



Minutes of Budbrooke Parish Council Meeting held on Wednesday 5th October 2016 at Budbrooke Community Centre

Present: Cllrs D. Bryan, K. Dutton, M. Dutton, A. Robey, C. Roper, F. Roper, D. Shirley and M. Treacy;
WDC Cllr P. Phillips; WCC Cllr L. Caborn

BCA – Budbrooke Community Association/ HA – Highways Authority/ HMRA – Hampton Magna Residents' Association/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents' Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer/ WALC – Warwickshire Association of Local Councils/ WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum/ WCC – Warwickshire County Council/ WDC – Warwick District Council

1 Public Comments

The dismissal of the Northbound Services planning appeal was noted and concerns were raised that the existing building on the site could be converted.

The public footpath in Hampton on the Hill from the phone box over the field is no longer usable since the field has been ploughed; the clerk to report to WCC Rights of Way.

The road markings at the top of Old School Lane have been repainted incorrectly; the clerk to report this to WCC Highways.

2 Declarations of Interest and Dispensations

- 2.1 Declarations of interest in items on the agenda
None received.
- 2.2 Requests for dispensations received
None received.
- 2.3 Dispensations granted
None received.

3 Apologies and Acceptance of Reasons for Absence

Received and accepted from Cllr R. Hales.

4 Minutes of Last Meeting

The council resolved to accept the minutes of the meeting held on 7th September 2016.

5 Police Matters & WRW Community Forum Matters

At the forum on 22nd September, policing priorities were set. The monitoring of heavy goods vehicles through Hampton on the Hill came last following the online voting; this does not mean it will not be covered but it will not be an immediate priority.

The Community Forum Review Paper was discussed and it was agreed that councilors would submit their individual comments on the proposed changes.

It was agreed that the Warwick Rural West forum works well and is well-attended by members of the public, which isn't the case for all community forums. The police attendance at the forum is appreciated as they no longer attend parish council meetings.

WDC Cllr Phillips agreed to raise these issues with the portfolio holder in advance of any decisions being made.

6 Playgrounds

The September inspection report had been circulated. The annual safety inspection took place in September and the report from Wicksteed will be circulated when received.

The following quotes from Martin Davies for parish and playground maintenance had been approved by the chairman and clerk between meetings, in line with the council's financial regulations:

Montgomery Avenue – to cut back overgrowth on road to bungalows - £150
- weed killing - £60
Styles Close – to cut back hedges by nursery - £100
- to cut back leylandii - £100

The council noted that incidents of anti-social behaviour at Styles Close during the day-time and evenings have been reported to the clerk by a resident of Normandy Close. These have been reported to the PCSO who has confirmed that the area is being included in their patrols.

7 Matters Arising

- Community Assets – Cllr K. Dutton reported on the issues of registering the buildings and land that the parish council had agreed to nominate as community assets. The form to be completed requires a level of detail and information that is not currently available, including ownership and business plans. WDC Cllr Peter Phillips to request guidance for the council on this matter.
- HM50 commemorative bench – the purchase of the bench was approved earlier in the year and it has now been ordered, to be installed in the community centre grounds,
- Tree protection orders – photos and details of the trees and why they should be protected have been requested by WDC; Cllr K. Dutton will provide this information.

8 Correspondence

- Letter to all local councils from the Minister of State for Housing and Planning, Gavin Barwell MP – noted
- Warwickshire County Council Statement of Community Involvement (SCI) – noted
- External auditor's response to Cllr Frank Roper's personal letter, copy sent to the parish council – noted; it was agreed that no further discussions would be entered into on this matter
- Government consultation on proposed changes to the precept – the council objects to the referendum principle being applied to smaller councils, as defined by the audit regulations, as this would affect a small council with a lower precept to a much greater extent than it would affect a larger authority. It would take away the council's discretion to make decisions based on local need and central government cannot be aware of the issues affecting local communities
- Emails relating to the proposed Hampton on the Hill traffic calming had been received. WCC Cllr Caborn confirmed that the plans are well under way.

9 Parish Maintenance

It was noted that the resurfacing of the Dorchester Avenue/Chichester Lane footpaths is to be included in this year's programme of works and that the HM50 group have planted a large area with crocus bulbs on the green opposite the community centre.

