



Minutes of Budbrooke Parish Council Meeting held on Wednesday 11th January 2017 at Budbrooke Village Hall

Present: Cllrs D. Bryan, K. Dutton, M. Dutton, A. Robey, C. Roper, F. Roper, and M. Treacy;
WDC Cllr Peter Phillips

BCA – Budbrooke Community Association/ HA – Highways Authority/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer/ WALC – Warwickshire Association of Local Councils/ WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum/ WCC – Warwickshire County Council/ WDC – Warwick District Council

1 Public Comments

Ten members of the public were present.

Concerns were raised about the proposals for Stanks Island, details of which had been sent to all residents by WCC. The chairman confirmed that the parish council has raised concerns about the proposals, both at the community forum and in writing to WCC Highways.

The road surface at the top of Styles Close needs attention – the clerk to report this to WCC Highways.

2 Declarations of Interest and Dispensations

- 2.1 Declarations of interest in items on the agenda
None received.
- 2.2 Requests for dispensations received
None received.
- 2.3 Dispensations granted
None received.

3 Apologies and Acceptance of Reasons for Absence

Received and accepted from Cllr R. Hales, Cllr D. Shirley and WCC Cllr Caborn.

4 Minutes of Last Meeting

The council resolved to accept the minutes of the meeting held on 7th December 2016.

5 Police Matters & WRW Community Forum Matters

The next community forum takes place on 26th January, 7pm at Shirehall.

WDC Cllr Phillips brought to the council’s attention the Police and Crime Commissioner’s survey on the police precept for 2017/18.

6 Playgrounds

The December inspection report had been circulated and everything is satisfactory.

The council agreed to accept a quote of £120.00 from Martin Davies to adapt the gates at the top of the Styles Close play area to allow them to open in both directions. The clerk has confirmation in writing from the Wicksteed inspector that this is acceptable at a play area.

The clerk is to obtain a second quote for relocating the goal posts on the Styles Close playing field.

7 Matters Arising

- Financial regulation 1.6 - the council approved the regulation with the amended wording suggested by WALC:
Where a breach of these Regulations by an employee occurs, which is not deliberate or willful, it will be thoroughly investigated and steps taken to ensure no repeat of the circumstances. A deliberate or willful breach of these Regulations by an employee is considered to be gross misconduct and will give rise to disciplinary proceedings.
The clerk to follow up on the Standing Order query outstanding from the December 2016 meeting.
- Hampton on the Hill traffic calming – it was noted that the 50mph speed limit application will be considered by the WCC Portfolio Holder on 17th February and that further information on the traffic calming scheme will not be available until a decision has been taken on the speed limit alteration.
- Telephone box in Hampton on the Hill – it was noted that the organisation that deals with redundant phone boxes has confirmed receipt of the council's enquiry but has advised of delays in dealing with applications.

8 Correspondence

- Warwickshire Minerals Plan 2017-2032 – consultation on draft plan runs until 3rd February 2017 – to be discussed at the February meeting.
- Tree Preservation Order No 519 on two trees, adjacent to 24 and 28 Daly Avenue. The clerk to submit comments in support of this order.
- WALC request for Royal Garden Party nominations – none to be submitted.
- Email received from Budbrooke Community Association regarding parish council meetings at the community centre. A new booking has been taken for the main hall on Wednesday evenings which is likely to be disruptive to the meetings. The council agreed to BCA's suggestion that it hold three meetings at the community centre each year when the other users will be asked not to meet. It was agreed that the three other meetings that would normally be held at the community centre will be relocated to St Michael's Church Centre if it is available. The clerk is to make the necessary arrangements for the forthcoming meetings.

The following correspondence was noted:

- Email from WALC dated 19th December 2016 confirming that referendum principles will not be applied to parish and town councils for 2017/18
- Draft Public Service Ombudsman Bill

9 Parish Maintenance

The clerk has contacted Severn Trent regarding the ongoing works in Hampton Magna but has not yet received a response.

10 Matters Pertaining to Outside Bodies

10.1 Community Centre

A grant of £5,000 has been approved for outside area and a grant application for the kitchen, lobby and entrance refurbishment will shortly be submitted to Suez. A number of events are planned for 2017 including a skittles night on 11th February. The BCA committee were advised to inform WDC Estates division, as the landowner, about any changes to the outside space.

10.2 Village Hall

The hall has been successful in its application for Hallmark accreditation.

11 Planning Matters

11.1 Current Applications

W/16/2177 - The Cottage, Church Lane, Budbrooke: Proposed erection of a first floor balcony.

No objections

W/16/0778 - Old Warwickian Sports Ground, Hampton Road, Warwick, CV34 6HX – Erection of single storey side and rear extension.

Concerns were raised regarding the floodlighting of the outside play area – this must be directed at and only illuminate the play area; it must not cause a distraction to drivers or result in light pollution and should ideally be timer- or sensor-controlled rather than on constantly. This will be visible from the proposed new development in Hampton Magna and this should be taken into account. Comments to be submitted to raise these concerns and request that the issue of lighting is addressed by WDC Planning.

11.2 WDC planning decisions

None received.

11.3 Applications withdrawn

W/16/0779 – Old Warwickian Sports Ground – Display of signage

11.4 Neighbourhood Plan Update

The working group met on 9th January. A second public consultation must be undertaken as a further area of development has been identified since the consultation in 2016. This will last six weeks and all consultees must be contacted again for comments. The group will draw up a plan and will apply for further funding from Locality. It is expected that the consultation will take place after Easter.

Further comments from the Planning Inspector on the Warwick District Local Plan are expected in February.

12 Newsletter and Website

It was agreed that it would be useful to include in the Newsletter and on the website a list of regular classes, groups and events at the Community Centre and Village Hall. The clerk to contact the hall committees to obtain this information.

13 Financial Administration

Bank balances: : Investment Account £54,567.50, Current Account £37,902.14

13.1 Precept and budget for 2017/18.

The council resolved to set the precept for 2017/18 at £26,346 and to accept the budget option A as set out in the information circulated by the clerk on 4th January 2017. The increase in the precept covers the shortfall caused by the reduction in the concurrent payment grant and the council tax support grant from WDC for 2017/18.

13.2 The accounts listed below were authorised for payment and the payment authorisation sheet signed by the chairman:

| Description | Payee | Amount |
|--|--------------------------|------------------|
| Clerk December Salary & Expenses | A Davis | £475.64 |
| Martin Davies - playground inspections Dec 17 | Phoenix Contracting | £80.00 |
| Village Hall - Oct and Dec 2016 Hire for PC meetings | Budbrooke Village Hall | £48.00 |
| The Open Door - Neighbourhood Plan meeting 9/1/17 | The Open Door Café | £30.00 |
| CILCA registration & Copy of Local Council Administration 10th Edition | WALC | £176.50 |
| Newsletter editor payment Oct-Dec 16 incl. | Ian Broadbridge | £87.50 |
| Website hosting and maintenance annual renewal | MI Business Services Ltd | £150.00 |
| Total | | £1,047.64 |

14 Date of Next Meeting and Items for the Agenda

Next meeting: Wednesday 1st February 2017 at Budbrooke Village Hall, Hampton on the Hill.

Agenda items: Planning for the 2017 Annual Parish Meeting.

Signed:

Date: