



## Minutes of Budbrooke Parish Council Meeting held on Wednesday 7<sup>th</sup> September 2016 at Budbrooke Community Centre

Present: Cllrs D. Bryan, M. Dutton, R. Hales, C. Roper, F. Roper, D. Shirley and M. Treacy;  
WDC Cllr P. Phillips; WCC Cllr L. Caborn

BCA – Budbrooke Community Association/ HA – Highways Authority/ HMRA – Hampton Magna Residents’ Association/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer/ WALC – Warwickshire Association of Local Councils/ WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum/ WCC – Warwickshire County Council/ WDC – Warwick District Council

### 1 Public Comments

The Stanks Island proposals, on the agenda under Item 7 – Matters Arising – were moved to the start of the meeting and members of the public were invited to take part in discussions on the matter. Nicola van der Hoven and Mike Peet from WCC Highways gave an overview of the situation and the plans for the A4177 to Stanks Island, which will be signalised, up to the Wedgnock island which will be removed and the junction returned to a T-junction.

Councillors and members of the public raised concerns, including those listed below:

- The time it takes to drive from Old Budbrooke Road to Stanks Island during rush-hour
- The fact that the new layout appears to prioritise traffic from all other roads rather than from Old Budbrooke Road
- The removal of the “no right turn” into Budbrooke Industrial Estate
- Large number of traffic lights and pedestrian crossings required
- Traffic in Saltisford and through Warwick backs up and causes problems at Stanks Island; the situation won’t be improved until this is resolved.

The scheme is due to start in summer 2017.

### 2 Declarations of Interest and Dispensations

- 2.1 Declarations of interest in items on the agenda  
None received.
- 2.2 Requests for dispensations received  
None received.
- 2.3 Dispensations granted  
None received.

### **3 Apologies and Acceptance of Reasons for Absence**

None received.

### **4 Minutes of Last Meeting**

The council resolved to accept the minutes of the meeting held on 3<sup>rd</sup> August 2016, with the following change (additional text in italics):

Item 14.1 Internal Auditor's Report for 2015/16: The auditor's report with the clerk's comments on implementing the recommendations had been circulated in June, with discussions postponed from the July meeting. *Three councillors requested these discussions be delayed until the External Auditor had responded to questions posed by Cllr Frank Roper due to the potential impact of these responses on the way the report is implemented. This was not agreed in the meeting and,* following a lengthy discussion on *this issue*, Councillor Bryan proposed that the council accept the report.

### **5 Police Matters & WRW Community Forum Matters**

The next forum will take place on 22<sup>nd</sup> September at Shirehall. This will include a presentation on the Stanks Island proposals.

### **6 Playgrounds**

The August inspection report had been received and circulated. Smashed glass had been found at Styles Close and cleared up by Martin Davies.

Martin Davies had quoted £50 to replace the rotten timbers on the slide at Montgomery Avenue and this had been accepted by the clerk, in conjunction with the chairman.

Montgomery Avenue play area – the clerk to obtain a quote to have the play equipment rubbed down and repainted and a quote to cut back, but not fully remove, the brambles behind the bungalows.

The sports fencing at the end of the Styles Barn playing field was discussed. Quotes had been received for the repair or replacement of the fencing, but it was agreed that no action would be taken at present as complaints of problems and anti-social behaviour on the field had abated. Councillors are to pass on reports of any further complaints to the clerk.

### **7 Matters Arising**

- Stanks Island proposals – these were discussed at the start of the meeting
- Planters for the barracks memorial area – information and outline costings from Cllr Hales had been circulated. Cllr Bryan produced the original planting plan dating back to when the memorial was constructed. Cllr Hales to provide an item to go into the next newsletter to ask for help with the planting.
- TPOs – a request received concerned cherry trees and it was agreed that these would not be protected by WDC as they are short-lived. It was agreed to nominate the two poplar trees on Old Budbrooke Road by the gritting store and the trees at the end of Minster Close.
- Email from HOTHRA about the roads in HOTH, circulated prior to the meeting. WCC Cllr Caborn confirmed that the traffic calming scheme is progressing, it is funded and it will be completed; a small team is dealing with over sixty schemes. No details of the scheme have yet been circulated and therefore it has not been approved by the parish council. It was agreed that money spent on resurfacing has been well spent.
- Parking restriction for Hampton Magna – the chairman to write to the Portfolio Holder who will be considering the restrictions in October to ask for a time-limited restriction to be considered.

