



Budbrooke Parish Council

Clerk to the Council: Mrs Alex Davis

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Budbrooke Parish Council Annual Meeting

Notice is hereby given that the **Annual Meeting of Budbrooke Parish Council** will be held on **Wednesday 3rd May at 8pm, in Budbrooke Community Centre**, for the purpose of transacting the following business.

The Parish Council may decide to consider any item of business in private if it is agreed that this would be appropriate

The press and public are invited to attend.

Alex Davis
Clerk to the Council
25 April 2017

Agenda

- 1 Election of chairman
- 2 Election of vice-chairman
- 3 Public comments
- 4 Apologies
- 5 Declarations of interest and dispensations
- 6 Minutes of last meeting
- 7 Meeting dates and venues
- 8 Membership of working groups
- 9 Representatives on outside bodies
- 10 Review of standing orders and financial regulations
- 11 Review of policies and procedures
- 12 Review of asset register
- 13 Police matters & community forum issues
- 14 Playgrounds
- 15 Matters arising
- 16 Correspondence
- 17 Parish maintenance
- 18 Matters pertaining to outside bodies
- 19 Planning matters
- 20 Newsletter and website
- 21 Financial administration
- 22 Matters for next agenda & date of next meeting