



**Minutes of Budbrooke Parish Council Meeting held on
Wednesday 7th November 2018 at Budbrooke Community Centre**

Present: Chairman Cllr M Dutton, Cllrs Mrs K Dutton, Mrs A Robey, R Hales, D Shirley, M Treacy, WCC Cllr L Caborn

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan / FB - Facebook / BBVH - Budbrooke Village Hall / BBCC - Budbrooke Community Centre

- 1 **PUBLIC COMMENTS:** 12 members of the public. Items reported include overhanging hedges at end of Daly Avenue obscuring vision & need cutting back by the corner of Damson Road / Chichester Lane. Daly Avenue also has overhanging bushes over pathway where new entrance would be on proposed development. Also along pathway as come along School Lane HOTH along right hand side towards Henley Road are also encroaching onto the pathway. Concerns raised regarding Bus Service announcement that it may cease. Tarmac paths in general need of repair, repair programme is in place. Site maps for the new development discussed, plans will be displayed in the Parish. Rumours that Aldi were coming to the Parish - PC are unaware of any such plans.
- 2 **DECLARATIONS OF INTEREST & DISPENSATIONS:** none received.
- 3 **APOLOGIES & ACCEPTANCE OF REASONS FOR ABSENCE:** WDC Cllrs P Phillips & A Rhead, Cllr Bryan, Cllr F Roper, Cllr Mrs C Roper
- 4 **MINUTES OF PREVIOUS MEETING:** Resolved October minutes true & accurate.
- 5 **POLICE MATTERS / WRW COMMUNITY FORUM ISSUES:** nothing to raise.
- 6 **PLAYGROUNDS:** PC noted monthly playground report. Montgomery Avenue Information Board working party reported design, content & location has been agreed, approx costs of £60 to print A3 map then cost of wooden framework, final wording to be agreed and costs sought.
- 7 **MATTERS ARISING:** Grit Bins - prices considered, agreed larger size approx £85. Clerk to seek advice from County Highways to determine suggested location at bottom of Mayne Close by steps and footpath is acceptable & bring back to PC.
Memorial Bench update - bench being fitted tomorrow. Thanks to Cllr Treacy for intermediate fence repairs by the memorial, Clerk to contact landowners.
- 8 **CORRESPONDENCE:**
VASA funding request - discussed & considered, PC unable to help.
Introduction to Warwick Area Parish Champion noted.
Stagecoach re Bus service: Chairman had submitted request to continue funding the service with local section 106 agreement funds due to development proposals. Discussion and alternatives discussed.
ShoppaHoppa & Hospital transport scheme details to be put into the newsletter. Chairman suggested a survey in the newsletter re. potential use.
WDC Council Tax reduction scheme consultation noted.
Resident interest and offer to help re. Possible HM allotments noted.
Correspondence re. CIL monies noted & responded.
WALC area committee meeting noted.

- 9 **PARISH MAINTENANCE:** General roads and pathway state of repair.
Clerk to request Highways to look at visibility on green area outside top of Old School Lane HOTH.
Along Woodway opposite back entrance of Riding stables before doing down the dip flytipping & litter items reported.
- 10 **MATTERS PERTAINING TO OUTSIDE BODIES (CC/VH/OTHER)**
- 1 Community Centre: WW1 commemoration events on 11th November 4-6.30pm.
 - 2 Village Hall: Skittles night 27/10 successful with £200 profit for VH. Commemoration lunch on Sunday. Next film night Friday 14/12 - Deck the Halls with mulled wine and mince pies £5 per ticket.
 3. Telephone Box HOTH - has been cleaned down, flaky paint will be removed shortly ahead of repaint. Some panes of glass need replacing - Cllr Hales will circulate quotes for toughened glass and replacement signage at the top.
- Cllr Caborn reported the new structure at WCC, Monical Fogarty appointed MD and Chief Executive with 3 Senior mgrs. Director of Public Health and Director of Education both also retiring. Policies and theories will now run separately to services & three directorates will be in operation: Resources, Commissioning (social care & public health), Community services (highways, education, Fire and Rescue) which will bring a more efficient use of resources. Interims are in post pending recruitment, changes will take effect from 1st April 2019.

