed in detail. Potential courses of action were also discussed including a judicial review request, agreed PC to obtain professional advice. PC also noted there is still an appeal on the original application for 147 houses when the original application was 115.

Appeal dismissed - Church Farm, Church Lane, Budbrooke - W/18/0991 & W/18/01922/LB

Budbrooke Medical Centre PPG letter to Chairman re. Pedestrian / Road safety outside access to Medical Centre and what can the PC do. Acknowledged that there are valid concerns. Cllr Caborn may be able to consider sharing costs with PC from his local budget. Cllr Caborn, Chairman, Highways to meet to discuss as a starting point, Cllr Caborn to arrange.

PC considered below new applications & noted results received:

W18/1331	Land off Arras Boulevard	<a href="#">Notification of amended plans: - Full planning application for a residential development of 130 units including associated access, landscaping, open space and drainage infrastructure.</a>	Reiterate previous objection stands and emergency access issues not addressed plus number of dwellings still exceeds - style of housing and density does not appear to have been addressed. Does not promote sustainable
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			transport. Section 106 address road concerns at medical centre - the development will affect the traffic and medical centre. CIL monies. Chairman to submit response.
W18/2419	Three Jays, Hampton Rd, HOTH	<a href="#">Single storey front extension</a>	No objections.
W18/2411	Northbound Services, A46 Warwick bypass	<a href="#">Proposed display of signage to include: 1 no. 305mm high set of individual int-illum Starbucks letters. 2 no. freestanding int-illum d/sided monument signs. 1 no. freestanding non-illum height restrictor. 1 no. freestanding int-illum s/sided single door menu sign. 1 no. freestanding non-illum speaker canopy. 1 no. freestanding int-illum s/sided three door menu sign. 1 no. 1200mm high individual int-illum siren logo. 1 no. freestanding int-illum d/sided directional sign. 2 no. 1500mm high individual int-illum siren logo. 1 no. int-illum wall mounted directional sign. 1 no. 9m high int-illum d/sided totem sign. 1 no. 355mm high set of individual int-illum Starbucks letters.</a>	No objections providing not visible from overlooking dwellings.
W19/0145	Rose Cottage Henley Road HOTH	<a href="#">Erection of single storey rear extension (Re-submission W/18/1674).</a>	PC no objections.
<b>Results:</b>			
W18/2247	7 Hayward Close HM	<a href="#">2 Storey extension &amp; internal alterations</a>	Granted
W18/2305	1 Field Barn Rd, HM	<a href="#">Single storey extension to include garage conversion and internal alterations to provide disabled accessibility</a>	Granted
W18/2216	Warwick Parkway Railway station	<a href="#">Extensions to the station building to provide a larger cafe waiting area with internal ticket vending machines and an improved toilet configuration</a>	Granted

13 **NEWSLETTER & WEBSITE:** Bus service is largely two hourly not hourly, Cllr Caborn to submit clarification to the Clerk. Chairman and Cllr Hales reviewing website with webmaster. News on training on defibrillators - to be arranged by CC. Newsletter articles to be also placed on Facebook. Cllr Hales to send me dog warden info. Also advertise forthcoming elections

14 **FINANCIAL INFORMATION**

PC considered quotation received for Styles Close field tree work: Clerk to seek further quotes for comparison & bring back to PC.

PC noted accounts reconciliation & authorise payment of the accounts listed below & sign payment authorisation sheet:

DESCRIPTION	PAYEE	INVOICE REF	AMOUNT
Clerk January	Simone Bush	payslip	£469.28
January PAYE	HMRC	"	£114.80
Jan insp and unpaid invoice	Phoenix	548	360
Annual webhost renewal / qu news / web work	MI Business Services	10198	587.5
<b>TOTAL</b>			<b>1531.58</b>

- 15 **MATTERS FOR INCLUSION ON NEXT AGENDA:** Chairman recorded thanks to everyone who attended Planning Cttee on 29/1/19.
- 16 **DATE OF NEXT MEETING:** PC meeting moved to Wednesday 13h March 2019 at 8pm at BCC. Meeting closed 22.05pm