

**MINUTES OF BUDBROOKE PARISH COUNCIL MEETING
WEDNESDAY 6th AUGUST 2014 AT BUDBROOKE VILLAGE HALL**

Present: Councillors Bryan, M. Dutton, K.Dutton, Simmons, Shirley, Standbridge, Thomas;
WCC Cllr Les Caborn; Richard Morton

PCSO – Police Community Support Officer / HOTH – Hampton on the Hill / HM – Hampton Magna / WDC – Warwick District Council / WCC – Warwickshire County Council / BB – Budbrooke / HOTHRA – Hampton on the Hill Residents' Association / HMRA – Hampton Magna Residents' Association / CC – Community Centre / VH – Village Hall / PC – Parish Council / NALC – National Assoc of Local Councils / WALC – Warwickshire Assoc of Local Councils / WAC – Warwickshire Area Committee / WRWCF – Warwick Rural West Community Forum / HA – Highways Authority / PP – Parish Plan / HNS – Housing Needs Survey / NW-Neighbourhood Watch / WRCC – Warwickshire Rural Community Council.

1 PUBLIC COMMENTS

One member of the public was present.

A request was made for bollards to be installed by the post box in Hampton on the Hill, to prevent people driving onto the pavement when stopping to post letters. The clerk to contact Highways and Cllr Caborn to speak to the Road Safety department to find out if this is possible or if any other solutions can be suggested.

2 APOLOGIES

Received and accepted from Cllrs Robey and Reid.

3 DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 To receive declarations of interest from councillors on items on the agenda. None received

2.2 To receive written requests for dispensations for disclosable pecuniary interests. None received

2.3 To grant any requests for dispensation as appropriate.

4 MINUTES

Resolved minutes of the meeting of the Council held on 2nd July 2014 true and accurate.

5 POLICE MATTERS / WRW COMMUNITY FORUM ISSUES

Cllr Bryan gave feedback from the Community Summit on 14th July, organised by WALC. Under discussion was the possibility of some services being taken on by parish councils due to budget cuts at WCC. Cllr Bryan's notes of the discussions had been circulated prior to the meeting. Councillors raised concerns about volunteers on the PC being responsible for work that is currently managed by paid officers at the authority.

6 PLAYGROUNDS

The playground report had been received prior to the meeting.

7 MATTERS ARISING

- **Encroachment onto PC land at Montgomery Avenue**

The claim of adverse possession was rejected by the Land Registry in July. The council's

position regarding the recovery of the land was agreed and the council agreed to follow the advice of Legal Services on this matter.

- **Bus stop in HOTH**

The bus stop will be installed during the first week of September 2014. A five day road closure will be in place while the works are carried out.

- **Dropped kerbs between the Community Centre and Barracks Bar**

Highways will be amending these in line with current designs.

8 CORRESPONDENCE

- A request from Norton Lindsey Football Club to use the Styles Close pitch for the 2014-15 season was granted.
- A letter from Rev. David Brown at St Michael's Church, regarding the new car park lights and a banner to be displayed on the church flag pole, had been received and was noted. The clerk to reply and thank Rev. Brown for keeping the parish council updated.

9 PARISH MAINTENANCE

The clerk to report the following items to the appropriate departments:

- Overgrown hedge on Henley Road is obscuring the road sign and line of sight when turning right out of Old School Lane.
- The grass and footpath maintenance work carried out by WCC Highways on Old Budbrooke Road was not done very neatly and may need to be tidied up.
- Large banners, which appear to be permanent or semi-permanent, may be in contravention of planning regulations. Clerk to write to the owner to establish whether they are intended to be permanent.
- Concerns have been raised about safety outside the shops and café on Slade Hill, following the recent incident when a car crashed into the window of the Open Door. The clerk to contact Highways and Road Safety about the possibility of having bollards or a barrier behind the parking spaces.

Also noted:

- RM has cut back cherry tree branches on Chichester Lane to expose the street light that was obscured
- There have been a large number of water leaks in the parish recently – will continue to report these to Severn Trent
- The grass cutting continues to be of a poor standard
- A complaint had been received about noise from chickens and cockerels and was being dealt with
- Station parking on Blandford Way has increased recently

10 MATTERS PERTAINING TO OUTSIDE BODIES (CC / VH / OTHER)

Community Centre – the planning application for an extension has been refused due to the size of the extension and the location of the centre in the green belt. Cllr M Dutton has arranged to meet with members of the community centre management committee to discuss an appeal against the decision.

There is nothing to report this month from the Village Hall.

11 PLANNING MATTERS

I. The following planning applications were considered:

W/14/0987 – Hill Top House: Construction of a wooden shed following partial demolition of original structure for agricultural use (retrospective application)
No objections

W/14/1086 – 19 Field Barn Road: Proposed enlargement of the front porch
No objections

II. The following planning decisions were noted

W/14/0808: 65 Arras Boulevard - Erection of front and rear two storey extension
Granted

W/14/0882: 8 Church Path – Erection of a two storey rear extension
Granted

W/14/0872: Community Centre – Single storey extensions to side and front
Refused

III. Local Plan Update

The Gypsy and Traveller Site Draft Plan has been published and will go before the council (WDC) on 13th August for approval. The sites will be at Harbury Lane, Stratford Road and Europa Way. The sites in and around Budbrooke parish are no longer under consideration.

WCC Cllr Caborn advised the PC that the district council would be reviewing the Local Plan in the light of the population growth figures recently published by the Office for National Statistics, which predict lower growth than is used as the basis for the Local Plan. The council will make a decision on 24th September on whether to amend the plan but any delays to the local plan coming into force will be detrimental to Warwick District.

IV. Neighbourhood Plan

Cllr M Dutton had previously circulated a paper outlining the progress of the neighbourhood plan group to date and this was discussed briefly. The group has two new members.

12 WEBSITE AND ELECTRONIC STORAGE

Roger Mills, the PC's website administrator, attended to join in discussions about the website. A lengthy discussion took place about the needs of the PC in regard to its web presence and the limitations of the current website, data storage, email and the possible use of social media. It was agreed that Cllr M Dutton will make further enquiries about the options available and report back to the PC at the next meeting. The Clerk to invite members of Bishops Tachbrook Parish Council, which has recently had a new website, to attend the next meeting. The council does not at this time wish to receive a presentation from a website provider.

13 FINANCIAL ADMINISTRATION

I. Bank balances: Investment Account £54,501.43, Current Account £48,514.90

II. The following payments were authorised and the payment authorisation sheet signed off:

Clerk's salary & expenses July 2014	£458.52
Richard Morton July 2014	£595.00
TWP Newsletter July 2014	£250.00

Repayment to Community Forum of unspent Community Speed Watch £162.87 grant

14 MATTERS FOR INCLUSION ON THE NEXT AGENDA & DATE OF NEXT MEETING

Next meeting: 8pm, Wednesday 3rd September, Budbrooke Community Centre, Hampton Magna