11 **PLANNING MATTERS**

Noted various items of correspondence received from residents in advance of planning application W18/1811 and also H28.

Noted planning appeal Church Farm, Church Lane, Budbrooke, Warwick, CV35 8QL for Listed Building Consent for the proposed erection of a first floor extension to residential barn conversion
Clerk to request planning investigate a new fence erected at a property in the parish as the height is causing a visual obstruction.

HOTH Traffic concerns & proposals received from HOTHRA: Chairman reported following analysis of results that the throughput of traffic & speed has increased at the far end. Chairman to send his analysis and report to Cllr Caborn for consideration & also place on website. Cllr Caborn reported there is no funding available presently as there are many other higher risk areas which are priority. WCC budget allocation for dropped kerbs. Mobile speed van & gun discussed. Suggested newsletter article to ask residents to volunteer to use speed gun scheme. Suggested also this is taken to Community Forum for discussion. Chairman reported PC used to paint the stone white on the green at the top of Old School Lane to assist with kerb visibility- Cllr Treacy to repaint the stone.
PC considered below applications received & results & noted associated correspondence from residents.

W18/1811	Land South of Lloyd Close	<u>Outline application with all matters reserved except for access, for the erection of up to 131 dwellings together with vehicular/pedestrian access from Daly Avenue with either an emergency or vehicular (and pedestrian) access from Mayne Close; Green Infrastructure including a play area, other open space and landscaping; sustainable drainage; and other related infrastructure</u> Chairman to circulate response for Member approval to be submitted asap.	
W18/1885	20 Hatton Terrace B'Ham Road	<u>Two storey front extension and first floor rear/side extension</u> PC has no objections.	
Results:			
W18/1560	22 Cherry Lane	<u>Proposed first floor rear extension and single storey front extension</u>	Granted
W18/1674	Rose Cottage, Henley Rd, HOTH	<u>Single storey rear extension</u>	Granted

To consider guidance from WALC re. Appeal process and approve complaints procedure. Defer to December or January meeting.

13 **STANDING ORDERS/FINANCE REGULATIONS/RISK ASSESSMENT**

PC considered recommendation from Finance Sub-Cttee & resolved to accept above with no alterations.

14 **NEWSLETTER & WEBSITE**

Repeat article re. overhanging trees & add that WCC have right to assess and action if needed then charge residents if there is no response to requests.

Website proposals were considered, resolved quotation accepted but request prior consultation with Chairman & Cllr Hales.

15 **FINANCIAL INFORMATION**

Noted payment below made to Clerk to purchase Projector from Argos - £100 of the cost to be reimbursed by WDC. Receipts will be submitted.

PC considered and noted Finance Sub Cttee's consideration and approval of PC accounts & acceptance of findings of successful external audit.

Item deferred: to consider responses to CIL questionnaire.

Resolved PC approve funding request for WW1 commemoration event: Chairman reported PC will also need to pay for the gas, approved

PC noted accounts reconciliation & authorised payment of the accounts listed below, Chairman signed payment authorisation sheet:

DESCRIPTION	PAYEE		AMOUNT
<u>Emergency payment between Mtgs</u>			
Memorial Bench	Memorial benches	£	503.99
<u>Meeting items</u>			
Clerk October	Simone Bush	£	497.68
October PAYE	HMRC	£	121
Projector	Argos / Clerk	£	283.94
Meeting room Hire 23/10/18	The Open Door	£	30
Chairman's allowance	Cllr Mike Dutton	£	225
Funding request WW1 event	Commemoration Group	£	150
Half yearly ground rent	WDC	£	500
Aug, Oct & November newsletter	Think Design & Print	£	900
Defib signage	Andy Allsopp	£	21.65
Quarterly newsletter payment	MI Business Services	£	87.5
Phone box supplies reimbursement	Cllr R Hales	£	15.96
October parish maintenance	Phoenix Contracting	£	1305
TOTAL		£	4641.72

16 **MATTERS FOR INCLUSION ON NEXT AGENDA:** Solar light at barracks memorial - Cllr Hales to obtain quotes.

17 **DATE OF NEXT MEETING:** Wednesday 5th December 2018 at 8pm at BVH.

Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other best practices when making decisions at the Meeting.