



## Minutes of Budbrooke Parish Council Meeting held on Wednesday 6<sup>th</sup> April 2016 at Budbrooke Village Hall

Present: Cllrs Bryan, K. Dutton, M. Dutton, A. Robey, C. Roper, F. Roper, Shirley and Treacy;  
WCC Cllr Caborn.

BCA – Budbrooke Community Association/ HA – Highways Authority/ HMRA – Hampton Magna Residents' Association/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents' Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer/ WALC – Warwickshire Association of Local Councils/ WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum/ WCC – Warwickshire County Council/ WDC – Warwick District Council

### 1 Public Comments

22 members of the public were present at the start of the meeting.

Questions were asked on the following issues:

Parking restrictions for Blandford Way – WCC Cllr Caborn to chase this.

Cleaning of the barracks memorial - Cllr Hales confirmed it is in hand and a group from the community will be carrying this out. It will be advertised in the next newsletter.

Parish Council response to Local Plan - to be agreed and will be published on the website; however, due to the short time left in which to respond to the consultation, it may not be available before the 22<sup>nd</sup> April deadline. Members of the parish council have attended briefings and met with WDC officers to discuss the plan and request information and have also raised questions with Severn Trent.

The Chairman raised concerns about the manner in which people unconnected to the council had been seeking support for the opposition to the new housing, as some residents had reported finding it intimidating. He reminded the meeting that everyone was entitled to their own view on the proposed development.

### 2 Declarations of Interest and Dispensations

#### 2.1 Declarations of interest in items on the agenda

Cllr Bryan declared a non-pecuniary interest in Farm Fest Budbrooke 2016 and Church Farm Brewery (discussed under Item 7 and Item 14).

#### 2.2 Requests for dispensations received

None received.

#### 2.3 Dispensations granted

None received.

### 3 Apologies and Acceptance of Reasons for Absence

Apologies received from WDC Cllr Phillips.

#### **4 Minutes of Last Meeting**

The council resolved to accept the minutes of the meeting held on 2<sup>nd</sup> March 2016.

#### **5 Police Matters & WRW Community Forum Matters**

Nothing to report this month.

#### **6 Playgrounds**

The March inspection report had not been received.

A quote of £40 to repair the wooden edging to the safety surface at Styles Close was accepted.

#### **7 Matters Arising**

- Church Farm licence application – the hearing was rearranged for 22<sup>nd</sup> March 2016 and the chairman attended on behalf of the parish council. The licence was granted for a one-day event, once a year, subject to conditions.
- Meeting with Severn Trent on 5th April 2016 – Cllrs Frank Roper, Carol Roper and the vice-chairman met with two representatives of Severn Trent to discuss the sewerage and clean water systems in the parish. Cllr Frank Roper reported that it was a productive meeting and Severn Trent have agreed to carry out a camera survey of pipes on properties where problems have been identified, to carry out work as required and to keep the parish council updated on this. They confirmed that all sewage is treated at the Longbridge plant and there is one pumping station in the parish at Hampton on the Hill; this has been adopted by Severn Trent. A water main in Hampton Magna is to be replaced and they will ask for this work to be done as soon as possible. The majority of leaks are caused by third party damage to water pipes and most leaks occur overnight when water pressure in the system rises due to lower use – trials to lower pressure overnight are taking place elsewhere to see if this alleviates problem. Complaints of smells and discolouration to water will be investigated. Severn Trent provide a service to check whether surface water drainage is provided by them. They had provided maps of the water mains and sewerage networks. The clerk is to send an electronic version of the list of problems reported to the parish council, to Severn Trent.
- Annual Parish Meeting – this will take place on Wednesday 27th April 2016 at 8pm at the community centre. The agenda order will be as follows: Reports, Public Comments, Presentation. The clerk to send out requests for reports.
- Parking restrictions on Blandford Way – concerns had been raised about county council officers “cold calling” on residents, particularly as vulnerable people are encouraged not to deal with doorstep callers. It was agreed that it would be helpful if, in the future, the parish council could be made aware of any plans to approach residents in this manner, so that this could be publicised in the newsletter. WCC Cllr Caborn to pass these comments on to Highways.
- Hampton Magna 50th anniversary celebrations – update received from Richard Lyttle. The group requested a contribution towards a bench, to be sited to the front of the community centre and the council agreed to pay the full cost of the bench - £488 including VAT. The council agreed to look into replacing the two Hampton Magna road signs at the entrances to the village and installing a new sign on Church Lane. WCC Highways approval to be sought and a quote to be requested from Nuneaton Signs. The children in the top two classes of Budbrooke Primary School will all receive a commemorative mug. A list of confirmed events is now available.
- Tree at Montgomery Avenue – a local resident has asked for permission to cut down a tree on parish council land at Montgomery Avenue. The tree has been inspected and it is not diseased or damaged and does not pose any danger, therefore the council agreed that it should not be removed.