## 8 Correspondence

- Letter from Mike Snow, WDC Head of Finance, regarding cuts to the council tax support grant and concurrent services grant. Comments requested by 30<sup>th</sup> September 2016. WALC have proposed a phased in approach over three years rather than two years. The parish council will respond to object to the concurrent services grant cuts as a matter of principle – rural residents are being charged more for services than residents of the towns.
- Complaint from a resident about heavy lorries driving through Hampton on the Hill - as the complaint had been passed to WCC officers by the clerk and to WCC managers by WCC Cllr Caborn, it was agreed that the parish council would wait for their response before taking any action.
- Warwick WALC meeting on 5<sup>th</sup> October 2016 – details circulated prior to the meeting.

## 9 Parish Maintenance

- Village planters - Cllr Carol Roper confirmed that she would soon be replanting these for the winter.
- Cllr Frank Roper gave an update on the Severn Trent works in the parish; all complaints have now been investigated. Cllr Roper will prepare an update for the newsletter and ask for any other issues to be reported.
- Old Budbrooke Road - surface water and foul water are being sent into the same system. Cllr Frank Roper to report this to Severn Trent.
- Branches on the cherry trees at the end of the Warwicks are dead or dying and unsafe. The clerk to report this to WCC/WDC.
- Montgomery Avenue bungalows – bushes are overgrowing from the play area onto road and need cutting back. The clerk to ask Martin Davies to cut these back.
- Verge mowing – cuttings are accumulating over drains and risk blocking them. WDC Cllr Phillips to look into this.
- The clerk to check when the footpaths on the Dorchester Avenue and Chichester Lane loop will be resurfaced and ask when the closes will be resurfaced, as New Close is in need of resurfacing.

## 10 Matters Pertaining to Outside Bodies

### 10.1 Community Centre

Cllr Shirley read out the third report from BCA on the extension and expenditure from the grant awarded for the project by the parish council. No money has yet been spent from the parish council grant. The 10<sup>th</sup> parish show will take place on 11<sup>th</sup> September, the Scarecrow Trail on 24<sup>th</sup> – 25<sup>th</sup> September and there will be a second HM50 quiz at the community centre on 15<sup>th</sup> October.

### 10.2 Village Hall

The next film night is 23<sup>rd</sup> September and the next skittles night is on 29<sup>th</sup> October.

## 11 Planning Matters

### 11.1 Current Applications

W/16/1468 - 8 Marten Close: Addition of single/two storey extension to front elevation

No objections

### 11.2 Applications considered between meetings

W/16/1364 - 13 Field Barn Road, Hampton Magna, Budbrooke, Warwick, CV35 8RX: Single storey rear extension.

No objections

W/16/1302 - Petrol Filling Station, 383 Birmingham Road, Budbrooke, Warwick, CV35 7DZ: Retrospective application for the installation of an ATM

No objections

W/16/1303 Description: Petrol Filling Station, 383 Birmingham Road, Budbrooke, Warwick, CV35 7DZ: Retrospective application for the retention of an illuminated sign and installation of an ATM.

No objections

11.3 WDC Planning Decisions

None received.

11.4 Local Plan

It was noted that the Programme Officer, Ian Kemp, has confirmed receipt of the council’s application to speak at the hearing on the Hampton Magna sites and will consider the invitation to meet with councillors when visiting the sites.

12 Newsletter and Website

The following items are to be included in the next newsletter:

Request for help with the planters by the barracks memorial – Cllr Hales.

An update on the Severn Trent work – Cllr F. Roper.

A reminder to cut back overhanging hedges – the clerk to provide this.

It was agreed that a line would be included under Financial Administration, to explain that full details are on the parish council website.

13 Financial Administration

Bank balances: Investment Account £54,558.38, Current Account £32,191.90

13.1 The payments listed below were authorised and the payment authorisation sheet signed:

Description	Amount
Clerk August Salary & Expenses	£480.34
Martin Davies - grass cutting & parish maintenance August	£480.00
Think Design - printing August newsletter	£250.00
<b>Total Payments</b>	<b>£1,210.34</b>

14 Date of Next Meeting and Items for the Agenda

Next meeting: Wednesday 5<sup>th</sup> October 2016 at Budbrooke Village Hall, Hampton on the Hill.

Signed: .....

Date: .....