The following matters to be raised with the appropriate authorities:

- Hampton on the Hill – on the main road, leaving the village in the direction of Hampton Magna, where the kerb stones have been replaced, the road has been narrowed and this is causing problems with vehicles passing; there has been an accident involving a bus and a car at this spot.
- Woodway up to Ugly Bridge – the verges are crumbling and the road is narrowing; there are several deep potholes on this section.
- Dog fouling is a problem by the army houses on Old Budbrooke Road – a reminder to go in the newsletter
- Pavements are cracking up around Hampton Magna and there are concerns that a hard winter will cause further issues; the majority of the footpaths in the parish are in poor condition.

The following matters were noted:

- The brambles behind the bungalows at Montgomery Avenue will be cut back; they are several feet deep and the extent of the cutting back is to be discussed between David Bryan and Martin Davies.
- Cllr F. Roper will provide an update for on the Severn Trent works in the parish for the next newsletter.
- Cllr C. Roper has replanted the village planters.
- The bin on Slade Hill is to be replaced by WDC.

10 Matters Pertaining to Outside Bodies

10.1 Community Centre

Cllr Shirley read out the fourth report from BCA on the extension and expenditure from the grant awarded for the project by the parish council. £19,778.51 has been spent from the parish council grant.

The scarecrow trail and parish show were successful and raised additional funds for the centre. Forthcoming events include the Macmillan Coffee Morning and HM50 Quiz on 15th October.

10.2 Village Hall

No report received this month.

11 Planning Matters

11.1 Current Applications and Appeals

No applications received this month.

Appeal

APP/T3725/W/16/3157223 - Oak House, Birmingham Road, Budbrooke, Warwick, CV35 7DX: Outline planning application for the erection of 2no. dwellings with all matters reserved except access.

The appeal was noted but the council will not be submitting any further comments.

11.2 Applications considered between meetings

W/16/1468 - 8 Marten Close: Addition of single/two storey extension to front elevation

New drawings received after September meeting. No objections.

11.3 To note WDC planning decisions & Planning Inspectorate appeal decisions

W/16/1364 - 13 Field Barn Road, Hampton Magna, Budbrooke, Warwick, CV35 8RX: Single storey rear extension
Granted

W/16/1302 - Petrol Filling Station, 383 Birmingham Road, Budbrooke, Warwick, CV35 7DZ: Retrospective application for the installation of an ATM
Granted

W/16/1303 Description: Petrol Filling Station, 383 Birmingham Road, Budbrooke, Warwick, CV35 7DZ:
Retrospective application for the retention of an illuminated sign and installation of an ATM
Granted

Appeal Ref: APP/T3725/W/16/3149123 Budbrooke Services (north), Warwick Bypass, A46, Warwick, Warwickshire CV35 8HA
Appeal Dismissed

Appeal Ref: APP/T3725/W/16/3149781 Warboro Farm, Henley Road, Hampton on the Hill, Warwick CV35 8QX
Appeal allowed and approval granted. Costs awarded against WDC.

11.4 Local Plan

It was noted that the parish council application to speak at the Local Plan hearing on 16th November has been accepted. Arrangements for this to be discussed at the November meeting.

12 Newsletter and Website

The following items are to be included in the next newsletter:

Dog fouling notice.

Dog warden's contact details to be included each month.

13 Financial Administration

Bank balances: Investment Account £54,560.70, Current Account £30,855.90

13.1 The council noted receipt of the second half of the precept payment: £11,780.50

13.2 It was noted that the Finance Group will meet on 24th October 2016 to review the half-year accounts, internal controls and other matters raised in the Internal Audit report. The group will bring its recommendations to the November meeting for discussion by the council.

13.3 To authorise payment of the accounts listed below & sign off the payment authorisation sheet:

Description	Payee	Amount
Clerk September Salary & Expenses	A Davis	£480.29
Martin Davies - grass cutting & parish maintenance September	Phoenix Contracting	£450.00
Think Design - printing September newsletter	Think Design and Print	£250.00
Ian Broadbridge newsletter editor 2nd instalment of honarium	I Broadbridge	£87.50
Village Hall Hire August 2016	Budbrooke Village Hall	£24.00
Wicksteed - annual play area safety inspection	Wicksteed Leisure Ltd	£170.40
Clr C Roper expenses - supplies for planters	C Roper	£40.96
Warwick District Council Land Rent	WDC	£400.00
Memorial bench - HM50	Codec Facilities Ltd	£464.00
Total		£2,367.15

14 Date of Next Meeting and Items for the Agenda

Next meeting: Wednesday 2nd November 2016 at Budbrooke Community Centre, Hampton Magna.

Agenda items: Half-year accounts and recommendations from the Finance Group following its meeting on 24th October 2016.

Signed:

Date: