



Minutes of Budbrooke Parish Council Meeting held on Wednesday 3rd January 2018 at Budbrooke Community Centre

Present: Chairman Cllr M Dutton, D Brain, C Roper, F Roper, Mrs A Robey; WCC Cllr L Caborn, WDC Cllr A Rhead

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer/ SLCC – Society of Local Council Clerks / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan

- 1 **PUBLIC COMMENTS:** 6 members of the public attended. Julia Smith reported she had sent a letter to Cllr Caborn with regards to the gritting routes in the Parish which was responded to but she again asked whether there was anything that can be done to add the main roads through the village, particularly the bus routes, to the routine gritting programme. Clerk to write to Highways again to request, Chairman also suggested residents also write direct to WCC to request.
WDC Cllr Rhead apologised regarding the lack of communication and issues with refuse collection over the Christmas period. The collections should be back to normal this week.
Severn Trent water leak is now repaired although can still leak slightly.
An update on the Neighbourhood plan was requested arising from concerns over the proposed Daly Avenue development and the discrepancy in numbers of dwellings proposed along with safety concerns arising from the lack of infrastructure to support the plans and safety implications. Chairman reported that the latest version of the Neighbourhood Plan is currently out for consultation with WDC before it goes through the final stages & has been written to minimise the effect of any developments. No decisions can be made until the planning proposals are submitted & validated, the PC will then receive a copy of the consultation and will then respond. It was requested the PC update residents on where the process is as people are unsure of the current situation. The Chairman said that information has been put into the newsletter via PC Minutes.
Cllrs Caborn and Rhead reported that the correspondence they have received has been forwarded to relevant officers & informed that the numbers in the Local Plan are guidance numbers only, if the Planning Dept is happy that proposals are suitable after consideration of all points it will go through for consultation. If the proposals are submitted with such a huge increase the Planners must be made aware that the numbers being applied for are significantly different to that recommended by the neighbourhood but that there is a large amount of information to process before then. Cllr Rhead offered to bring a Planning Officer along to a future PC meeting at the appropriate time to address concerns. Cllr Caborn will raise the issues at a meeting he is attending next week. Chairman encouraged residents to write direct to County and District Cllrs also.
- 2 **DECLARATIONS OF INTEREST & DISPENSATIONS**
 - 1 To receive declarations of interest from Councillors on items on the Agenda
 - 2 To receive written requests for dispensations for disclosable pecuniary interests
 - 3 To grant any requests for dispensations as appropriate

None received.
- 3 **APOLOGIES & ACCEPTANCE OF REASONS FOR ABSENCE:** Cllr Shirley (holiday), Cllr Hales, Cllr Treacy.
WDC Cllr P Phillips

