



MINUTES OF BUDBROOKE PARISH COUNCIL MEETING WEDNESDAY 3rd FEBRUARY 2016 at BUDBROOKE VILLAGE HALL

Present: Councillors Bryan, K. Dutton, M. Dutton, Robey, C. Roper, F. Roper, Shirley, Treacy

BCA – Budbrooke Community Association/ HA – Highways Authority/ HMRA – Hampton Magna Residents’ Association/ HOTH – Hampton on the Hill/ HOTHRA – Hampton on the Hill Residents’ Association/ NALC – National Association of Local Councils/ NW - Neighbourhood Watch/ PC – Parish Council/ PCSO – Police Community Support Officer/ WALC – Warwickshire Association of Local Councils/ WRCC – Warwickshire Rural Community Council/ WRWCF – Warwick Rural West Community Forum/ WCC – Warwickshire County Council/ WDC – Warwick District Council

The vice-chairman, Cllr Bryan, who had been asked to stand in for the chairman, opened the meeting. The question of recording the meeting was raised, as Cllrs Frank Roper and Carol Roper had set up two video cameras to record proceedings but the clerk and council had not received prior notification of this. It was established that the council could not prevent members of the public from recording the meeting but it is unclear whether this covers serving councillors. The vice-chairman voiced concerns that the cameras were not positioned to pick up all members of the council and therefore may not record the full proceedings. The clerk is to look into these matters and the recording of meetings will be included on the agenda in March.

1 PUBLIC COMMENTS

Fourteen members of the public were present.

Mr Bob Davis asked for an update on the potential parking restrictions for Blandford Way, as the problems are continuing. The chairman advised that he had seen a document showing a potential restriction, but that this was at the incorrect location and he had asked for this to be changed. There are concerns that problems will be exacerbated when building work starts on the new development, as residents and visitors are parking inconsiderately at other locations on Blandford Way and Arras Boulevard, on both sides of the road and close to junctions.

It was confirmed that the unlevel drains on Old Budbrooke Road are to be reset when road is next resurfaced.

2 APOLOGIES AND ACCEPTANCE OF REASONS FOR ABSENCE

Received and accepted from Cllr Hales, WCC Cllr Caborn and WDC Cllr Phillips.

3 DECLARATIONS OF INTEREST AND DISPENSATIONS

I. To receive declarations of interest from councillors on items on the agenda

None received.

II. To receive written requests for dispensations for disclosable pecuniary interests

None received.

III. To grant any requests for dispensation as appropriate

4 MINUTES OF THE LAST MEETING

Resolved minutes of the meeting held on 6th January 2016 true and accurate.

5 POLICE MATTERS / WRW COMMUNITY FORUM ISSUES

No one from the parish council had been able to attend the January forum.

6 PLAYGROUNDS

Playground report

The January report was summarised by the vice-chairman. There are no additional issues needing immediate attention.

Styles Close

The broken chain on the zip wire equipment at Styles Close has been identified as normal wear and tear. The council approved the purchase of a replacement part (seat and chain assembly) at a cost of £234 plus VAT, plus delivery costs. This will be fitted by Wicksteed. Other maintenance booked with Wicksteed and planned for mid-February will be postponed until the zip wire parts have been received, so that all work can be carried out in one visit, saving the council £80 in labour costs.

7 MATTERS ARISING

- Meeting with Severn Trent regarding the sewers

It was agreed that the council should ask residents to report any ongoing issues so that these can be raised with Severn Trent. Cllrs Carol and Frank Roper to draw up a form for the March newsletter and wording for the front of the newsletter directing readers to the form inside. The clerk to liaise with the editor to ensure the page number is on the cover. The form will also be available on the website.

- Defibrillator for Budbrooke Village Hall

A community forum grant of £1000 has been awarded for the defibrillator. The council agreed to cover the full shortfall of £330 between the grant and the cost of the equipment. The grant can now be issued to the parish council, which will purchase the equipment and donate this to the village hall committee to maintain and run. David Brain, chair of the village hall committee, thanked the parish council on behalf of the committee, village hall users and local residents.

- Street lighting on Old Budbrooke Road

Further to a request from a resident for the street lights on Old Budbrooke Road to be switched on at 5am, between Blandford Way and the station, WCC Highways have advised that this section doesn't meet the requirement for all night lighting so the lights will remain out until 5.30am during the week. The clerk is to ask if the kerb could be painted in reflective paint or cycle path markings put in, to improve visibility and safety.