## 8 Correspondence

- Street names – email from Mark Barnes, WDC Street Naming & Numbering Manager, requesting suggestions for street names for new developments in the parish. It was agreed that a list should be put together comprising the names on the roll of honour, which is displayed in the village hall, others who served in the First World War, other battles the regiment had been involved in and any notable soldiers who served in the regiment. Andy Thomas agreed to provide information on the WWI names and battles to the clerk. The clerk is to investigate the other possible names.
- The WALC meeting to be held on 20th April was noted
- Tree Protection Order 508, 7a Seymour Close, Hampton Magna – the parish council supports this application.

## 9 Parish Maintenance

The council accepted Martin Davies' quote of £80 to remove ivy growing on parish council land at Montgomery Avenue, some of which is damaging a resident's fence.

The clerk is to ask the WCC Highways Locality Officer to inspect the pavements in Hampton on the Hill as they are in poor condition and in some areas are potentially a trip hazard.

## 10 Matters Pertaining to Outside Bodies

**Community Centre** – A quiz night will be held on 9<sup>th</sup> April, organized by the Hampton Magna 50 group; monthly bingo continues.

**Village Hall** – Forthcoming events include film night on 22<sup>nd</sup> April and skittles night on 7<sup>th</sup> May 2016.

## 11 Planning Matters

### 11.1 Current Applications

The council considered the following application:

**W/16/0298** – Church Farm Brewery: Change of use of agricultural building and an existing building in B8 use to brewery (class B2).

The chairman queried the increase in production and the statement that there would not be additional traffic or HGVs going to and from the farm. It was agreed that the chairman would write a response, to state that the parish council does not object to the increase in production and the changes to the buildings but has concerns about the potential increase in heavy vehicles and the effect this would have on the local roads, which weren't built for large vehicles. To be circulated on 7<sup>th</sup> April and submitted to WDC Planning on 8<sup>th</sup> April.

### 11.2 WDC Planning Decisions

**W/15/2115** - 6 Daly Avenue, Hampton Magna, Budbrooke, Warwick, CV35 8SE: Erection two storey extension to front.

Granted

**W/16/0276** - Foxbrook, Hampton Road, Hampton on the Hill, Budbrooke, Warwick, CV35 8QR: Proposed garage conversion and porch extension

Granted

### 11.3 Local Plan

The chairman will circulate his notes on the local plan amendments, for councilors to add to or amend. He will then draw up a response, to be ratified at an additional meeting which will be held on Thursday 21<sup>st</sup> April 2016 at 2pm. The response will be submitted by the deadline of 4.45pm on 22<sup>nd</sup> April 2016.

### 11.4 Neighbourhood Plan Update

The plan will be put on hold until the effects of the amendments to the local plan are known.

### 12 Newsletter and Website

Cllr Frank Roper agreed to provide feedback from the meeting with Severn Trent, to go on the website and in the newsletter. This will include a thank you to those who responded to the parish council's request for information.

A precis of the response to the local plan consultation will be published online and in the newsletter. An extension to the newsletter deadline will be required for this.

### 13 Financial Administration

Bank balances: Investment Account £54,546.94, Current Account £60,735.52

#### 13.1 Laptop purchase

It was noted that the purchase of a parish council laptop, at a cost of £349.00 incl VAT, had been authorized between meetings. The laptop has been ordered and the clerk is to be reimbursed and VAT to be reclaimed.

#### 13.2 Community Forum Grant

The grant of £1,000 towards a defibrillator for the village hall has been received. The defibrillator has been purchased and donated to the village hall committee.

#### 13.3 Payment authorised between meetings

Bench for Montgomery Avenue play area – 4memorialbench (Codec Facilities Ltd) - £390.00  
Purchase authorised at September 2015 meeting.

#### 13.4 Payments to be authorised

The following payments were authorised and the payment authorisation sheet signed off:

Description	Amount
Clerk March Salary & Expenses	£481.89
Ian Broadbridge - newsletter editor quarterly payment	£87.50
Cardiac Science - Village Hall Defibrillator	£1,596.00
David Connolly - Feb playground inspections	£80.00
Wicksteed - playground maintenance and repairs	£1,232.16
Laptop from HP - repay Clerk	£349.00
ICO registration for 2016/17	£35.00
Think Design - printing April newsletter	£250.00
WDC Land rental Apr - Sept 2016	£400.00
<b>Total Payments</b>	<b>£4,511.55</b>

Signed: .....

Date: .....