



**Minutes of Budbrooke Parish Council Meeting held on  
Wednesday 5th December 2018 at Budbrooke Village Hall**

**Present:** Chairman Cllr M Dutton, Cllrs Mrs K Dutton, D Bryan, Mrs A Robey, R Hales, D Shirley, F Roper, Mrs C Roper, WCC Cllr L Caborn, WDC Cllr Phillips, WDC Cllr A Rhead

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BBVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre

- 1 **PUBLIC COMMENTS:** 6 members of the public attended. Concerns raised regarding the bus service, Cllr Caborn confirmed there will be an hourly bus service from January, timetables and providers to be confirmed. Parish Council thanked for reporting issues, the parish is looking tidy with hedges trimmed and no flytipping etc.
- 2 **DECLARATIONS OF INTEREST & DISPENSATIONS:** None received.
- 3 **APOLOGIES & ACCEPTANCE OF REASONS FOR ABSENCE:** Cllr M Treacy.
- 4 **MINUTES OF PREVIOUS MEETING:** Resolved: November Minutes agreed.
- 5 **POLICE MATTERS / WRW COMMUNITY FORUM ISSUES:** broken glass at Styles Close reported. Funding is now available for community projects.
- 6 **PLAYGROUNDS**
  - 1 To consider the monthly playground report to be circulated: received & noted.
  - 2 Any other items: Broken gate and broken glass around Styles Close - reported to PCSO Coleman.
  - 3 Montgomery Avenue Information Board update: another meeting has taken place.
- 7 **MATTERS ARISING:**

Grit Bins - location confirmed not suitable by WCC, Clerk to chase reason.  
HOTH Visibility feedback & Hedge trimming requests.  
Uneven manhole cover HOTH Green now resolved.  
Solar lights around memorial - Cllr Hales considering options & to circulate further details for January agenda.
- 8 **CORRESPONDENCE:**

Correspondence re. CIL monies: Cllr Dutton reported the findings of the survey so far, 43 responses so far. Most popular option is a pedestrian bridge over A46. The Open Door funding discussed - item for further discussion at January meeting.

28 Residents letters regarding planning application W18/1811 objections received.  
Resident request for PC support on proposed cuts to Bus Service & WCC correspondence- funding is being requested but the service will not be dependant on this.  
Resident correspondence re. HOTH Fire Hydrant - referred to Severn Trent.  
Home Library Service - Item to be put in next newsletter & website.  
WDC Consultation re. Land east of Kenilworth - received, Cllr Rhead gave further background.  
HOTH Traffic Calming emails - responded by WCC Cllr Caborn.
- 9 **PARISH MAINTENANCE**

Slippery footpaths due to fallen leaves at the bottom end of Curlieu Close.

Clerk to write re overhanging brambles.  
 Parking on pavements - reminder in next newsletter.

10 **MATTERS PERTAINING TO OUTSIDE BODIES (CC/VH/OTHER)**

- 1 Community Centre: Cllr Shirley reported recent cookery demo & prize bingo were well supported & raised just over £500. Lantern walk was well supported and raised £90.
- 2 Village Hall: remembrance lunch on the 11th, 68 attended - proceeds to British Legion. Next film night to be cancelled due to low numbers, the advert did not appear in the last newsletter.
3. Telephone Box HOTH: meeting scheduled for 27th postponed until costs are submitted.
4. Open Door request for PC representation on their working party - Resolved Cllr Bryan to be PC rep on the management committee.

11 **PLANNING MATTERS**

No response from Planning re. Enforcement fence enquiry as yet.  
 New applications received & considered & noted associated correspondence from residents. PC noted the below results:

W18/2135AG	Church Farmhouse, Church Lane HM	<a href="#">Erection of agricultural general purpose building</a>	Granted - note WDC correspondence
W18/2247	7 Hayward Close HM	<a href="#">2 Storey extension &amp; internal alterations</a>	No objections
<b>Results:</b>			
W18/1885	20 Hatton Terrace B'Ham Road	<a href="#">Two storey front extension and first floor rear/side extension</a>	Granted
W17/1780	2 Church Cottages	<a href="#">Single storey extension following demolition of existing conservatory</a>	Granted

12 **REVIEW OF COMPLAINTS PROCEDURE:** PC considered new full complaints procedure including appeal process and resolved new process adopted.

14 **NEWSLETTER & WEBSITE:** glass, pavement parking, mobile library. Bus service update.

15 **FINANCIAL INFORMATION**

PC approved cost of replacement Printer. Preliminary precept discussion: Cllrs to forward suggestions for budgetary items to clerk prior to Jan meeting. PC asked WDC Cllrs to request a more accurate election to allow accurate budgeting.

Noted accounts reconciliation & authorised payment of the accounts listed below, payment authorisation sheet signed.

DESCRIPTION	PAYEE	AMOUNT
Clerk November	Simone Bush	498.08
November PAYE	HMRC	121
HOTH Traffic Survey	NDC	540
Hall Hire December meeting	BVH	26
Missing invoices Aug & Oct	Think Design & Print	600
November Maintenance	Phoenix Contracting	420
Parish Planters	Cllr Mrs C Roper	80.95
<b>TOTAL</b>		<b>2286.03</b>

16 **MATTERS FOR INCLUSION ON NEXT AGENDA :** Precept, CIL.

17 **DATE OF NEXT MEETING:** Wednesday 2nd January 2019 at 8pm at BCC.

Meeting closed 9pm.

**Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other best practices when making decisions at the Meeting.**