



Minutes of Budbrooke Parish Council Meeting held on Wednesday 1st November 2017 at Budbrooke Community Centre

Present: Chairman Cllr M Dutton, Cllrs D Bryan, C Roper, A Robey, R Hales, M Treacy, F Roper, D Shirley; WDC Cllr P Phillips

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents' Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer/ SLCC – Society of Local Council Clerks / WALC – Warwickshire Association of Local Councils / WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum / WCC – Warwickshire County Council/ WDC – Warwick District Council

1 PUBLIC COMMENTS

4 members of the public were in attendance. The H28 development was recently discussed at Hatton Parish Council. 7 residents along the B'Ham Road will be most affected by the development & a resident gave information on Taylor Wimpey's proposals which he is in opposition to and will be taking it further, due to safety concerns. Clerk to place item for discussion on next Agenda & seek further information to allow full consideration.

Another resident raised the leaflet recently circulated regarding the development of land off Daly Avenue. Discussion took place. Cllr Roper asked whether the PC should make comment with regards to density, Chairman agreed it currently does not fit with what had been expected and agreed the PC will respond to the formal consultation process.

Woodway Lane - access cleared to footpath but debris has been pushed into the brook. The large Oak Tree near the dip where the stream passes through needs some trimming back due to dangerous branches. Uneven path surfaces by the school parking bays opposite the play area and a road post nearest the school gate has gone. Clerk to report to Highways.

2 DECLARATIONS OF INTEREST & DISPENSATIONS

- 1 To receive declarations of interest from Councillors on items on the Agenda
 - 2 To receive written requests for dispensations for disclosable pecuniary interests
 - 3 To grant any requests for dispensations as appropriate
- None were received.

3 APOLOGIES & ACCEPTANCE OF REASONS FOR ABSENCE

Cllr Mrs K Dutton, WCC Cllr L Caborn

4 MINUTES OF PREVIOUS MEETING

Resolved: Minutes of the meeting held 4th October 2017 true & accurate record.

5 POLICE MATTERS / WRW COMMUNITY FORUM ISSUES

Cllr Treacy reported that she had intervened a cold caller on a vulnerable neighbour, Cllr Shirley will report this as a Neighbourhood Watch issue. Clerk to also inform Trading Standards.

6 PLAYGROUNDS

PC noted the monthly playground report.

Cllr Shirley reported missing piece of wood previously but it still has not been replaced.

Play equipment has been painted at Montgomery Avenue.

Agreed Plaque wording 'Home of Royal Warwickshire Regiment'.

7 **MATTERS ARISING**

456
None.

8 **TO APPROVE STANDING ORDERS / FINANCE REGULATIONS / RISK ASSESSMENT**

Cllr Roper gave an overview of the minor changes recommended by Finance Committee as circulated.
RESOLVED: PC approved all documents.

9

CORRESPONDENCE

PC noted correspondence list as circulated by the Clerk.
Chairman reported copy letter received in respect of Plg App for 28 Cherry Lane.

10 **PARISH MAINTENANCE**

Planters now all in place and look good, Cllr C Roper will include them in the parish planting project.
Overhanging tree branch by entrance to Sumner Close needs removing for safety reasons, Cllr Treacy will deal with this.

PC considered quotation received from Phoenix for removal of Ivy at Styles Close, removal of overhanging oak tree branches at Styles Close and strimming around planters and removing overgrowth. Total quotation £290. Resolved: quote accepted.

Clerk to chase land ownership details for the strip of land outside the shop.

11 **MATTERS PERTAINING TO OUTSIDE BODIES (CC/VH/OTHER)**

1 Community Centre: 14 Nov meeting 7.30pm. Quiz night was successful £378 raised. Cookery class 21/11 7pm.

2 Village Hall: Cllr Hales 12th Nov Remembrance Lunch and next film night 8/12 - film to be advised.

12 **PLANNING MATTERS**

PC considered the following planning applications:-

Application Ref	Address	Description & Link	Response Date	Comments
W/17/1682	28 Cherry Lane, HM	Single storey front & rear extension	26.10.17	PC assumes proposals are within permitted development of the original footprint
W/17/1827	9 Hatton Terrace, B'Ham Rd	Variation of Condition number 3 for ref W14/1533	1.11.17	No comment.
W/17/1900	2 Middle Lock Cottages, Middle Lock Lane	2 storey rear extension	10.11.17	No Objections.
W/17/1928	9 Damson Road, HM	2 storey front extension	13.11.17	PC is concerned about the 45 degree rule and light issues.
W/17/1921 & W/17/1922/LB	Church Farm, Church Lane	Resubmission of W17/0295 proposed erection of 1st floor extension to residential barn conversion	13.11.17	No objections

W/17/1572	Wyndrush, Birmingham Road	Proposed works include the installation of a 70m long noise reflecting, double skinned timber fence along the Eastern edge of Wyndrush, adjacent to the A46 slip road. 14m of which would be 2m high at the front of the property boundary and 56m at 3m high at the rear.	13.11.17	PC Support proposals
W/17/1461	Ajax Park, Hampton Road	Installation of new access gate and security boundary fence	14.11.17	PC support
W17/1699	24 Chichester Lane, HM	Retrospective single storey front extension	20.10.17 - ext req	PC found it difficult to understand why WDC suggested this due to discrepancies between 0.9m / 1.7m back
W17/1819	5 Mayne Close, HM	2 storey front extension	20.11.17	No Objections

PC noted the following planning results:

W17/1653: Community Centre, HM - Proposed Lean-to canopy to rear of community centre for children's group. Constructed in white aluminium frame with polycarbonate roof panels - permission Granted.

W17/1678: 10 Hatton Terrace, Birmingham Rd - Proposed single storey rear extension and two storey front extension, re submission of W/17/1097 - permission Granted.

13 NEWSLETTER & WEBSITE

Reminder to anyone looking to develop property ensure you are certain of planning permission requirements.

14 FINANCIAL INFORMATION

Bank Balances: Investment Account £54,585.67 / Current Account £43,709.90

Noted wayleave income received £3.45

PC noted completion of Groundworks funding form for Neighbourhood plan and repayment of underspend of £416.95.

Resolved PC authorised payment of the accounts listed below & signed payment authorisation sheet:

Description	Payee	Amount
Clerk Oct Salary & Expenses	Mrs Simone Bush	457.3
Planters stones	Cllr M Treacy	69
HMRC PAYE	HMRC	219.08
Hall Hire August meeting	BB Village Hall	24
Keys for CC	Firmstones	25
Parish garden supplies	Cllr Mrs C Roper	22.98
Chairman's annual allowance	Chairman Cllr M Dutton	200
November newsletter	Think Design & Print	260

		458
Parish maintenance	Phoenix Contracting	1100
Neighbourhood Plan grant refund	Groundworks UK	416.95
Compost	Cllr Bryan	8.00
Total		£2802.31

15 MATTERS FOR INCLUSION ON NEXT AGENDA

None.

16 DATE OF NEXT MEETING

Wednesday 6th December 2017 at 8pm.

Meeting Closed at 9.46pm