



Minutes of Budbrooke Parish Council Meeting held on Wednesday 7th March 2018 at Budbrooke Community Centre

Present: Chairman Cllr M Dutton, Mrs K Dutton, D Bryan, D Shirley, C Roper, F Roper, Mrs A Robey; WCC Cllr L Caborn, WDC Cllr P Phillips

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer/ SLCC – Society of Local Council Clerks / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council / NP - Neighbourhood Plan

- 1 **PUBLIC COMMENTS:** Arras Boulevard road surface poor / dog waste bins overflowing.
- 2 **DECLARATIONS OF INTEREST & DISPENSATIONS**
 - 1 To receive declarations of interest from Councillors on items on the Agenda
 - 2 To receive written requests for dispensations for disclosable pecuniary interests
 - 3 To grant any requests for dispensations as appropriate

NONE received.
- 3 **APOLOGIES & ACCEPTANCE OF REASONS FOR ABSENCE:** Cllr R Hales, Cllr M Treacy.
- 4 **MINUTES OF PREVIOUS MEETING:** PC resolved minutes of the meeting 7th Feb 2018 true & accurate with an amendment under planning that the traffic survey costs submitted by Cllr Mrs Roper had been given to her by a resident for the PC to consider. Further minor amendment in the last paragraph of planning to state the traffic survey was rejected in favour of a traffic count by another company as suggested by another Councillor.
- 5 **POLICE MATTERS / WRW COMMUNITY FORUM ISSUES:** last meeting cancelled due to weather, new date has been circulated. Cllr Bryan reported Warwick Forum taking place tomorrow evening with regards to traffic improvements in Warwick and Stank’s Island works which are due to commence.
- 6 **PLAYGROUNDS:** PC noted the monthly playground report circulated to Cllrs. Clerk to agenda for next meeting regarding sign at Montgomery Avenue for centenary fields status.
- 7 **MATTERS ARISING:** update on land ownership outside Slade Hill shops - no update / Montgomery Avenue Information Board - next meeting / Cllr Rhead re projector - deferred / pre-determination query: Clerk to forward copy of the correspondence from WDC.
- 8 **CORRESPONDENCE:** PC noted the following items:
 - Response from Richborough Estates via resident enquiry with regards to the rectangle of land at the bottom left of H51 plans.
 - WDC consultation on Local Validation Checklist: confirm if PC wishes to respond.
 - WDC Street name proposals: consider PC response
 - Residents letters re. Parish pathways / hedge cutting issues HOTH
 - WCC Rural Growth Plan adoption notification
 - BHHW Planning Forum 8.3.18
 - Unregistered Land - Daly Avenue, Budbrooke, Hampton Magna CV35 8SE
 - Lord Lieutenant of Warwickshire and the Chairman of the County Council invitation to County Church Service to celebrate the Commonwealth Sunday 8th April 10.30am
 - WALC Consultation on revisions to National planning Policy Framework

9 **PARISH MAINTENANCE**

Large branch to be removed & several potholes for repair at Arras Boulevard, also general potholes appearing around the Parish due to recent bad weather.
Bottom of Church Hill left into Old BB Road, bollard needs replacing as missing and vehicles could now drive straight into the brook.

10 **MATTERS PERTAINING TO OUTSIDE BODIES (CC/VH/OTHER)**

Community Centre: Cllr Shirley reported Quiz takes place 17/3 and Bingo on 25th.
Village Hall: No items to report.

11 **PLANNING MATTERS**

PC considered response to application W17/2387: land off Daly Avenue - documents submitted by Chairman had been circulated, comments received from Cllr Roper were considered and Chairman will recirculate revised comments for a final review by Cllrs ready for submitting. This will also include A4189 & Tree Preservation Orders.

Chairman reported from meeting he & the Vice-Chairman had had with Richborough Estates. Discussion took place regards entry and exit routes to the proposed development, Cllr Mrs Roper suggested that there be 2 access roads to and from the Henley Road which allow exit and entry only to the new sites to prevent access through the village and it was proposed that this be included in the response.

The traffic count has been extended to 13th March due to recent weather at no extra charge.

Development at Slade Hill property confirmed as permitted development.

County objection to Daly Avenue proposals has been submitted but is not currently on the website.

PC considered the following planning applications & noted below results:-

| | | | | |
|---------------------------------|---------|--|--|--|
| W/18/0105 | 8.3.18 | 14 Bellam Road, HM | Erection of single storey front extension and conversion of garage | No objections |
| W18/0233 | 13.3.18 | 5 Main Close, HM | Erection of first floor front extension (resubmission of app ref W/17/1819) | No objections |
| W18/0202 | 16.6.18 | Northbound Services A46 | Resubmission of W/17/2120: Demolition of existing building and erection of drive-thru coffee shop (Use Class A1) plus associated car parking and landscaping. Northbound Services, Warwick Bypass, Warwick, CV35 8RH | Observation PC has concerns re light pollution issues. |
| W/18/0341 | 20.3.18 | 60 Old Budbrooke Rd | Erection of a proposed two storey rear extension and cladding of former garage elevation in timber | No objections |
| W18/0287 | 22.3.18 | Warwick Parkway Railway Station | Extensions to the station building entrance and toilets | No objections |
| W17/2309 | 28.3.18 | Old Warwickian Sports Ground (Former Rugby Club), Hampton Road | Display of signage to the front elevation of the building (2no. non-illuminated) and display of directional signs near the entrance (4no. non-illuminated) | No objections |
| PC noted the following results: | | | | |
| W17/2365LB | Granted | 11 Hampton Road HOTH | Demolition of 2 no. existing single storey lean-to extensions. removal of a brick flue. erection of single storey rear extension and pergola and insertion of gas meter | Noted |

- 12 **NEWSLETTER & WEBSITE:** Review newsletter charges: PC resolved £30 for A5, £20 for half page, £15 quarter page from 1st April. £15, £10 and £7.50 for Charities. PC will honor pre-booked adverts. Dates on back page of newsletter were incorrect venue this month. Following Hedge cutting in last newsletter - Clerk to write to properties still causing issues.

13 **FINANCIAL INFORMATION**

Bank Balances: Investment Account £54599.43 / £28480.56 Current Account

Grant Policy: deferred - Chairman to circulate draft documents.

PC noted accounts reconciliation & Resolved that payment of the accounts listed below be made & signed payment authorisation sheet:

| DESCRIPTION | PAYEE | INVOICE REF | AMOUNT |
|---------------------------|----------------------|-------------|----------------|
| Clerk Feb Salary & Exps | Mrs Simone Bush | Payslip | 449.15 |
| Feb PAYE | HMRC | Payslip | 109.6 |
| Room Hire 21/2/18 | St Michael's Cafe | 18/02 | 45 |
| Room Hire 5/2/18 & 4/4/18 | BBVH | 2/2018 | 52 |
| Maintenance & Inspections | Phoenix Contracting | 501 | 495 |
| March newsletter | Think Design & Print | 20627 | 300 |
| TOTAL | | | 1448.75 |

- 14 **MATTERS FOR INCLUSION ON NEXT AGENDA:** no new items.

- 15 **DATE OF NEXT MEETING:** Wednesday 4th April 2018 at 8pm.
PC to confirm details for Annual Parish Meeting - Agenda for next meeting.
Meeting closed 9.06pm.

Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other best practices when making decisions at the Meeting.