- 4 **MINUTES OF PREVIOUS MEETING:** resolved the Minutes are a true & accurate record.
- 5 **POLICE MATTERS / WRW COMMUNITY FORUM ISSUES:** next meeting date will be advised. No issues to raise. Grant funding is open for applications.
- 6 **PLAYGROUNDS:** PC noted the monthly playground report circulated to Cllrs. The plaque for Montgomery Avenue has arrived, PC resolved it be placed on hold and the PC to look into an information board to site with it. Clerk to obtain quotes once the spec is confirmed. The Clerk to contact the Regiment for assistance with this with the intention it is completed by the official Opening in November this year.
- 7 **MATTERS ARISING:** Land ownership outside Slade Hill shops: Cllr Caborn has referred the matter to the County Legal Team & will report back.
- 8 **CORRESPONDENCE - PC noted the below received items:**
 Warwick Rural West Community Forum Grant Fund 2017-18 Launch
 Email from resident re. Road sweeper in Woodway Avenue
 Email from resident re. H51
 BB Gritting routes query - Clerk to email as item 1.
 WDC re. Standards Committee
 Changes to Data Protection legislation - guidance from WALC
 WDC Calendars
 Nominations for attendance at Royal Garden Party - none received.
 Residents emails re. H51 Daly Avenue proposed development - addressed in Item 1.
 Invite from BHHW PC to planning forum 8.3.18 - Cllr Bryan will attend if available.
- 9 **PARISH MAINTENANCE:** Clerk to report the following to the appropriate authorities: Surface dip on Damson Road near the Bus stop has no drainage & causes a large puddle to form on both sides of the road. There are many overhanging hedges around the Parish. Flytipping on Old BB Road towards Woodway. Styles Close light has been repaired but there is an edge which needs refilling with tarmac.
- 10 **MATTERS PERTAINING TO OUTSIDE BODIES (CC/VH/OTHER)**
 1 Community Centre: Games afternoon and NYE events were successful. Next meeting next week, last meeting cancelled due to bad weather.
 2 Village Hall: change to invoicing structure reported.
- 11 **PLANNING MATTERS**
 PC considered the following planning applications, resolved decisions & noted below results.
 Considered Planning Officer comments ref Application W17/2120 - Northbound Services A46 & resolved that objection be withdrawn.
 Projector was discussed and agreed it is no longer fit for purpose. Cllr Rhead to request a replacement from the Planning Dept in the absence of paper plans.

W17/2290	5 Hayward Close	Single Storey front and rear extensions	No objections
W17/2327	15 Curlieu Close	Single Storey front extension	No objections
PC noted the following results:			
W/17/1572	Granted	Wyndrush, Birmingham Road: 70m long noise reflecting, double skinned timber fence along the Eastern edge	
W/17/1461	Granted	Ajax Park, Hampton Road: Installation of new access gate and security boundary fence	
W/17/1921 &	Refused	Church Farm, Church Lane: Resubmission of W17/0295 proposed	

W/17/1922/LB		erection of 1st floor extension to residential barn conversion
W17/1819	Refused	5 Mayne Close: 2 storey front extension
W17/2009	Granted	3 Sumner Close: Proposed front roof extension, render to rear and front elevations and single storey rear extension following demolition of existing rear extension.
W17/2099	Granted	9 Damson Road: Erection of single storey front extension and new front driveway works (resubmission of application ref: W/17/1928)

12 **NEWSLETTER & WEBSITE:** Overhanging hedges, Grit bin usage.

13 **FINANCIAL INFORMATION**

Bank Balances: Investment Account £54592.55 / Current Account £43565.25

PC considered budget as circulated by Clerk & following discussion RESOLVED 2018/19 precept be set with a small increase to cover the reduction of additional WDC funding and increasing costs at £27,000. Cllrs Roper and Mrs Roper request the Clerk record they had voted against the precept accounts due to £5000 being committed in the budget to the CC prior to any confirmed Grant policy / procedure. Cllr Rhead to also check and advise the Clerk if Neighbourhood Plan printing costs will still be covered by the District & whether the PC will be required to make any contributions.

PC RESOLVED payment of the accounts listed below & signed payment authorisation sheet:

DESCRIPTION	PAYEE	INVOICE REF	AMOUNT
Clerk Dec Salary & Expenses	Mrs Simone Bush	Pay Slip	449.15
HMRC PAYE Dec	HMRC	HMRC S'ment	109.60
Newsletter Editor Oct-Dec	Ian Broadbridge	-	87.50
Oct & Dec PC Mtg Hall Hire	BBVH	4/2017	48.00
Feb 18 meeting hall hire	BBVH	1/2018	26.00
Remaining grant funding	BCA	-	7817.00
Dec Playground Inspections	Phoenix Contracting	496	80.00
TOTAL			8617.25

14 **MATTERS FOR INCLUSION ON NEXT AGENDA:** Grants policy / PC Grass cutting

15 **DATE OF NEXT MEETING:** Wednesday 7th February 2018 at 8pm.

Meeting closed at 9.35pm.