8 CORRESPONDENCE

- Queen's 90th birthday celebrations – item to be included in the newsletter asking for suggestions and for volunteers to organise an event
- Premises licence application for Church Farm – members of the public raised concerns about the disruption the FarmFest event, planned for June this year, may cause and councillors raised concerns that the licence being applied for is a general premises licence that could allow for regular events. Cllr Treacy, the chairman and the vice-chairman will visit Riverside House to view the licence on Friday 5th February. A response will then be agreed by email and submitted by the clerk.
- Power cut in Hampton on the Hill and request to contact the supplier, Western Power. It was noted that some streets in Hampton Magna were also affected. It was agreed that the council would contact the supplier about the stability of the network if further power cuts were experienced.
- Clarke Telecom proposal to upgrade telecomms base at Little Chef on A46 southbound. The council has no objections to this upgrade and no comments to make on it.
- Planning training/support session organised by Gary Fisher of WDC Planning for Monday 15th February. Cllr Bryan and Cllr Frank Roper to attend; other councillors to let the clerk know if they wish to attend.
- WCC Chairman's open evening on Saturday 27th February. The clerk to respond on behalf of the council; councillors who wish to attend are to let clerk know by 12th February.
- It was noted that the council has made no nomination for the royal garden party

9 HAMPTON MAGNA 50TH ANNIVERSARY CELEBRATIONS

Cllr Hales had provided an update from the group organising the celebrations, which was read out. Ideas for events include a community picnic, rounders match, afternoon tea and quizzes. The council discussed two specific proposals from the group:

- Commemorative bench on the green opposite the community centre – it was agreed that a better location for a bench would be the barracks memorial site, which there are plans to tidy and clean this year. The area is within Highways' responsibility therefore permission would have to be sought to install a bench there.

- Hampton Magna road signs to be changed to add “1966 – 2016” in gold letters. The council will consider replacing the signs, if authorised by Highways, but would like the group to reconsider the wording to remove the end date or add further information.

It was confirmed that the group could apply directly to the parish council for funds if necessary. A costed proposal should be sent to the council, to be included on the agenda and considered at a council meeting. It was suggested that the group might also contact Chiltern Railways for funding.

10 ARRANGEMENTS FOR THE ANNUAL PARISH MEETING

Following a discussion of the possible options of times, days and presentation or speaker, and with input from members of the public, it was agreed that a notice would be placed in the March newsletter and on the website, asking for residents’ opinions on when the meeting should take place and what the subject should be. Residents will be asked if they would prefer a weekday evening or a Saturday evening at 6pm and which of the following topics they would prefer: community safety, neighbourhood plan or “Budbrooke through the years”, to tie in with the Hampton Magna 50th anniversary celebrations. The chairman and vice-chairman are to provide the newsletter article. It was agreed that the meeting should take place between the parish council meetings on 6th April and 4th May (annual parish council meeting).

11 PARISH MAINTENANCE

It was noted that the cattle grid by Grove Croft in Hampton on the Hill is to be removed by WCC Highways when resources are available.

The following matters were raised and will be reported to the appropriate authorities:

Dorchester Avenue – the road surface is coming away, creating a gap next to the kerb

The Severn Trent meter cover outside 3 Blandford Way is lifting

Barber Walk – ivy is overgrown at eye level for children. The clerk to ask Martin Davies to cut this back

12 MATTERS PERTAINING TO OUTSIDE BODIES (CC / VH / OTHER)

Community Centre

The January bingo session was a success and the late Christmas dinner in January raised over £270 for community centre funds.

13 PLANNING MATTERS

I. Planning applications & appeals:

W/15/1923 - 6 Hatton Terrace, Birmingham Road, Hatton, Warwick, CV35 7JS: Proposed erection of single storey rear extension following demolition of existing single storey rear kitchen/conservatory and proposed erection of a two storey front extension.

No objections

W/15/2115 - 6 Daly Avenue, Hampton Magna, Budbrooke, Warwick, CV35 8SE: Erection of two storey extension to front

No objections

II. Planning decisions

None received.

III. Local plan update

An update from WDC Cllr Phillips had been circulated prior to the meeting. The recent decisions by the Secretary of State to allow the Asps and Gallows Hill developments will affect the local plan and WDC is considering an appeal. Decisions on the gypsy and traveller site plans have been delayed but progress should be made by March.

IV. Neighbourhood plan update

The meeting planned for 1st February was cancelled and the next meeting is on 16th February to discuss the consultation responses.

14 NEWSLETTER AND WEBSITE

No additional items to be included in the newsletter or on the website.

15 FINANCIAL ADMINISTRATION

Bank balances: Investment Account £54,540.13, Current Account £62,800.83

I. Payments

The following payments were authorised and the payment authorisation sheet signed off:

Description	Amount
Clerk - January Salary & Expenses	£477.39
WALC training courses Feb & April	£180.00
TWP - February newsletter	£300.00
D Connolly - Playground inspections January 2016	£100.00
Total Payments	£1,057.39

16 MATTERS FOR INCLUSION ON THE NEXT AGENDA & DATE OF NEXT MEETING

Items for the next agenda:

Recording of parish council meetings

Next meeting: 8.00pm on Wednesday 2nd March 2016, Budbrooke Community Centre, Hampton Magna

Signed: Dated: