



**Minutes of Budbrooke Parish Council Meeting held on
Wednesday 2nd January 2019 at Budbrooke Community Centre**

Present: Chairman Cllr M Dutton, Cllrs Mrs K Dutton, D Bryan, Mrs A Robey, R Hales, M Treacy, F Roper, Mrs C Roper,

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BBVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre

- 1 **PUBLIC COMMENTS:** 7 members of the public attended. Among items raised were flytipping along Woodway Lane which has been reported via Fixmystreet but the problem is increasing. Signage was requested to inform flytipping is an offence, Clerk to request & an article will also appear in the newsletter. Saltisford walk - still some issues. CC cookery evening now cancelled.
- 2 **DECLARATIONS OF INTEREST & DISPENSATIONS:** none received.
 - 1 To receive declarations of interest from Councillors on items on the Agenda
 - 2 To receive written requests for dispensations for disclosable pecuniary interests
 - 3 To grant any requests for dispensations as appropriate
- 3 **APOLOGIES & ACCEPTANCE OF REASONS FOR ABSENCE:** Cllr Shirley, WCC Cllr L Caborn.
- 4 **MINUTES OF PREVIOUS MEETING:** PC resolved December Minutes true & accurate.
- 5 **POLICE MATTERS / WRW COMMUNITY FORUM ISSUES:** no items to raise.
- 6 **PLAYGROUNDS**
Cllrs received & noted monthly inspection reports. The Police continue to monitor the recent issues with broken glass. PC await template from Printers for Montgomery Avenue information board.
- 7 **MATTERS ARISING:**
Grit Bins - location response WCC considered, Clerk to request it be reconsidered as PC feel this is required in this area. Ask for copy of current gritting policy. Slade Hill also suggested as a location. Agenda for Feb meeting.
Solar lights around memorial - consider quotes & planning requirements: agenda for Feb meeting.
WDC Cllrs re. Election costings
- 8 **CORRESPONDENCE:**
Request to trim down trees at Curlieu Close: before PC consider further refer to District & County Councils for action and advise.
Salvation Army re. Clothing bank: PC don't own any suitable land, details forwarded to BCC Committee.
WDC Leamington Spa Creative Corner Masterplan consultation: received.
Stagecoach Bus Service changes: No 16 Bus Service in place - Monday to Saturday, 2 hourly.
WDC CIL information event: places requested for Cllrs M Dutton, D Bryan & M Treacy.
WCC news release re. Bus Service: details as above.
Police Precept consultation for elected Members by 24/1/19: PC to consider and respond individually.
Police and Crime Commissioners Office small grant funding opportunity: PC to apply to for funding for signage for flytipping if not available from WCC. BCC may also apply.
Letter from David Brown for formal request to PC for a representative: not required as resolved.

9 **PARISH MAINTENANCE**

HOTH parking: photographs circulated. PC noted grit has now been put on the garden and the pathway cleared so has now improved.

Dog fouling & litter generally increasing. PC to request more litter bins in general particularly along Old BB Road towards the Station.

Dog owners: Dog on Old BB Road roaming away from owner over gardens etc., also seen ran into road recently - newsletter notice.

Bin Survey recently completed requested a bin midway HOTH. All Cllrs to bring a list of suggested locations, suggested the area of grass where Grove Farm shop sign used to be or opposite on chicane verge by Church. Clerk to find out policy.

10 **MATTERS PERTAINING TO OUTSIDE BODIES (CC/VH/OTHER)**

1 Community Centre: January supper cancelled. Currently being decorated. Events in newsletter.

2 Village Hall: film nights to be informed.

3. Telephone Box HOTH: no progress in December.

11 **PLANNING MATTERS**

PC noted feedback from Planning re. Enforcement fence enquiry & considered below new applications.

W18/2216	Warwick Parkway Railway station	Extensions to the station building to provide a larger cafe waiting area with internal ticket vending machines and an improved toilet configuration : PC received - no objections.
W18/2305	1 Field Barn Rd, HM	Single storey extension to include garage conversion and internal alterations to provide disabled accessibility : PC no objections.

12 **NEWSLETTER, WEBSITE & FACEBOOK**

Dogs on leads. Flytipping is an offence, reminder about parking on pavements & overhanging hedges. Police precept questionnaire.

13 **FINANCIAL INFORMATION**

CIL monies: defer to March meeting.

Open Door funding: remove from Agenda.

PC noted national pay scale increase wef 1.4.19

PC considered 2019-20 budget & precept request: resolved increase to £30,000.

PC noted accounts reconciliation & authorised payment of the accounts listed below, payment authorisation sheet signed.

DESCRIPTION	PAYEE	INVOICE REF	AMOUNT
Clerk December	Simone Bush	payslip	469.48
December PAYE	HMRC	"	121
Grant awarded for skylight project	BVH	pc mins	500
Hall Hire Feb mtg in advance	BVH	1/2019	26
December Parish Maintenance	Phoenix Contracting	544	140
TOTAL			1256.48

14 **MATTERS FOR INCLUSION ON NEXT AGENDA:** Storage of PC items - potentially at CC.

15 **DATE OF NEXT MEETING:** Wednesday 6th February 2019 at 8pm at BVH.

Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other best practices when making decisions at the Meeting.