

BUDBROOKE NEIGHBOURHOOD PLANNING TEAM –

Notes from Sub Group meeting held on Tuesday 9th June from 7.30 – 9.10 p.m.

at the Community Centre

Present – Mike Dutton, Andy Thomas, Roger Hampson, Frank Roper, Paul Simmons, Dave Shirley, Maggie Treacy, Angie Morrell, Dene Jackson-Clark & Linda Price.

Apologies – Rhonda Hayles,

- 1) **INTRODUCTIONS** – group members introduced themselves and gave a summary of their skills and experiences. The group welcomed Claire Parker from Kirkwells.
- 2) **MINUTES OF THE LAST MEETING** - There were some concerns about the language used in the notes and Terms of Reference so these will be re-visited. Key issues were around communications and transparency and fettering information flow between the sub-group and the public. Mike to make appropriate amendments and re-circulate.
 - a. Wording from April meeting as follows “Also that the group need to agree, before circulation, what should go to residents. The group recognise the need for openness and transparency and free and open discussions at meetings however we also need to move the process forward in line with the proposed timetable so may have to be circumspect at times.” , **to be replaced by** “The Group needs to manage the flow of information so as not to raise expectations or cause concern unnecessarily while communicating openly and transparently as far as possible at all times.”
- 3) **FEE PROPOSAL FROM KIRKWELLS** - Frank asked about the free training available to sub-group members and Claire confirmed this would be forthcoming if and when required. The stages and payments of the Kirkwells proposal was clarified and it was acknowledged that we can ‘pick and mix’ from these. The costs are a flat /fixed rate and not an hourly rate. These rates were further itemised for the successful funding bid to Localities. This bid will run from June to December (6 months) so it was agreed to keep to the timetable albeit a tight one. If this timetable overruns any unspent funds will have to go back to Localities. The group felt this was achievable.
- 4) **CURRENT POSITION /BACKGROUND ON PLANNING ISSUES** - Claire read out a letter sent from Dave Barber (WDC) to Kevin Ward of the Planning Inspectorate following their response to the WDC Local Plan submission. The Planning Inspectorate identified the need for an additional 249 homes per year across WDC to be included. WDC have responded to indicate that there are alternative strategies other than holding up auctioning the Local Plan and WDC are looking at their alternative options. The letter is available on the WDC website and Claire can forward a copy. Mike kept the hard copy for reference. It was agreed this District wide development made BNPT work more imperative. The group also discussed the impact of a BNP recognising that this would become a legally binding document and could generate CIL funding for community initiatives. Without a BNP building work could be random with no community funding from developers. Budbrooke received a category 1 village rating by WDC for facilities thus WDC suggested around 100 additional homes could be located here. The plan will help identify what type of homes would be most appropriate. It was also noted that WDC should have a 5 year rolling plan of available building space which the Planning Inspector argues they currently do not.
- 5) **NATIONAL AND LOCAL POLICY ASSESSMENT** - Kirkwells will draft an initial document to include all issues and policies to address service needs and tailor this to Budbrooke. They will reference national and local policy and also look at any local characteristics and emerging issues that need including. This will be circulated via the existing dropbox for members to comment on. At the same time the sub-group will be busy gathering information at the school fete, combining information from visiting local groups and from the current 2011

plan which had identified key issues for the area. It was acknowledged that we wish to include Parish action plans within this document to put planning growth into context and that it includes local service provision so it becomes a useful and live document for local residents. This may form part of the body of the BNP or may be an appendix. Mike will register with Warwickshire Observatory Public Sector Mapping Agreement (PSMA) and either Kirkwells or BPC can order maps. [done 10/06/15] Derek Tate from the Observatory has enhanced Parish boundary on the map we wish to purchase for the school fete.

6) KEY ISSUES, OBJECTIVES AND VISION –

A questionnaire was drafted for use at the school fete on 20th June from 12.00 – 3.00 p.m. and it was agreed to amend this ready for use. Sub-group members are required to help staff a stall. Mike will make amendments to make summarising the document easier but also allowing residents the opportunity to make their own comments. Adding a statement that this should only be completed once per person may be important as the questionnaire could be offered more than once to families who access the groups mentioned below. A version could be included in the Parish Magazine for completion by families not linked to the school, it could be offered to the groups already met and the sub-group could hold an open meeting at the CC. The RA could circulate to their membership and information stands at local churches should ensure most families are reached for consultation. This list is not exhaustive.

It was agreed that the sub-group meet to collate all information and produce one list of key issues, objectives and vision. Following a workshop in July with Kirkwells - which will confirm identified Key Issues and what we want to do about these alongside local/national planning policy - a first draft plan will be produced and circulated for consultation. If significant amendments are made it may be necessary to circulate again for general resident agreement. There will also be opportunities later in the year to gain feedback on subsequent plans such as at the September Parish Show or during October half term break. Following the above process Kirkwells agreed an initial 'final' draft plan could be ready by 1st September so the formal consultation period can take place during November /December. Mike was keen to ensure this process was completed by end November for funding purposes. The final submission date is March 2016.

7) DATE OF NEXT MEETING – Tuesday 30th June 2015 @ 7.30p.m. To compile one list of key issues, objectives and vision gathered from a variety of sources.

8) DATE OF FOLLOWING MEETING/WORKSHOP WITH KIRKWELLS – Tuesday 7th July 2015 from 7.30 p.m. to compile list agreed above along with policy and legal documents to form the first draft BNP.

