



## Minutes of Budbrooke Parish Council Meeting held on Wednesday 4th October 2017 at Budbrooke Village Hall

Present: Cllrs D. Bryan, K. Dutton, M. Dutton, C. Roper, F. Roper, D. Shirley; WCC Cllr Les Caborn.

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents' Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer/ SLCC – Society of Local Council Clerks / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council

### 1 PUBLIC COMMENTS

Five members of the public were in attendance.

Woodway Avenue water hydrant is sticking up - near number 7.

### 2 DECLARATIONS OF INTEREST & DISPENSATIONS

1 To receive declarations of interest from Councillors on items on the Agenda

2 To receive written requests for dispensations for disclosable pecuniary interests

3 To grant any requests for dispensations as appropriate

None were received.

### 3 APOLOGIES & ACCEPTANCE OF REASONS FOR ABSENCE

Cllr Mrs A Robey, R Hales, M Tracey, WDC Cllr A Rhead, WDC Cllr P Phillips.

### 4 MINUTES OF PREVIOUS MEETING

Resolved: Minutes of the meeting held 6th Sept 2017 true & accurate with an amendment under Parish Maintenance recorded on the Minutes to add Cllrs F and Mrs C Roper as providing feedback with their walk around with highways on the state of the pavements.

### 5 POLICE MATTERS / WRW COMMUNITY FORUM ISSUES

Feedback from WRWCF Meeting 28/9/17 received from Cllr Les Caborn, main issues were speeding in Leek Wootton, around schools etc. Forum meetings to take place 2 or 3 times per year. Police priorities are to be set between meetings rather than waiting several months. Details of grants were given. New WCC Communities Officer Jo Staniforth to work in Warwick & Stratford rural areas. Next meeting March 2018.

### 6 PLAYGROUNDS

PC noted the monthly playground report.

Other items:

- Noted Deed of Dedication received for Montgomery Avenue Play Area from Fields in Trust. Wording for the plaque agreed: clerk to circulate details and agenda for Nov Meeting.
- PC noted findings of annual safety inspection: Clerk to liaise with Martin Davies.
- Styles Close Oak Tree: £100 budget set for Martin to action between meetings.
- Montgomery Avenue brambles backing onto Friary Close
- Clearance of land completed. Future discussion on what PC will do with the land.

### 7 MATTERS ARISING

Adoption completion of red BT Telephone kiosk, HOTH

- WDC Chairman invite to Supper for Chairmen & Clerks 17th November 2017
- Notification of Leek Wootton & Guys Cliffe Neighbourhood Plan consultation - deadline 13.10.17 - Cllrs to view and forward comments to Clerk by 11th Oct.
- Council noted thanks to Mrs Dawn Waller for her help and advice with PC document retention.
- Old School Lane and various other roads in HOTH Speed Restriction Order from 25.9.17
- Request to PC to challenge the Local Plan: judicial review - do the PC wish to join this? PC discussed and agreed it would not appropriate for PC to be involved.
- WDC Standards Committee - notification that WDC will not proceed with Joint Standards Cttee
- Thank you from Alex Davis
- Resident of Woodway Avenue in Hampton Magna has concerns that as her house backs onto land which is included in the Local Plan for development and there are concerns that people are accessing that land with heavy machinery, noted.

## 9 PARISH MAINTENANCE

HOTH water leak - done.

Litter around Parkway station - Clerk to write to Chiltern to report concerns.

Fencing on Old BB Road 5 New Close & outside The Warwicks, safety concerns re. The style. Clerk to report for repair.

Footpath along Hampton Road towards Warwick is now down to about 16 inches wide in places and is very overgrown with grass etc from both sides.

Safety for Schools Officer visited the School this week to discuss safety issues at school entrances.

Land outside Highways shops

Post number 4 Cherry Lane lamppost is out.

Field Barn Road - Martin Davies was asked to remove Ivy from a fence but he said he would need to go through the Parish Council. PC approved, Clerk to liaise with Martin.

## 10 MATTERS PERTAINING TO OUTSIDE BODIES (CC/VH/OTHER)

1 Community Centre: Cllr Shirley reported AGM on 10/10/17 at 7.30pm & Quiz on 14th - teams up to 6 at £6 per person including baked potato. McMillan coffee morning raised over £400.

2 Village Hall: no report received.

## 11 PLANNING MATTERS

PC received feedback from Chairman from the WALC meeting 27/9/17 re. Gypsies and Travellers.

Information on grants and protocols will be circulated to Parish Councils.

Noted WDC Training on the Planning process 17.10.17

### PC considered the following planning applications:-

W17/1678 - 10 Hatton Terrace, Birmingham Road: proposed single storey rear extension and two storey front extension; re-submission of W17/1097. Resolved: PC no objections.

W17/1653 - Budbrooke Community Centre: Proposed Lean-to canopy to rear of community centre for childrens group. Constructed in white aluminium frame with polycarbonate roof panels; Resolved: PC No objections.

W17/1699 - 24 Chichester Lane, retrospective single storey front extension: Resolved Clerk to request drawings from WDC as there is currently no documentation on the website to consider.

### PC noted the following results:

W17/1339 - 9 Hatton Terrace: erection of a detached garage: permission refused.

W17/1229 - 59 Chichester Lane, HM: proposed single storey side extension: permission granted.

W17/1323 - 2 Clinton Avenue, HM: erection of a two storey front and rear extension: permission granted.

W17/1384 - 15 Curlieu Close, HM: single storey front extension: permission granted.

PC noted WDC formally adopted the Local Plan on 20.9.17.

**Neighbourhood Plan:** Proposal that the Budbrooke Neighbourhood Development Plan and associated Documents now be submitted to Warwick District Council for consultation once the SAE has been received. Resolved: PC approved submission to WDC once this is received.

12 **NEWSLETTER & WEBSITE**

PC agreed information to be included in the next newsletter & on the website.

HM Football Club asked whether results can be entered in to the Newsletter if space - agreed. Also to go on to the website.

13 **FINANCIAL INFORMATION**

Bank Balances: Investment Account £54,585.67 / Current Account £43,709.90

Noted second half of precept received £13,533

Date of October meeting of Finance Committee set for Mon 23rd or Tues 24th Oct.

Bank mandate signed to change contact details and Clerk to then confirm who the signatories are and add Cllr Roper to the mandate.

Resolved PC authorised payment of the accounts listed below & signed payment authorisation sheet:

Description	Payee	Amount
Gift	Cllr Mrs Dutton	52.75
Clerk Sept Salary & Expenses	Mrs Simone Bush	447.35
Styles Close fencing & move goal posts	O & C Johnson	2974.8
Montgomery Avenue maintenance	O & C Johnson	600
Neighbourhood Plan Document printing and 2 rheams paper	WCG Reprographics	26.85
Newsletter Editor Quarterly payment	Ian Broadbridge	87.5
September newsletter printing	Think Design & Print	260
Sept P/G Inspections, Grass cutting & verge repair	Phoenix Contracting	605
Half Yearly land rent	Warwick District Council	500
Playground Inspections	Wicksted	170.40
<b>Total</b>		<b>£5,724.65</b>

14 **MATTERS FOR INCLUSION ON NEXT AGENDA**

None.

15 **DATE OF NEXT MEETING**

Wednesday 1st Nov 2017 at 8pm.

Meeting Closed at 8.54pm.