



Minutes of Budbrooke Parish Council Meeting held on Wednesday 1st March 2017 at Budbrooke Community Centre

Present: Cllrs D. Bryan, K. Dutton, M. Dutton, C. Roper, F. Roper, D. Shirley and M. Treacy;
WDC Cllr Peter Phillips; WCC Cllr Les Caborn

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer/ WALC – Warwickshire Association of Local Councils/ WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum/ WCC – Warwickshire County Council/ WDC – Warwick District Council

1 Public Comments

Six members of the public were present.

A query was raised about the resurfacing at the top of Styles Close; WCC Cllr Caborn confirmed that the yellow hatching would be repainted.

Michael and Caroline Edwards informed the council that they had completed Walking for Health training and would like to find other volunteers to lead walks so that a weekly walk can be offered.

2 Declarations of Interest and Dispensations

2.1 Declarations of interest in items on the agenda

None received.

2.2 Requests for dispensations received

None received.

2.3 Dispensations granted

None received.

3 Apologies and Acceptance of Reasons for Absence

Received and accepted from Cllr R. Hales and Cllr A. Robey.

4 Minutes of Last Meeting

The council resolved to accept the minutes of the meeting held on 1st February 2017.

5 Police Matters & WRW Community Forum Matters

Nothing to report this month.

6 Playgrounds

The February inspection report had been circulated to councillors. There were no matters of concern to be addressed.

7 Matters Arising

- Hampton on the Hill proposed speed limit change –the Portfolio Holder for Transport and Planning considered the proposal on 17th February; a decision has not yet been published.
- WCC Cllr Caborn confirmed that he has asked for an update on the yellow lines on Blandford Way/Field Barn Road.
- Telephone kiosk in Hampton on the Hill – the clerk has asked WCC Legal Services for their fees for reviewing the contract. The clerk is to contact Barford Parish Council to ask about their experience of taking on a telephone kiosk in their parish.
- Community Infrastructure Levy (CIL) plan – clarification on charity land matters has been received.
- Centenary Fields application for Montgomery Avenue – all information requested has been forwarded to Fields in Trust and we now await the trust document for signing
- Meeting venues – to note that the community centre will be available for the January, March and November monthly meetings, with the other ordinary meetings held at the village hall

8 Correspondence

Receipt of the following items was noted:

- Chairman of Warwickshire County Council Open Evening – no councillors available to attend
- South Warwickshire Clinical Commissioning Group (SWCCG) operational plan consultation – there are no concerns about the plan but there are concerns locally that GP surgeries will be combined, to cover larger areas with two surgeries rather than one surgery for a smaller area.
- NALC Devo+ document
- Government white paper on housing
- Warwickshire Rural Growth Plan - councillors to respond individually; details to be added to the website

9 Parish Maintenance

The damaged verge on Field Barn Road opposite Cawston House has been reported to WCC Highways.

10 Matters Pertaining to Outside Bodies

10.1 Community Centre

Forthcoming events include the quiz night on 11th March and a family fun day on the afternoon of Sunday 2nd April, followed by prize bingo in the evening.

10.2 Village Hall

New speakers have been installed in the hall.

10.3 Warwick District Council and Warwickshire County Council

WDC Cllr Phillips reported that the traveller camps that had been set up in the area over recent days were being moved on. Proposals for dealing with illegal encampments will be discussed by the WDC Executive on 8th March 2017. WCC Cllr Caborn is to provide details of how to contact Trading Standards to report traders who may be acting illegally. WCC is to organise a meeting of parishes to discuss the issue of illegal encampments and how to deal with them.

11 Planning Matters

11.1 Current Applications

None received.

It was noted that an application for prior approval has been submitted for change of use of buildings at Warboro Farm. The parish council cannot submit comments on this.

11.2 WDC planning decisions

W/16/2291 - Hampton View, Henley Road, Hampton On The Hill, Budbrooke, CV35 8QX: Erection of single story building with flat, green (living) roof linking the two existing residential buildings that comprise the property, Hampton View.
Refused at committee.

11.3 Neighbourhood Plan and Local Plan Update

The chairman is arranging a public meeting at which the developers who are looking to build on the sites in Hampton Magna can give details of their plans. This will be a separate meeting rather than included in the APM or a parish council meeting. Cllr Caborn suggested that this is the time to put together a list of what the village wants - for example, a new hall, improved access, paths or roads.

Detailed comments from the Planning Inspector on the Warwick District Local Plan are expected soon. The plan will go out to consultation a final time and will then go to council in July. The latest version of the neighbourhood plan is almost ready to go out to consultation; this will be a six week consultation.

12 Arrangements for the 2017 Annual Parish Meeting

The APM will take place at 7pm on Wednesday 17th May, at Budbrooke Village Hall. Simon Slemensek from the Community Safety Team will give a presentation on cyber crime.

13 Newsletter and Website

An advert for the annual parish meeting and information on Walking for Health are to be included in the next newsletter and on the website.

14 Financial Administration

Bank balances: Investment Account £54,572.14, Current Account £34,918.86

It was noted that the clerk is to undertake jury service for a period of two weeks starting on 18th April and may have to take leave during this time. In line with local government terms and conditions, this leave will be paid.

14.1 The Section 137 limit for 2017/18 has been set at £7.57 per elector. The parish currently has 1577 electors.

14.2 The accounts listed below were authorised for payment and the payment authorisation sheet signed by the chairman:

Description	Payee	Amount
Clerk February Salary & Expenses	A Davis	£498.28
Martin Davies - playground inspections February 17	Phoenix Contracting	£200.00
Think Design and Print Feb & March 17 newsletter printing	Think Design and Print	£550.00
WALC - Annual event - Cllrs C and F Roper	WALC	£100.00
Total		£1,348.28

15 Date of Next Meeting and Items for the Agenda

Next meeting: Wednesday 5th April at Budbrooke Village Hall, Hampton on the Hill.

Signed: Date: